

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE  
ACADEMIC SENATE

Approved as presented

Minutes of the Academic Senate Meeting, Tuesday, December 4, 2007

Members Present: Dee Andrews, Thomas Cadwallader, Calvin Caplan, Vibha Chandra, Li-Ling Chen, Jesus Diaz-Caballero, Joseph Corica, Roger Doering, Jennifer Eagan, Dana Edwards, Bridget Ford, Jair Fory, Vahid Fozdar, Karina Garbesi, Liz Ginno, Julie Glass, Cathy Inouye, Derek Kimball, Dawna Komorosky, David Larson, Rolla Lewis, Frank Lowenthal, Christopher Lubwama, Nan Maxwell, Melissa Michelson, Susan Opp, Chung-Hsing Ouyang, Diane Petersen, Mo Qayoumi, Felipe Razo, Gretchen Reevy-Manning, Henry Reichman, Carlos Salomon, Michael Schutz, Aline Soules, Emily Stoper, Jay Tontz, Mitchell Watnik, Dianne Rush Woods, Jin Yan

Members Absent: Roberta Durham, Isioma Emordi, Levent Ertaul, Kelly Fan, Farnaz Ganjeizadeh, Silvina Ituarte, Eve Lynch, Gary McBride, Sally Murphy, Xeno Rasmusson, Sam Tran

Guests: Carl Bellone, David Cain, Leann Christianson, William Dinehart, Dana Grisham, Rosanne Harris, Mark Karplus, Myoung-ja Lee Kwon, Mike Mahoney, Julie Mielke, Saeid Motavalli, Colin Ormsby, Don Sawyer, Arthurlene Towner

1. Approval of the Agenda

M/S/P to approve (Ginno/Caplan)

2. Approval of the Minutes from the meeting on 10-23-07

M/S/P to approve (Tontz/Maxwell) with corrected acronyms (ACSB to AACSB and UBABC to UPABC in the report of the President) and a clarification that the vote of Yes: 21, No: 3, Abstention: 1 in item #4 was on the motion to approve the proposed programs.

Sue Opp announced that Laura Marschall, a member of the faculty in Biological Sciences from 1998 to 2005, died in a tragic car accident this weekend. She is survived by her husband Joe, daughter Sarah and son Evan. The Senate observed a moment of silence in remembrance of Laura Marschall.

3. Reports

A. Report of the Chair

- Results from the Fall elections are as follows:
  - EOP and SSP representative to CAPR, 07-08, is Denise Wong.
  - The Professional Leave Committee consists of Joy Andrews, Gilberto Arriaza, Michael Hedrick, Lynn Paringer, and Laurie Price.
  - Faculty membership on the Search Committee of University Librarian is Eileen Barrett and Barbara Storms.
- The Senate Holiday Reception is this Friday, December 7<sup>th</sup>, 5:30 – 7:30, in UU 311.
- The student dance performance “Ice” previews December 7<sup>th</sup> and 8<sup>th</sup> at 8PM in the Dance Studio. The performance features excerpts from the projects of junior and senior dance students.
- The show “Around the World with Mulan and Aladdin: A Holiday Magic Carpet Ride” takes place on December 14<sup>th</sup> and 15<sup>th</sup> in the University Theater.
- The new Associate Vice President of Facility Operations and Planning, Dr. David Cain, was introduced. APV Cain addressed the Senate explaining that his office works to serve and support the academic mission of the University. He is in the process of meeting with Department Chairs and Deans and is looking forward to hearing from, and responding to, the faculty and University community. When asked about processes for reporting problems, the Senate was told that the current process of submitting a web based work order is complicated and that a work order “hot line” is a possibility soon. In the mean time, faculty are encouraged to contact the AVP

