

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE
ACADEMIC SENATE

Approved as corrected

Minutes of the Academic Senate Meeting, Tuesday, October 6, 2009

Members Present: Dee Andrews, Beck Beal, Korey Brunetti, Chris Chamberlain, Don Choi, Michelle Collay, Rohan Dixit, Roger Doering, Jennifer Eagan, David Epperson, Lynn Eudey, Kelly Fan, Denise Fleming, Maria Gallegos, Karina Garbesi, Susan Gubernat, Erik Helgren, Linda Ivey, Evelia Jiminez, Joshua Kerr, Derek Kimball, Michael Lee, Joanna Lee, Rita Liberti, Christopher Lubwama, Eve Lynch, Monique Manopoulos, Bijan Mashaw, James Mitchell, Christopher Moreman, Julia Olkin, Susan Opp, Mo Qayoumi, Asha Rao, Gretchen Reevy, Michael Schutz, Jeffery Seitz, Elaine Shingleton, David Stronck, Eric Suess, Claudia Uhde-Stone, Ellen Veomett, Dianne Woods, Meiling Wu

Members Absent: O. Bobby Aden, William Alnor, Luz Calvo, Cal Caplan, Marissa DeHerrera, Melissa Grottkau, Barbara Jackowski, Evelyn Lopez-Munoz, Jane Lopus, Henry Reichman, Jillian Trevisanut

Guests: Diedre Badejo, Carl Bellone, Wesley Broadnax, Steve Browne, John Charles, Linda Dalton, Fred Dorer, Keith Inman, Mark Karplus, Michael Leung, Tom Mc Coy, Carolyn Nelson, Don Sawyer, Gale Young

The meeting was called to order at 2:07

1. Approval of the Agenda

M/S/P (Schutz/Eudey) to approve the agenda

2. Approval of the Minutes from the Organizational meeting on 06-02-09

M/S/P (Seitz/Garbesi) to approve as presented

3. Reports

A. Report of the Chair

Announcements: Al Fresco will take place on Wednesday, October 7, from 11-2; the Chair urged faculty to encourage their students to attend and participate. Academic Integrity and Ethics week will run from October 26-29; there will be events for faculty and students and all are encouraged to attend.

The Chair introduced Steve Browne, Academic Senate Chair from Cal Maritime Academy.

The Chair announced that Faculty Town Hall meetings will take place at the Hayward Campus on October 7th at 4:00; October 8th at 9:00 a.m., and October 9th at 11:00 (all in LI 2250). There will be one meeting at the Concord Campus on October 7th at 4:00 in the Oak Room. The purpose of the meetings is to gather faculty input on improving CSUEB's organizational structure in this time of budgetary crisis. Garbesi asked that the meetings be posted on Blackboard. John Charles noted that Michelle Brock could do that for us.

Opp announced that Faculty Profiles are now live, however, at this time, they are only populated with minimal information and no pictures. Instructions on how to add pictures, office hours, bios, and more will be forthcoming. The Chair reminded everyone that the Faculty Profiles will not take the place of personal web pages.

Opp reported that the resolution of CSU Senate Chairs reaffirming commitment to shared governance is posted on the Senate website.

B. Report of the President

The President welcomed everyone to the new academic year.

Qayoumi announced that today the Princeton review listed CSUEB's College of Business among the "Best in the West Colleges" for the fourth year in a row.

Qayoumi reported that at the last Board of Trustees meeting, CSUEB's Campus Physical Master Plan was approved. Given that the last Master Plan was approved in 1963, CSUEB had the oldest plan and now has the newest approved plan.

The President reported that construction on the Wellness Center and the Student Services & Administration Center are on schedule; SSA for completion early next calendar year and Wellness for Fall '10. Now that the Master Plan has been approved, the order of building projects will begin with a parking garage, followed by the next phase of student housing, for which there is already a waiting list due to the larger freshman class. A team will be put together to study the feasibility of the STEM (Science, Technology, and Math Education) building, which is an EB priority. The track and field area renovation was delayed last spring, but will begin in the next month or two with plans to complete the project in time for commencement. The Cabinet is working on the 10-11 budget for the December deadline.

