

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved as presented

Minutes of the Academic Senate Meeting, Tuesday May 19, 2009

Members present: Luz Calvo, Li-Ling Chen, Jonathan Crescenzo, Jennifer Eagan, Dana Edwards, Lynn Eudey, Bridget Ford, Farnaz Ganjezadeh, Susan Gubernat, *Erik Helgren, Rafael Hernandez*, Sarah Kim, Dawna Komorosky, Joanna Lee, Rolla Lewis, Rita Liberti, Jane Lopus, Christopher Lubwama, Gary McBride, James Mitchell, Susan Opp, Diane Petersen, President Mo Qayoumi, Felipe Razo, Gretchen Reevy-Manning, Jeffery Seitz, Aline Soules, David Stronck, *Gregory Theyel*, Bruce Trumbo, Claudia Uhde-Stone, Craig Wilson, Shirley Yap

Members absent: William Alnor, Dee Andrews, Jennifer Calbonero, Vibha Chandra, Michelle Collay, Joseph Corica, Jesus Diaz-Caballero, Rohan Dixit, Kelly Fan, Jair Fory, Karina Garbesi, Liz Ginno, Julie Glass, Saeid Haddad, Evelia Jimenez, Joshua Kerr, Derek Kimball, Jaimie Kwon, Sally Murphy, Tahira Music, Julia Olkin, Henry Reichman, Michael Schutz, Krunal Shah, Emily Stoper, Meiling Wu,

Guests: Carl Bellone, Cal Caplan, Linda Dalton, Rosanne Harris, Valerie Helgren-Lempesis, Mike Mahoney, Nan Maxwell, Tom McCoy, Saeid Motavalli, Jim Okutsu, Don Sawyer, Terri Swartz, Arthurlene Towner, Gale Young, Jim Zarillo

1. Approval of the Agenda

M/S/P (Seitz/Eudey) to approve the agenda.

2. Approval of the Minutes from the meeting on 05-05-09

M/S/P (Gubernat/Crescenzo) to approve the minutes of 05-05-09 as presented

3. Reports (*most reports were given at the conclusion of the meeting*)

B. Report of the President

President Qayoumi reported that the budget depends on the results of the special election and will require either \$292 or \$410 million in cuts. We will receive the May revised budget on the 28th. There will be a Budget Forum on June 4. He will share information as soon as he has more.

4. **08-09 BEC 11**, Assigned Time for Chairs of CAPR and CIC

M/S (Liberti/Garbesi) to approve. It was noted that the current Chair of CIC was against this. He reported that CIC was very effective this year because the team came together. His opinion was that if the Chair receives assigned time, all the tasks may be thrust on the Chair and the committee may not function as effectively. Aline Soules, Chair of CAPR, noted that there should be less work for the CAPR Chair in theory in the coming year if the agenda item 08-09 CAPR 23 passes. The Chair noted that these standing committees produce the most documents and the chairs have the heaviest workload; ExCom felt that it was a burden that should be lifted to the extent possible.

The motion to approve was passed (10 in favor, 9 opposed, 10 abstention.)

5. **08-09 CIC 35**. Application of Courses for GE

M/S/P (Eagan/Garbesi) to approve.

6. **08-09 CIC 36**, Best Practices for Using the Early Alert System and Frequency of Assessments

M/S/P (Crescenzo/Eagan) to approve.

7. **08-09 CIC 37**, Retention of Infrequently Offered Courses

M/S (Garbesi/Eagan) to approve. It was explained that it is common to have a long list of courses in the spring.

The motion to approve was passed.

8. **08-09 CIC 38**, Application of Courses for GE

M/S/P (Liberti/Eagan) to approve.

9. **08-09 CIC 39**, MS, Taxation– WASC approval for online

M/S/P (Lubwama/Garbesi) to approve.

10. **08-09 CIC 40**, BS, Business Administration– WASC approval for online

M/S/P (Garbesi/Lopus) to approve.

11. **08-09 CIC 41 revised**, BS, Health Science– WASC approval for online

M/S/P (Kimball/Eagan) to approve.

12. **08-09 CIC 42**, New Certificate in Sustainable Resource Mgmt

M/S/P (Garbesi/Kimball) to approve.

13. **08-09 CIC 34**, Modification of the Engineering Degree Options

M/S (Lubwama/Eudey) to approve. It was noted that this did not go before CAPR because curriculum issues like this go before CIC and not CAPR. It was explained that “double counting of GE” means that one course can be applied to two GE areas.

