

Minutes of the Academic Senate Meeting, Tuesday, April 14, 2009

Members present: William Alnor, Dee Andrews, Luz Calvo, Vibha Chandra, Li-Ling Chen, Jonathan Crescenzo, Rohan Dixit, Jennifer Eagan, *Lynn Eudey*, Kelly Fan, Bridget Ford, Karina Garbesi, Liz Ginno, Julie Glass, Susan Gubernat, *Erik Helgren*, Sarah Kim, Derek Kimball, Dawna Komorosky, Joanna Lee, Rolla Lewis, Rita Liberti, Christopher Lubwama, Sally Murphy, Susan Opp, Diane Petersen, Felipe Razo, Gretchen Reevy, Henry Reichman, Jeffery Seitz, Aline Soules, Emily Stoper, David Stronck, Gregory Theyel, Bruce Trumbo, Claudia Uhde-Stone

Members absent: Jennifer Calbonero, Michelle Collay, Joseph Corica, Jesus Diaz-Caballero, Dana Edwards, Jair Fory, Farnaz Ganjeizadeh, Saeid Haddad, Evelia Jiminez, Joshua Kerr, Jaimie Kwon, Jane Lopus, Gary McBride, James Mitchell, Tahira Music, Julia Olkin, President Mo Qayoumi, Michael Schutz, Krunal Shah, Craig Wilson, Meiling Wu, Shirley Yap

Guests: Carl Bellone, Chris Brown, Linda Dalton, Linda Dobb, Robert Gibson, Rosanne Harris, Mark Karplus, Tom McCoy, Glen Perry, Jodi Servatius, Terri Swartz, Arthurlene Towner, Gale Young

1. Approval of the Agenda

M/S/P (Eudey/Garbesi) to approve the (revised as posted on Sharepoint) agenda with BEC 8 as Item 14.

2. Approval of the Minutes from the meeting on 02-10-09

M/S/P (Seitz/Ford) to approve the minutes of 2-10-09.

3. Reports

A. Report of the Chair

There will likely be three more senate meetings this quarter. Please plan to meet every other week.

Hank Reichmen was one of two faculty recommended for the position of Faculty Trustee. The final decision, made by the Governor, will be announced in late June or early July. Congratulations were offered.

The second phase of PPIs were announced via a communiqué on April 7th. All eligible faculty should be notified via letter by April 20th. Applications are due on May 1st.

There will be an election to create a PPI Appeals Committee which will serve in the Fall. All full professors who are not eligible for a PPI are eligible to serve on this appeals committee.

The ACE Women in Higher Education Conference will be held at CSUEB on April 24th. This event is being organized by Mary Fortune and those interested should contact her for additional information.

Please keep your eye out for the "Power Down for the Planet Challenge" e-mail from Raechelle Clemmons. There is also a link on the Faculty Webpage regarding this event. CSUEB is the only University in Northern California participating in this challenge which ends April 31st. Participating is simple and easy; saves energy, money and saves the planet. Please also encourage your students to participate.

Honors Convocation is on May 16th, please attend.

Trustee Peter Mehas visited campus last week. He met with Excom and expressed his admiration for CSUEB as well as discussing other issues of concern to the CSU and on this campus.

It was noted that Dr. Sue Opp was named 08-09 Outstanding Professor by the Outstanding Professor Subcommittee of FAC. Congratulations were offered.

B. Report of the President

Both the President and Provost were out of town.

Associate Provost Towner asked everyone to please take their CSU Security Awareness Training. The deadline for compliance, currently at only 50%, is April 27th. If you are required to do the training you should have received an e-mail from Workplace Answers.

C. Report of the Statewide Academic Senators

It was noted that the ASCSU is required to forward two names in nomination for Faculty Trustee and that the other nominee was Barry Pasternak of Fullerton. Congratulations were offered again to Hank Reichman who expressed his thanks.

There was a plenary March 19th-20th.

Resolutions passed included:

Support for the Continued Alignment of the “a-g” Course Pattern and for the CSU_UC Collaboration related to Career Technical Education.

Reaffirmation of Support for CSU Authority to Offer the Doctorate in Nursing Practice

Affirmation of Equal Rights for All Individuals Regardless of Race, Ethnicity, Gender, Sexual Orientation, Disability, or Other Dimensions of Diversity

Opposing Restrictions on Academic Exchanges with Cuba

Support for Improved Faculty Development Opportunities for Lecturers

Energy Conservation, System Sustainability, and System Cost Savings

Support for Campus Processes for Votes of No Confidence in Management Personnel Plan Administrators

Voting Rights for Coordinator Liaisons on the Academic Council on International Programs

There were also First Reading Items, but none of pressing importance. The list of resolutions passed as well as those for first reading is available on Sharepoint.

