

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved as corrected

Minutes of the Academic Senate Meeting, Tuesday, June 3, 2008

Members Present: Dee Andrews, Calvin Caplan, Isaac Catt, Lynn Comerford, Jesus Diaz-Caballero, Dana Edwards, Kelly Fan, Bridget Ford, Jair Fory, Vahid Fozdar, Farnaz Ganjeizadeh, Karina Garbesi, Julie Glass, Cathy Inouye, Derek Kimball, Dawna Komorosky, David Larson, Frank Lowenthal, Christopher Lubwama, Eve Lynch, Gary McBride, James Mitchell, Susan Opp, Chung-Hsing Ouyang, Diane Petersen, Mo Qayoumi, Felipe Razo, Gretchen Reeve-Manning, Henry Reichman, Michael Schutz, Aline Soules, Emily Stoper, Jay Tontz, Sam Tran, Bruce Trumbo, Mitchell Watnik, Shirley Yapp

Members Absent: Thomas Cadwallader, Vibha Chandra, Li-Ling Chen, Joseph Corica, Isioma Emordi, Levent Ertaul, Liz Ginno, Tom Hird, Silvina Ituarte, Rolla Lewis, Nan Maxwell, Sally Murphy, Xeno Rasmusson, Dianne Rush Woods, Jin Yan

Guests: Kevin Brown, Carl Bellone, Linda Dalton, T. Lynn Eudey, Rosanne Harris, Stan Hebert, Mark Karplus, Tom McCoy, Rita Liberti, Jane Lopus, Mike Mahoney, John Ostarello, Don Sawyer, Sue Schaefer, Jodi Servatius, Terri Swartz

1. Approval of the Agenda

M/S/P (Caplan/Garbesi)

2. Approval of the Minutes from the meeting on 5-13-08

M/S/P (Tontz/Opp) with the Chairs' report amended to include congratulations to Lisa DeRossi-Cooper, head coach on the Women's Water Polo Team.

3. Reports

A. Report of the Chair

The chair referred the Senate to his lengthy written report sent out via e-mail earlier today. He noted that there was one correction to that report: The amendments to CAPR 9 mentioned there have been discussed by Excom, but will not come to the full Senate until next year. He noted that this would be the last meeting of the Senate at which he would be serving as chair. He reported that it had been an extraordinary 2 years with the new administration. He thanked 06-07 and 07-08 Excom, mentioning Vice Chair Sue Opp and Secretary Julie Glass in particular. He also thanked all the committee chairs, mentioning by name Jen Eagan (outgoing chair of CIC), Jim Mitchell (Spring, 08, and incoming chair of CIC), Aline Soules (chair of CAPR), Karina Garbesi (outgoing chair of COBRA), and Silvina Ituarte (outgoing chair of CR). He also thanked the senate staff, Susan Correia and Jackie Alnor. He noted that hardly anything gets done in the Senate Office that does not have Susan's "finger prints" on it, and that she is invaluable to the running of the Senate. Finally he thanked President Qayoumi, Provost Mahoney, and Chief of Staff Sawyer. He stated that CSUEB has set a standard of shared governance that is good for the faculty, students and university as a whole.

Thanks were offered to Chair Reichman, followed by a standing ovation.

B. Report of the President

It has been a great year. We are ending the year with 35 new tenure track faculty searches successfully completed. Enrollment is strong and hopefully we will have another record year next year for freshman and transfer students.

The Governor's May revised budget restores \$97 million of cuts to the CSU. A fee increase was approved by the Board of Trustees. Hopefully the Compact will be honored, but at this point planning will continue using conservative figures, with the projected \$3.4 million projected cuts to CSUEB. However, the CO has approved an additional 150 FTE. With an anticipated increase in non-resident enrollment the gap will be reduced by \$1.9 million. There are also anticipated savings and/or revenue increases from DCIE, the

Foundation, risk pool, and energy savings. The result will be an increase to Academic Affairs of \$1.5 million. If enrollment is better than expected the colleges will be funded at the lecturer rate.