The motion to approve passed.

14. **08-09 CIC 28**, Proposed New Option in Early Childhood Education, M.S. Education and
08-09 CAPR 21

M/S/P (Garbesi/Liberti) to approve.

15. **08-09 CAPR 18**, Five-Year Program Review for Art

M/S/P (Gubernat/Crescenzo) to approve.

16. **08-09 CAPR 19**, Five-Year Program Review for the outside accredited programs within the College of Business and Economics

M/S/P (McBride/Lubwama) to approve.

17. **08-09 CAPR 20**. Five-Year Program Review for Recreation

M/S/P (Liberti/Garbesi) to approve.

18. **08-09 CAPR 23**, Revision of the 5-Year Program Review Process

M/S (Lopus/Soules) to approve.

It was noted that the process is still complicated. Concerns were expressed because parts of the rubric for the outside reviewer sound like they discourage innovation if the program is not consistent with other programs. Although using the rubric is optional, it must be given to the outside reviewer. Some thought that the presence of the rubric implies that it should be used. Some thought the proposed rubric allowed for comments on innovation. It was noted by AVP Bellone that the intent of the rubric is to provide guidelines to reviewers for standards and fairness, and thus have some continuity between the reviews. General problems with rubrics were discussed. If programs are not similar a rubric won't help to compare them and this rubric was deemed flawed by several senators.

M/S/P (Seitz/Eagan) to amend the document by removing the outside reviewer's rubric and Section H.

Linda Dalton asked about the status of retention data and pointed out that data on minors and options are uncertain until after students graduate. It was agreed that the data elements that are available through Institutional Research are the data that will be required in the annual reports and five-year reviews. A link to this Institutional Research web data will be provided on the CAPR web page.

The motion to approve 08-09 CAPR 23 as amended passed.

19. **08-09 cFAC 6**, Periodic Evaluation of Temp Faculty policy revision

M/S (Wilson/Seitz) to approve.

A memo was distributed by Reevy, a lecturer senator, suggesting two amendments to the policy. The first called for removal of the words "criteria and" in two places on the first page of the policy. The resulting document would then refer to procedures but not criteria.

M/S (Reevy/Seitz) to amend document by removing "criteria and" in two places.

Discussion ensued and included the following comments:

-Allowing departments to establish their own criteria for the evaluation of lecturers could result in some departments developing unreasonable criteria and some criteria being more stringent than others. There is no provision for oversight of this except through the Academic Senate. There are already a lot of criteria outlined in the document. It is not clear that the criteria could not always be changing. It is not clear when a lecturer would be informed and that they would have time to meet the criteria.

-If the concern is no oversight, language could be added that FAC conduct a review before it goes to the Senate. FAC was charged with putting this policy in line with the CBA. The CBA does say both criteria and procedures.

-The list of criteria in the document seems sufficient as is, since it refers to both teaching and currency in the field. Adding "criteria and" is therefore not necessary.

-AACSB accreditation for CBE unequivocally dictates that certain criteria to be met. The language "criteria and" is essential to CBE. CBE is not trying to go beyond the requirements of the CBA. These procedures were agreed to by FAC and approved by the Senate. It would be helpful to lecturers to know the criteria required to comply with AACSB standards.

-CBE's need for accreditation is an ongoing saga. We do not want to be in a position where an outside accrediting agency dictates what the whole college does. We do not want to be in a position where lecturers from one college are held to different standards from those in other colleges.

-CBE faculty voted on AQ-PQs and they went to FAC to verify compliance.

-Alternatives were discussed such as Senate approval or listing the criteria, but there was disagreement with these. McBride noted that CBE has specific professional activity and established frequency levels that must be met.

Call for the question (Soules) – Motion passed.

Motion passed to amend the document as proposed. 17 yes, 11 no, 7 abs

M/S (Reevy/Seitz) to further amend the document by deleting "not coaches" from the title of the policy and deleting the last paragraph from the cover sheet.

It was noted that these are statements of fact in the background information and do not affect the policy.

Motion rescinded.

Thanks were expressed to Senate Chair Opp and the Senate for the time they had spent on this document. A second memo was distributed by Karplus, chair of the Lecturer Subcommittee of FAC, referring to the cycle of evaluation language added to the document after it left the lecturer subcommittee.