The President reported that the Provost search continues with the election process underway in each of the colleges and that he hopes to name the new Provost by the end of the Fall quarter.

Searches are on schedule for the Senior Director of Budget & Resources for Academic Affairs and the Associate Vice President of Academic Programs and Graduate Studies.

Recommendations have been made for the Budget & Resources position; hopes to have an offer out by the 1st part of December for the AVP.

Dalton reported that fall enrollment increased slightly over last year. There are plans to reduce enrollment to the funded target levels in W10 and Sp10 using measures developed by SSAC and the college deans. Enrollment will need to be reduced by about 9.5% for next year (current/previous target 11,764 FTE CA residents, minus 9.5% for next year). In the past, 2000 students were admitted in W and Sp; this year we will only admit 500. In response to McCoy's question asking how the reduction will relate to class sections, Dalton stated that departments and deans will make those determinations.

Discussion ensued regarding the effects of long-term cuts on the university, problems students are experiencing, and ways to assist them. Deans and Advisement Centers were sent notices regarding Super Seniors and were asked to help them find classes & graduate. Unclassified post-bacc students will no longer be admitted. According to data, today is the last day to add and

right now average course load is the same as last year, but some areas are difficult. It was noted that there is no cap on enrollment of out-of-state students, as they pay higher fees which cover their costs.

The President added that 80% of state costs are fixed. In 1990, 17% of the state budget was allocated to education and now it is 7% or less. (In contrast, 3% used to be allocated to prisons and now prisons get 10%). State allocation have gone from 11,000 to 4,600; student fees have risen from 1,500 to 4,000. The funding base is being diluted. The effect of the loss of funding to the CSU and the resulting offering of fewer courses and admitting fewer students is that in a short time, 300-600 California companies will have to look *outside* of California for qualified employees.

C. Report of the Statewide Academic Senators

Gubernat reported that the Statewide Academic Senate unanimously passed four resolutions, with three other resolutions currently under review (all are available on the Senate website). She noted that Chancellor Reed did not attend the plenary. A Faculty Trustee still has not been appointed, which means there is no faculty representation on the BoT.

Nearly \$2 million in RSCA funds are no longer available. The Early Start Remediation Task Force has convened to address the costs of students entering the system who need remediation and will present a report to the BoT in March 2010,. Herb Carter will be the new BoT Chair, as Bleich was appointed as the new Ambassador to Australia.

D. Report of CFA

McCoy reported that the administration and CFA have been working closely on furlough procedures, with CFA members generally agreeing that the process has been handled to their satisfaction.

McCoy noted that the contract expires on June 30th. CFA has not forgotten about raises we have not received and will be sending out a survey in next few months to solicit what faculty think are the most important issues.

McCoy encouraged everyone to attend a “day of action” on October 12, to support AB 685, sponsored by Assemblyman Alberto Torrico. The bill, a proposed oil and gas excise tax, would raise \$1billion for higher education.

E. Report of Student Government

Rohan Dixit reported that five of the seven ASI Academic Senate positions have been filled. There are still several other ASI leadership opportunities for students. He noted that the Oct 12th event was co-hosted by ASI and that Garamendi would attend. Dixit stated that ASI has approximately \$14,000 in scholarships and encouraged students to apply by the Oct 9th deadline.

4. **09-10 BEC 1**, Standing Rules of the Academic Senate
M/S/P (Woods/Lubwama) to approve

5. **09-10 BEC 2**, Nominations for the Layoff Committee (UCL), 2009-10 (mandated by the Bylaws to be approved at the first Senate meeting)

M/S/P (Caplan/Seitz) to approve

6. **08-09 CAPR 41**, Five-Year Program Review for Multimedia

M/S/P (Mashaw/Kimball) to accept the report and approve w/out modification

7. **08-09 CAPR 43**, Five-Year Program Review for Interdisciplinary Studies

M/S/P (Mashaw/Kimball) to accept the report and approve w/out modification as amended (Garbesi/Andrews to amend motion to change “This slight decline is not a concern” to “The slight decline *in approved majors* is not a concern.”