A question was asked about an item from the last Senate meeting regarding the fee increase to fund the move from Division III to Division II. According to the Pioneer, student leaders were opposed to the alternate consultation process and had wanted to have a referendum on the new fee. Senators felt that this information should have been shared before the last vote as it might have changed some minds. It was pointed out that the alternate consultation process gathered input from a larger number of students than normally participate in a referendum, even one that increased fees substantially. It was still felt that the information should have been shared with the senate prior to its vote. It was noted that students had opposed the process, but had not opposed the change to Division II. Chair Reichman took responsibility for the omission. It was also noted that some fees are levied differently for students on the Concord campus. The Health and Wellness Center fee was given as an example. Since the new Health and Wellness Center will be located at the Hayward campus, students who *only* take classes at the Concord Campus will not be assessed the fee. However, it is thought that the move to Division II will benefit all students and so this fee will be assessed the same way for all CSUEB students.

A question was asked about the hours and variety of food available on campus. The impression was that the variety of food currently available was just “to start” and that more variety would be offered, but that doesn’t seem to be happening. It was noted that food is not available in the evenings for students taking classes at night and/or studying late in the library. The Senate was told that Aramark is working with the library to find a way to offer additional vending in the library. There is a Food Advisory Committee that includes students, staff and faculty. Specific comments can be directed to that committee.

Finally, President Qayoumi offered thanks to outgoing Senate Chair Reichman for his leadership these past 2 years. CSUEB is a model for shared governance. President Qayoumi presented Chair Reichman with a small memento.

C. Report of the Statewide Academic Senators

The statewide senate is no longer in session.

D. Report of CFA

The report was given by Tom McCoy, CFA Chapter President. It has been an unsettling year, but this report will look on the bright side. CFA membership has increased to include approximately 75% of the tenure track faculty. Senators were encouraged to join the Alliance for the CSU. Working together the Alliance has pressured the Governor to restore (on contingency) 97.6 million dollars in funding. The lobbying, faxes, and phone calls of the Alliance have had an impact. The contract includes another raise of 5% for all faculty this month.

The CFA will hold an end of the year party at Tom McCoy’s house in San Leandro on June 20th, 5 – 9PM. An e-vite will arrive soon.

Finally, Dr. McCoy also offered his thanks to Chair Reichman for his service.

E. Report of Student Government

There was no report.

4. Awarding of the 07-08 Sue Schaefer Faculty Service Award to Cal Caplan, KPE

Some background was given. Dr. Sue Schaefer was a professor of Management for many years and a dedicated and productive faculty leader. She handled all faculty rights issues for CFA for many years. Russ Merris initiated this award for Faculty Service named in her honor. Every year the award has been given, Dr. Schaefer has come to campus to present it. Dr. Schaefer thanked Chair Reichman and presented the award to Dr. Calvin Caplan, stating that he had worked harder as a FERP than many regular faculty do.

Dr. Caplan thanked all his past mentors including Sue Schaefer, Susan Sunderland, Jim Nichols, Bill Reuter, Emily Stoper, Russ Merris, Judy Stanley, Bruce Glasrud, Gene Poschman, and Connie Sexauer. He also thanked Hank Reichman for the recognition of the commendation by the Statewide Senate. Dr. Caplan stated that the level of collegiality and dedication to shared governance on this campus is exceptional. He hopes and looks forward to the involvement of many new faculty from across campus in years to come.