M/S (Wilson/Mitchell) to amend the document by making the following three changes:

1. re-inserting in Section 2 "As used in this section, the term academic year means Fall-Winter-Spring,"
2. in section 2.4 deleting the second occurrence of "academic"
3. following that sentence inserting a new paragraph "Nothing in this section shall preclude a part-time temporary faculty member appointed only for Spring quarter in the current academic year from requesting that an evaluation be performed during the current academic year."

It was noted by Wilson, FAC chair, that FAC recently agreed to this action via email. Motion passed to amend the document as proposed, with 1 nay.

Discussion returned to 08-09 FAC 6 as amended twice.

The impact on omission of the words "criteria and" was again addressed by McBride, who noted that there would be few lecturers in CBE if this action was not reconsidered. It was noted that there was not a motion to add words "for approval" of the Senate to the document, which would provide oversight of departmental criteria.

It was suggested that the policy be referred back to FAC for further review, given the perceived negative effect that the amended version would have on CBE. It was also suggested that the policy be tabled rather than referred back to FAC.

M/S (Mitchell/McBride) that the policy be referred back to FAC. One senator noted that it would be helpful to have an administrative interpretation on whether the current language was indeed a problem for CBE or just a perceived issue. It was noted that some substantive changes in the document are of benefit to lecturers, as a reason not to refer it back to committee.

Motion defeated (Yes 10, No 14, Abstain 5)

M/S (McBride/Soules) to add the words "criteria and" back into the document and to add that departmental criteria would be sent to the Senate "for approval."

This would imply that it would first go to FAC, and then to the Senate.

Discussion ensued and included the following comments:

-No other campus has a policy like this with "criteria." The issue of how to deal with the problem should be referred to FAC.

-It is not clear how much the current language imperils the accreditation process nor how much the new language would help.

-If the word "criteria" is not in the document, CBE would have to stop hiring lecturers because they could not hold lecturers to the AACSB standards. This has dire impact on CBE.

-The document already states instructional and professional activities and says "not limited to..." Other things could be added there, if need be.

Call for the question (Soules) – passed.

Motion to amend passed (Yes 19, No 9, Abstain 1)

The motion to approve 08-09 cFAC 6 as amended passed.

20. **CFAI 1**, Revisions to the Fairness Document

M/S/P (Liberti/Crescenzo) to approve.

21. Reports

A. Report of the Chair

Don't forget to vote in today's election. There was a nice turnout at the Honors Convocation last Saturday. Thank you to the faculty who were there on behalf of the Senate and especially to those who served as marshals and were in the sun since it was very hot. We will have a Budget Forum update on June 4, but will not have all the budget information at that time. The last Senate meeting will be June 2. The CSU trustees approved a 10% increase in student fees and the MBA fee, effective Fall 09.

C. Report of the Statewide Academic Senators

It was announced that Fresno State Provost Dr. Jeri Echeverria has been named to replace Gary Reichard as Associate Vice Chancellor and Chief Academic Officer of the CSU. Senators were urged to read the summary of the many resolutions passed at the final plenary session of the Academic Senate, May 7-8, which can be found at the ASCSU website (and linked on the Sharepoint workspace for this meeting). CSUEB Senators were encouraged to pay particular attention to the following resolutions: Support for Campus Guidelines and Policies on Consultation and Shared Governance Regarding Academic Organization; Faculty Control Over Course Capacities and Mode of Instruction Decisions; and Opposition to Impending Implementation of Mandatory Early Start Programs. It was noted that such a mandatory program was being piloted at San Diego State this summer and that the Board of Trustees is eager to learn the results of such pilot programs by March 2010 in order to reduce the need for remedial/developmental education in the CSU. Because of the high number of freshmen who currently require remediation in math and/or English, implementing a policy to eliminate the need for remediation will be daunting. This policy is viewed by some as a threat to student access as well as a potential threat to the faculty's purview over curriculum development (the San Diego State model was mandated by Provost's order, and not by faculty) and finally, misuse of diagnostic placement tools such as the EPT. Chair of the Statewide Senate, John Tarjan, has suggested that the dire budgetary situation may require faculty input over the summer and consultation through shared governance structures.

D. Report of CFA

No report.

E. Report of Student Government

Sarah Kim reported that the recreation and wellness groundbreaking will be Thursday at 10 A.M. and she hopes everyone will attend. The ASI budget will be ready next week. Emails about the annual ASI scholarships and fellowships will be mass-mailed to Horizon accounts soon. There should be a Director of Wellness by July.

22. Adjournment

M/S/P (Crescenzo/Garbesi) to adjourn.

Respectfully submitted,

Jane Lopus, Acting Secretary