D. Report of CFA

The CFA and CSU are at an impasse in bargaining and mediation did not result in a resolution. The next step will be requesting a Fact Finder. The Fact Finder will issue a non-binding report at which point the CSU can impose its last best offer. This process has another year to play out and there is some hope that the economy will improve which may impact the process.

Proposed Assembly Bill 656 which would provide dedicated funding in the General Fund for the CSU, UC, and Community Colleges.

The CFA has come out against Proposition 1A which would institutionalize the cuts the CSU has recently endured. Its passage is necessary for Proposition 1B to be enacted and for this reason the CFA is in support of 1A. Currently 1A is behind in the polls.

Because the outlook for raises is so grim, it was asked if the CFA has considered publically declining to fight for raises as have several other universities across the country. The reply was that the CFA had considered such a move but it was rejected.

E. Report of Student Government

The report was given by Sarah Kim. CFAC (Campus Fee Advisory Committee) passed the parking structure fee which should ultimately result in a parking structure with an additional 1100-1200 spaces. There was a campuswide campaign surveying students on this matter and the concern about parking was very widespread. ASI also explored alternative transportation ideas including a bus pass. AC Transit gave a presentation to the ASI board. Because ridership is low, the bus pass idea has been rejected for now.

This weekend 39 students will be going to CHESS (California Higer Education Student Summit) and will be lobbying.

The Recreation and Wellness Center Ground Breaking Ceremony will occur some time in May. Senators will all be invited.

4. **08-09 CAPR 13**, Proposed Name Change for Human Development

M/S/P (Eudey/Garbesi) to approve.

5. **08-09 CAPR 14**, Proposed Name Change for Kinesiology & Physical Education

M/S (Liberti/Murphy) to approve. It was noted that this will not effect the Department's offering the Single Subject Preparation Program for PE teachers. It was also noted that Kinesiology is the more common name for this department and CSUEB is among the last of the CSUs to formally make this change.

The motion to approve passed.

6. **08-09 cFAC 5**, Proposed change of Timeline for Outstanding Professor Award

M/S/P (Ginno/Garbisi) to approve.

7. **08-09 CIC 25 revised**, Monitoring Compliance with Previously Approved CAPS for General Education Areas C4 & D4, as amended by ExCom to remove "possibly" from the Purpose and the Action Requested; remove "the following policy be approved" from the top of page 2; and to correct the typo "COMPLIANCE" on page 2

This was an information item.

There was some discussion regarding the ability to enforce prerequisites on PeopleSoft. It was also clarified that course capacities may be entered by department staff and that they are not fixed at whatever administrative maximum was stated on the "New Course" form when the course was first created, nor by classroom capacity. There was general support for enforcing this policy however there was also concern about current pressure to increase class size overall and that this enforcement may lead to greater pressure on non-GE courses. It was noted that there are currently 124 courses being offered that satisfy C4 and D4 and so this will not result in students being unable to find the courses they need to complete GE. Among the current offerings only 34 were over capacity during this quarter and about 30 are under the 35 enrollment limit. The waiver issue was also discussed. It was noted that this is in place for departments that may have graders and/or other means available that allow larger classes while still maintaining the level of writing and feedback necessary to offer a successful C4/D4 course. Finally, it was noted that students who have taken a course from which GE designation is removed will still receive GE credit as long as it was in place at the time the course was taken. It was mentioned that additional monitoring by GE might benefit some courses and instructors since it is often the case that faculty are teaching courses that count for GE without a significant understanding of the implications for learning outcomes, etc.

8. **08-09 CIC 17 revised**, Policy Guidelines for Requesting New Course Prefixes

M/S/P (Alnor/Ginno) to approve.

9. **08-09 CIC 20**, Application of Courses for GE Area C4 (MUS3014) and C2/C3 (PHIL2003)

M/S (Seitz/Garbesi) to approve. It was explained that this will allow these courses to count in these areas for any student who falls under a catalog from 2004 onwards.

The motion to approve passed.

10. **08-09 CIC 24**, Application of Courses for GE Area C4 or D4 (DANC/THEA/PHIL/HIST/SOC)

M/S/P (Andrews/Garbesi) to approve.

11. **08-09 CIC 22**, Priority Registration and Registration Order, as revised by **08-09 BEC 7**.