5. **07-08 BEC 13**, Proposed Revision of the Academic Senate Distribution Policy

M/S/P (Opp/Larson) to approve

6. **07-08 BEC 14**, Online Student Evaluations

M/S (Opp/Garbesi) to approve

In response to several questions, the following clarifications were offered. The evaluations would be distributed via e-mail (not through Blackboard or MyCSUEB). There would be no repercussions for students who do not respond and no reward for those who do, that is, there will be no change in policy regarding the participation in teaching evaluations. One of the advantages of the Scantron product is that it can be used either online or as a paper evaluation. For the online version, text boxes are available for student comments, and for the paper evaluation, all written student comments are scanned in with the form and available for faculty in their entirety. It was acknowledged that response rates are generally lower with online evaluations. It was noted that this different response rate could conceivably be manipulated to effect overall teaching evaluations of individual faculty. At this time, the online evaluations will be optional for face-to-face classes, and all students in a particular class must use the same evaluation form and process. No faculty will be required to utilize the new forms.

It was noted that FAC will likely be charged next year to do a comprehensive review of the teaching evaluation process taking into account the possibility of online evaluations as well as the joint CSU CFA Task Force Report on teaching evaluations.

The motion passed.

7. **07-08 BEC 15**, Academic Disqualification

M/S (Garbesi/Opp) to approve

It was explained that the current policy has been in effect for 10 – 15 years. It was also noted that on semester campuses students have two terms before being disqualified, which gives them a full year, while on quarter campuses such as CSUEB, this is only 2 quarters, or 20 weeks. Some objected to the notion that disqualification is always a bad thing noting that some students are unprepared and/or unsuited for success at the university. Others felt that our student population included students who were on the border and who would benefit from having the extra time to acclimatize to the university environment. Many of these students would be able to be successful if they had access to advising and other programs suggested in this document. Many CSUEB students need to learn how to be college students and this document speaks to the important principle of supporting our students through the transition to university life and beyond.

The motion passed with one abstention.

8. **07-08 BEC 16**, Non-Grade Related Student Complaints

M/S (Trumbo/Tontz) to approve

It was noted that any such complaint that was brought to the college would, if it was related to discrimination or harassment, entail disciplinary action governed by the CBA. Thus no committee would be required.

The motion passed.

9. **07-08 CAPR 17 revised**, World Languages and International Travel Certificate and **07-08 CIC 24 revised**, New Certificate in World Languages and International Travel

M/S (Schutz/Tontz) to approve

A friendly amendment was offered to change the number of possible units earned towards the upper division in GE from 4 to a range of 4-8. This changes the maximum possible number of upper division units to 20, as stated in the document. It was unknown if the degree would specify which language was studied. It was explained that student charges would cover the cost of the program including supporting faculty travel.

The motion passed

[Note: This document was later withdrawn by the Senate Office, due to the fact that the most recent version of the Program Request was not provided to the Senate. It will be re-submitted to the Senate in the Fall, with the proper back-up materials.]

10. 07-08 CAPR19 revised, Approval of the discontinuance of requested options in CBE, and 07-08 CIC 32 revised, Selected Option Discontinuances in CBE

M/S (Caplan/Tontz) to approve

It was noted that the modified MBA requirements do not substantially impact other departments and thus do not require senate approval. However, any program discontinuance does require senate approval.

The motion passed

11. 07-08 CAPR 23, Five-Year Program Review for Geography/ES

M/S (Opp/Reevy-Manning) to approve

It was noted that due to some technicality in labels at the system level, if a program were to change its name from geography to anything involving the word “environmental” it would have to go through the process of having a new program approved rather than simply a name change.

The motion passed.

12. 07-08 CAPR 24, Five-Year Program Review for Kinesiology

M/S/P (Caplan/Larson) to approve

Department Chair Liberti commented that coaches were never bumped and replaced by lecturers. The only time a coach would be bumped would be if there were a tenure track faculty member with expertise in line to teach a course. Coaches have 1.0 appointments which are always honored.

13. 07-08 CAPR 25, Five-Year Program Review for Anthropology

M/S/P (Garbesi/Opp) to approve

14. 07-08 CIC 28, Implementation of EO 971 – Multiple Degrees, as amended by 07-08 BEC 17, Statement to amend 07-08 CIC 28

M/S/P (Opp/Garbesi) to approve with the following friendly amendment: Graduation replaced with “the first baccalaureate” (M/S/P (Stoper/Garbesi)) and the word “currently” removed.