8. **08-09 CAPR 44**, Five-Year Program Review for Political Science

M/S/P (Schutz/Eudey) to accept the report and approve w/out modification

9. Document revisions to correct earlier errors on 08-09 documents regarding the MPA:

08-09 CIC 43 revised, Proposed discontinuances and adoptions of new options in the MPA degree program , and **08-09 CAPR 33 revised**, Request for Discontinuance Approval of the MPA Option in Public Management of Human Resources and Change Management

M/S/P (Mitchell/Fleming) to approve as revised

10. **08-09 CIC 37 revised**, Infrequently Offered Courses

M/S/P (Mitchell/Caplan) to approve as revised

11. **08-09 FAC 11**, Modifications to Appendix A of the Appointment and Review Policy Document; and **09-10 BEC 3**, “Housekeeping” updates to the Appointment & Review document and the Administrative Review Schedule (with further modifications)

M/S/P (Andrews/Fleming) to approve

12. Fall IT Report -- Google-hosting of Faculty/Staff Email, Virtual Computing Labs, and Remote Support

John Charles reported on transformational changes in IT that will occur in the coming year as we try to live with a new base budget. The University faculty and staff email will move to Google mail in January, resulting in a savings of more than \$110,000 per year by retiring our exchange server, spam filter. etc. Email addresses will remain the same, and faculty and staff will have 6GB of storage, improved services, and an extra layer of security (and no advertising). G-calendar and G-talk will be available as part of this service. There will be a 5-year renewable contract with the CSU at an educational rate.

Because Sharepoint has some weaknesses for informal collaboration, faculty and staff will transition to increased use more of Google dots and Google sites (for more flexibility at the user level), although SharePoint will continue to be available on a shared CSU server which will further reduce costs.

Second major transformation involves moving to virtual computing labs for general access labs and expensive software labs; CSUEB will be the third university in the US to use this format, but it is well tested as is has been in use since 2006. Faculty will be able to reserve individual or class time to use a virtual computing lab. Similarly, students will be able to reserve a seat and time, then can connect from off campus. Faculty can have unlimited reservations whereas students may have only one reservation at a time. Faculty reservations override student reservations. Faculty who discover new tools or software will be able to log in to the virtual lab

and upload software immediately with no need to wait for an IT person to scan in and no conflicts with other applications. There will be workshops available from Faculty Development and OHSC, as it will require learning a new way to educate using virtual labs.

Campus software labs will be the first to close, followed by the physical labs. The Deans will help determine which labs to close/consolidate/virtualize. 4-5 labs will be closed every quarter; this will be increasingly challenging work as time goes on. There are no funds to keep and maintain inventory. This is estimated to be a \$240k/year savings.

Charles believes this is a big win for the university, but a big cultural change as well. He believes students will adapt quickly and will enjoy its use from home at odd hours. This will involve more work for faculty and invited any interested faculty to join a pilot group in late winter and early spring.

The third transformation involves changing IT organization. With a significantly decreased number of staff, IT completed a transition this summer to a shared services team model, consolidating and creating shared services teams. Staff have received professional development using industry best practices credentialing program; 70% of IT staff are now certified.

Discussion ensued regarding lab closures, with particular concerns expressed about access and licenses. It was noted that an Educause survey found that 90% of students have access to a PC off campus. Even an inexpensive netbook will do; all you need is access. There is also the Learning Commons and the laptop loaner program.

13. Adjournment

M/S/P (Caplan/Chamberlin) to adjourn

Respectfully submitted,

Denise Fleming, Secretary