- directly (5-4144) and he will be able to direct questions/issues to the appropriate office/person.
- The first draft of the WASC Team Recommendations has been received. Reichman read from the report, with Carl Bellone's approval. The report, while containing suggestions and recommendations, is positive, including praise for CSUEB's impressive progress and new leadership.
  - The Academic Plan Task Force met to discuss a first draft report and currently has a second draft in process. The final report will be submitted to the Provost by the deadline of December 17<sup>th</sup> and will come to the Senate early in Winter Quarter.
  - There has been some heated discussion regarding the Foundation's purchase and use of E-Z-Labor, software used to aid in the administration and oversight of grants. Faculty with external grants have expressed some dissatisfaction with the software as well as the process of selection and implementation. Sue Opp, Nan Maxwell, and Dianne Rush-Woods have agreed to work with Chris Brown to develop a plan to address faculty concerns. Meetings with PIs will take place the Thursday and Friday at 2PM.
  - In order to provide an opportunity to honor faculty achievements, which used to take place at opening convocation, a new tradition will be implemented this year. There will be a Faculty Honors Convocation each Winter quarter (this year it will take place on Friday, February 29<sup>th</sup>, 4:30PM in the New UU Multipurpose Room). At this event we will honor newly tenured faculty, retiring faculty, and the Outstanding Professor, who will give an address on a topic of his/her choice. A reception will follow.
  - The Student Research Competition will be hosted by CSUEB on May 2-3, 2008. Faculty volunteers are needed.
  - Searches for Dean of CBE and CLASS are progressing with final candidates on campus this week. Many more searches are in store: Dean of CEAS, University Librarian, AVP for Research and Sponsored Programs, Director of the Student Center for Academic Achievement, Director of Online and Hybrid Support Center, and AVP for the Division of Continuing and International Education.
  - The Senate will meet on Tuesday, January 15<sup>th</sup>. The agenda will include a discussion of the proposed statewide graduate business fee, new and modified program proposals from Leadership in Hospitality and Leisure Services, and a presentation by the president or VP of Administration and Finance, CFO, on the budget status/plans and implementation of COGNOS (Budget Reporting).
  - The CO Academic Affairs office is hosting a CSU wide General Education Forum on February 28<sup>th</sup>. Each campus will send a team consisting of one administrator and one faculty member. There will be an in depth discussion about system wide GE requirements.

#### B. Report of the President

- The WASC report is something everyone should be proud of. The final report will arrive in February with the commission results to follow in March.
- The Academic Planning Task Force (APTF) Roundtables continue and are providing valuable input into the academic planning process.
- The Master Planning process is also underway and will begin in earnest on the Hayward campus in Winter, 2008, following the submission of the APTF report, which will inform the physical planning process. The Master Planning process is expected to take about 18 months with a report going to the Board of Trustees by May, 2009, for ratification.
- Construction on Phase III housing and the new Student and Administration building are on schedule. Phase IV planning has started and is hoped to be completed at the end of 09-10.
- Enrollment for Fall with resident and non-resident students taken into account is above target. We have received approval for funding our goal of 4% above target for next year. The budget model is on track; this year we did not make the extra 2%. The implications and impact on the 3 year budget plan will be presented to COBRA this week with a more complete report to the Senate in January. The current plan will allow the university to have a net increase of about 40 tenure track faculty positions. There were some questions and concerns regarding the impact of the state budget shortfall on our planning. The current scenarios assume that the CSU will be funded at the level of the compact and if this does not occur, then our budget planning will be impacted. At this point we are still on track to close the structural deficit gap by the end of 09-10.

- In response to questions about parking with respect to new buildings in particular, the Senate was informed that the Master Planning process will address this problem in the long term, and in the short term, there is a plan to add 250 new parking spaces near the dorms; in addition, a consultant has been hired to help plan to further maximize our current parking areas and evaluate traffic circulation. It is hoped that a report will be available by the end of Spring and implementation will happen before next Fall.

#### C. Report of the Statewide Academic Senators

- All documents are always available on the ASCSU webpage which is linked to the CSUEB Senate webpage.
- Several resolutions were passed at the most recent Senate meeting. These included:
  - A resolution on Access to Excellence
  - A resolution on the 08-09 budget priorities calling for 3 key items: 1) Implementation of ACR 73, 2) a 1% increase above the compact in all compensation areas, and 3) fully funding enrollment
  - A resolution opposing Proposition 92, which would guarantee additional funding to the community colleges resulting in less discretionary funds available for, among other agencies, the CSU and UC.
  - A resolution that focused on responses to faculty votes of no confidence.
- There was a first reading item on the proposed graduate business fee.
- The Teacher Education and K-12 relations Advisory Committee is working on a resolution regarding the oversight of doctoral programs in the CSU.
- There was also discussion about a proposed Doctorate in Nursing Practice which is being seriously considered. The possibility in the future of a Doctorate in Audiology and in Physical Therapy was mentioned.
- For a full report on the meeting, see John Tarjan's notes available on the ASCSU webpage.

#### D. Report of CFA

No report.

#### E. Report of Student Government

No report.

#### 4. **07-08 BEC 5**, Election of a Staff Representative to the Senate, 07-09

The candidates, Joseph Corica, William Dinehardt, and Julie Mielke (Martha Wallace withdrew her name) gave brief presentations. Joseph Corica was elected staff representative to the Senate, effective immediately.

#### 5. **07-08 CIC 3**, UDC application of HIST 3622 to Area C4

M/S/P to approve (Andrews/Tontz) with typo corrected

#### 6. **07-08 CIC 4**, UDC application of ES 3120 to Area D4

M/S/P to approve (Cadwallader/Ginno) with the clarification that the course title is "The Civil Rights Movement."