15. 07-08 CIC 29, UDGE - HIST 3340 & 3345 for GE area C4

M/S/P (Larson/Ford) to approve

16. 07-08 CIC 30, UDGE - ANTH 3545 for GE area D4

M/S/P (Garbesi/Opp) to approve

17. 07-08 CIC 31, UDGE - KPE 3735 for GE area D4

M/S/P (Tontz/Caplan) to approve

18. 07-08 CIC 33, UDGE application of course for Statistics

M/S/P (Trumbo/Opp) to approve

19. 07-08 CIC 34, UDGE application of course for Geography

M/S/P (Garbesi/Larson) to approve

20. 07-08 CFAI 1, Revision of the Fairness Document

M/S (Opp/Stoper) to approve

It was noted that the new wording doesn’t explain on what basis a determination would be made. It was pointed out that this information was found elsewhere in the Fairness Document. It was also noted that if discrimination is involved the process begins with the EEO and then, if there is a fairness issue as well, goes to the Fairness Committee which then follows its own established procedures.

The motion passed.

21. **07-08 CR 5**, Policy on Training for Investigators doing Research Using Human Subjects, (*with one correction on page 1 of the backup- item #4 "Project Director" rather than project AVP*)

M/S/P (Garbesi/Schutz) to approve

22. **07-08 FAC 4**, Modification of the Academic Dishonesty Incident Report Form

M/S (Opp/Schutz) to approve

A friendly amendment was offered to remove an unnecessary asterisk. The discussion then turned to the use of SYS+ language (No credit repeat) vs. the PeopleSoft language (Academic Dishonesty: Not eligible for repeat). It was felt by some that the software should not drive policy. A notation of academic dishonesty is removed from a students' records after 5 years, while a notation on their transcript would stay forever. Others felt that academic dishonesty was a serious infraction and should be treated as such with a strong notation on the transcript. Still others noted that there should, at least, be consistency in the process. This consistency was missing in the repercussions different faculty use to punish and/or prevent academic dishonesty. It is also missing in the fact that the record of academic dishonesty is expunged, which the statement of academic dishonesty (with the PS notation) would remain permanently.

M/S to amend the action requested to include that the PS notation for academic dishonesty replace the current notation.

Concern was expressed again about the inconsistency with which faculty utilize the ADIR and the fact that these reports are not adjudicated in any way. The variation of faculty responses and the lack of clarity of the outcome of filing a ADIR to faculty and students alike led to general discomfort with a permanent "branding" of academic dishonesty on the transcript.

The question was called.

The motion failed.

It was noted that the Academic Dishonesty Policy is in need of a thorough review and would most likely be referred to FAC next year.

The original motion passed

23. Campaign Priorities Report (*Burt/Colombatto/Anunziatta*) <http://www.csueastbay.edu/priorities/>
(TIME CERTAIN 3:45)

A presentation was given by Marianne Anunziatta and Jay Colombatto. An e-mail has already gone out (with a reminder from the Senate Chair) to provide input via an online questionnaire into the priority setting process for the University's first ever comprehensive campaign. All members of the Senate were offered a copy of a document containing *Objectives, Criteria,* and an *Overview of the Process* for the CSUEB Comprehensive Campaign Priority Setting Process. Mr. Colombatto went over some of the key points in this document. He noted that the priority categories are not unique to this institution, but many of the examples are. There was some concern that this process was not in line with the priority setting and planning process in the academic plan and strategic master plan. It was clarified that the priorities in the questionnaire had already been filtered through the priorities, mandates, etc., contained in the key planning documents for the university. It was also noted that an outside consultant, John Cash, who knows the campus well, has been employed to work on this project. All senators were again urged to participate by answering the questionnaire.

24. Adjournment

M/S/P (Garbesi/Tontz) to adjourn

Respectfully Submitted,

Julie Glass, Secretary