M/S (Eagen/Garbesi) to approve as amended by 08-09 BEC 7. There was some discussion about whether students in good standing in the Honor's Program were allowed early enrollment only in Honor's Courses (or courses taken for Honor's Credit) or for all courses. It was explained that a student who is granted priority registration is given that priority for all courses during the designated quarter. It was noted that the Honor's Program provides a list of all students in compliance to the registrar.

The motion to approve passed, as amended by the BEC.

12. **08-09 CIC 16 revised**, Prerequisite Policy for Upper Division, Graduate and GE Courses

M/S (Murphy/Garbesi) to approve. There was broad support for the goals of this policy and the notion of maintaining academic quality and the integrity of programs at CSUEB. Several key areas of concern were discussed at length. They were 1) this is already a policy for GE and thus this portion of the document is more an enforcement issue, 2) implementation would be difficult if not impossible, 3) PS cannot enforce existing prerequisites, 4) logistics, in particular, if a PS block is placed on courses it would result in students being blocked from enrollment who are enrolled in a prerequisite during the quarter immediately preceding the course offering, 5) there would be unintended consequences for students wishing to take classes for reasons other than GE, 6) it might deter graduate students from taking courses outside their home department, 7) the burden of enforcement would fall to already overworked departmental staff members, and 8) the number of course modifications it would necessitate would be daunting. This final concern was addressed to some extent by the fact that all courses in a given department effected by this policy could be submitted on a single course modification form. There was some discussion about splitting the document into multiple policies, for GE and for other courses, however the idea was dropped as the discussion developed.

The overall sense in the end was that this is not a new policy for GE while for other courses, it was considered best to trust the departments to apply appropriate prerequisites in their courses. Departments are reviewed via the regular CAPR review process and if adequate prerequisites are not in place this would be noted and corrected through that process.

It was suggested that CIC might consider bringing a new enforcement plan back for Senate review on the GE courses.

The question was called.

The motion did not pass.

13. **08-09 CIC 23**, Declaration of Major Policy, with a minor change proposed to change to wording to allow the memo to be changed, "The 90 unit letters may include the following suggested content"

M/S (Seitz/Trumbo) to approve. There was concern expressed generally about inadequate advising. There was some concern that advice given in these letters would lead to students

seeking advice in a manner that didn't match a given departments standard procedures. However, departments have a wide variety of procedures and so the letter could not reflect any one policy. The wording in CIC 23 for the letters is simply suggested. It was suggested and hoped that the Advising Task Force would have the opportunity to review the final version of the letter before it was sent to students.

The motion to approve passed.

14. **08-09 BEC 8**, Election of an Affirmative Action Liaison Officer(AALO) for 2009-11

The only current nominee is Dr. Terry Jones of Social Work. The Senate was asked if there were additional nominations, and there were none.

M/S/P (Eagen/Alnor) to elect Terry Jones from Social Work as the AALO.

Congratulations were offered to Dr. Jones.

15. Textbook Affordability Plan (Brown)

Chris Brown and Robert Gibson gave a presentation on textbood affordability. A soft copy of the Powerpoints will be available on Sharepoint.

The presentation given outlined several possible plans that would potentially reduce text book costs for our students. It was first explained that bringing Follett in to run the bookstore had already resulted in reduced costs to students because Follett is a larger company which charges a 26% markup while the prior markup had been 29%. Five strategies were presented. They were margin reduction (which is already in place with the Follett Contract), using custom publications, a text book rental program, increasing the used book ratio to 40%, and using more digital materials. Strategies 2 – 5 would all involve some advance planning and/or commitment on the part of the faculty involved. Custom and rental text programs require long term commitment to a text while increasing the used book ratio would require early adoptions in order that the bookstore have time to secure used texts. Scenarios and/or examples were given for each strategy demonstrating the potential savings. It was noted that if a student purchases an electronic text they may have access only for the relevant term, or for a longer period. It depends on the publisher.

These ideas have been brought to the Bookstore Advisory Committee, Excom, and now the Senate. They will be brought to key departments in the near future. One idea is to have a single faculty member from each department run a pilot using "MyScribe". It was noted that MyScribe is fully ADA compliant and that all copywrite issues are handled by Follett. In response to a question, it was explained that the condition of a rental book is evaluated similarly to how books are evaluated for buyback.

16. Adjournment

M/S/P (Ginno/Murphy) to adjourn.

Respectfully Submitted,

Julie Glass, Secretary