#### 7. **07-08 CIC 6**, UDC application of PHIL 3322 to Area C4

M/S/P to approve (Larson/Ginno)

#### 8. **07-08 CIC 7**, UDC application of GEOG 3550 to Area D4

M/S/P to approve (Maxwell/Ginno)

#### 9. **07-08 CIC 9/CAPR 5**, New M.S. Program in Construction Management

M/S to approve (Maxwell/Woods) as amended by ExCom with the following two changes: 1) courses numbered with 5000 be will changed to 6000 and 2) the admission requirements will include college algebra *and* trigonometry.

Saeid Motavalli discussed the history and development of the program. Upon arrival at CSUEB, President Qayoumi had a positive impression of the Construction Management program at Northridge and encouraged Dr. Motavalli to investigate a similar program here. An advisory committee was formed with members from large local construction companies and state agencies such as Cal Trans. The committee discussed what a successful program should/could look like including curriculum and market needs. They also gathered data from the Bureau of Labor and Statistics about industry growth. The program is intended for working professionals who are familiar with the construction business.

There was some discussion regarding the decision to offer a M.S. rather than a B.S. with comparisons made between the proposed curriculum and that of the B.S. degrees at Chico and SLO. It was pointed out that the titles of courses for undergraduate and graduate courses are often the same or similar but that the program faculty know the level at which they are teaching and develop the curriculum accordingly.

Concern was expressed about resources. There are a large number of new course proposals as part of the program. It was pointed out that the program will require 2 lecturers, as well as the current faculty along with an anticipated new hire. As the program grows, the faculty will need to grow accordingly. In addition, library resources were a concern.

The opportunity to strongly incorporate environmental awareness was emphasized. Wording was proposed for an additional Student Learning Outcome highlighting carbon neutrality and sustainability. Karina Garbesi will meet with Dr. Motavalli and Dean Leung to work to incorporate these principles into the SLOs of the program.

M/S/P (Caplan/Garbesi) to remove the lists on Page 5 and Page 11 of particular departments and colleges from among which electives will be taken, broadening the courses from which students may choose electives.

M/S to change the GPA requirement from 2.5 to 2.75 (Lowenthal/Maxwell).

Discussion included the concern that the low GPA entrance requirement may set students up for failure. As an example, Social Work experienced a decline in the number of struggling students upon raising their entrance GPA from 2.6 to 2.8. A GPA of 2.5 is the minimum allowed in the CSU for graduate admission. The qualifications of the students in terms of their professional backgrounds was emphasized. It was pointed out that the department will evaluate applicants and will be able to accept or reject students based on their full qualifications, not just GPA. The desire for inclusiveness rather than restricting access was emphasized. In addition, students who do not maintain a minimum GPA upon being accepted will not be allowed to remain in the program.

The question was successfully called (Ginno/Stoper).

The motion to amend the GPA requirement failed. The vote was not unanimous.

The concerns expressed in the memos of CIC and CAPR were discussed, some of which will be addressed in the final proposal.

The motion to accept the new program passed. The vote was not unanimous.

10. **07-08 CIC 10/CAPR 4**, Modification of the M. S. in Telecommunication Systems to an M.S. in Computer Networks

M/S/P to approve (Tontz/Ginno)

11. **07-08 CIC 8**, Accessible Materials Policy

Draft Instructional Materials Accessibility Plan (*the June 15<sup>th</sup> (or latest) draft can be found by clicking on "The Plan" at <http://www.csueastbay.edu/ati/test/InstructionalMaterials.html> (also found on the Senate Home Page <http://www.csueastbay.edu/senate/>).*

M/S/ to approve (Cadwallader/Caplan)

It is the obligation of the university to have a plan to address serving students with disabilities and to comply with the ADA. This document is an affirmation of that obligation to make every effort to make materials accessible whether or not an accommodation has been requested. CIC has worked on this since Spring, 2007. It was pointed out that there are restrictions on the level of accessibility that can be achieved because of technological restraints, maintaining of academic freedom, and the ability of faculty to remain creative in the classroom. Carl Bellone will meet with CAPR in January to discuss CAPR's role in the Instructional Materials Accessibility Plan in development for the Chancellor's Office.

M/S/P (Andrews/Lowenthal) A friendly amendment was proposed to amend the Action Requested to change "Courses" to "Course materials" in the second sentence.

The main motion was passed and the document was approved as amended

## 12. Adjournment

M/S/P (Maxwell/Caplan)

Respectfully submitted,

Julie Glass, Secretary