CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON ACADEMIC PLANNING AND REVIEW

Approved CAPR Meeting Minutes, Thursday, October 15, 2009, 2:00–4:00 P.M., LI 2250

Present:  
James Ahiakpor, Economics (Secretary)  
Don Gailey, Biological Sciences  
Liz Ginno, Library  
Pat Jennings, Sociology  
Monique Manopoulos, Modern Languages and Literatures  
Michael Lee, Geography and Environmental Studies (Chair)  
Tuyen Nguyen, Academic Advising Career Education  
Colin Ormsby, Planning and Institutional Research, Presidential Appointee  
Chung-Hsing Ouyang, Mathematics and Computer Science

Guests:  
Cal Caplan, Kinesiology  
Penny McCullagh, Kinesiology  
Saeid Motavalli, Engineering  
Jason Singley, Physics  
Gayle Young, CLASS

Michael Lee, Chair, called the meeting to order at 2:04 p.m.

1. Members and guests introduced themselves.
2. Agenda: An amended agenda to include ExCom’s request for dealing with two previous CAPR reports and to delete an item requesting Multimedia’s move to CLASS was approved: motion by Pat Jennings, seconded by Tuyen Nguyen.
3. Amended minutes of October 1, 2009 meeting were approved: moved by Liz Ginno, Pat Jennings seconded.
4. Report of the Chair/Old Business: Michael Lee provided a written report, including the following:
   - Senate passed all the 2008–2009 CAPR documents without opposition or debate except for a slight word change to the Interdisciplinary Studies program.
   - Psychology department had no objection to Kinesiology’s inclination not to include PSYC 1000 as a prerequisite in their revamped MS program.
   - There were no objections to the proposed modification the Environmental Studies program submitted to CAPR.
   - Regarding the tabled motion to consider the request by the College of Science to postpone all program reviews for one year together with the desires of other program chairs, eleven program respondents were in favor of the proposed one-year delay. However, one program scheduled for review this year (Theater and Dance) would like to proceed with their review. Others that need to meet their accreditation needs, including Music, Counseling, Education, Educational Leadership, and Special Education also would like to proceed with their reviews this year.
   - Senate Office indicated that there would be no problem with adopting a one-time 6-year review cycle to be followed by a return to the 5-year cycle. [Gale Young also reported the agreement of program chairs in CLASS to the proposed one-year delay of program reviews.]
   - Chair Lee has communicated to all faculty and administration the CAPR document on policies and procedures on temporary suspension of programs as requested at the last meeting.
   - The University Librarian and Interim Associate Provost desires to have a representative from CAPR to serve on the Library Advisory Committee. The representative would
communicate CAPR concerns to the library and take the library's concerns back to CAPR in return.

- ExCom on Tuesday, October 13, 2009, referred back to CAPR last year's reports and recommendations in respect of Criminal Justice and Public Administration. Chair Lee will elaborate on ExCom's concerns when these items come up for discussion.

5. Report of Presidential Appointee:
Colin Ormsby reiterated his role on CAPR, including providing information on the availability of data that may be required for program assessments. Colin reported that CSUEB has had its largest freshman enrollment this year, even as the university has applied a higher standard for admissions. The higher standard for admissions has led to significantly fewer students needing remedial classes compared with previous years. Also there has been negligible reduction in average course load for students, down from 12.80 to 12.78 units. The university is expected to reduce enrollment by 10 percent next year.

6. Old Business:
   a. Liz Ginno moved (Pat Jennings seconded) to “untable” Kinesiology’s request for modification of their MS program. Motion passed unanimously. After some discussion, particularly regarding the desirability of requiring PSYC 1000 in the program, it was moved by Tuyen Nguyen (Liz Ginno seconded) to approve the Modification – Discontinuation request as submitted. Motion passed unanimously.

   b. Liz Ginno moved (Don Gailey seconded) to “untable” the request from Environmental Studies. Passed unanimously. It was noted that the program’s three requests for discontinuation of courses had been passed at the previous meeting. What was left was in the nature of “information.” Their request would be passed on to ExCom/Senate.

   c. Request for postponement for all programs in Science on the 09–10 schedule: Chair Lee suggested merging College of Science’s request with the indicated preferences of some other program chairs to delay program reviews for one year. After some discussion, Pat Jennings moved, seconded by Liz Ginno, that “CAPR recommends to Senate that the entire program review schedule be shifted one year for all programs not bound by accreditation rules to be evaluated on a particular schedule.” Motion passed 7 to 1; no abstentions. [Chair Lee subsequently asked committee members via e-mail if they would agree to an amended motion to be communicated to ExCom: “CAPR recommends on a 7:1 majority vote that the Academic Senate shift the entire program review schedule by one year for all programs not bound by accreditation rules to be evaluated on a particular schedule. CAPR further recommends to the Academic Senate that this does not include programs scheduled for reviews in previous years that have requested postponement to 09-10 which must submit their review this year. Finally, CAPR recommends that programs wishing to complete their reviews in 09-10 as scheduled may request an exception to the proposed delay and submit their reviews this year on the timetable detailed in the program review policy and procedures.”]

7. New Business
   a. Request for approval of Minor in Communication. Gale Young explained that the request is intended to update the whole curriculum to provide students majoring in another discipline the opportunity to study and practice an integrated approach to communication in the 21st century. Motion to approve, moved by Liz Ginno (Don Gailey seconded) passed unanimously.
b. MA Speech Communication title change request. Purpose of request was to remove “Speech” from the title. Motion to approve by Pat Jennings, seconded by Liz Ginno passed unanimously.

c. Request to approve new options in BA Chemistry (Chem Ed), BA Biochemistry (Biochem Ed)—submitted as “Chem Ed”—, and BA Physics (Physics Ed) [listed as 7. c, d, e] was introduced by Jason Singley, Chair of Physics. Jason explained the need for High School teachers in science with formal teaching skills as a principal motivation for these degrees. Incorporating TED 3001 in the revised course offerings would meet that need. It was unclear if the requisite consultation with other departments likely to be affected by these new programs had been done. After some discussion, Pat Jennings moved (James Ahiakpor seconded) that consideration of these new programs be tabled to enable documentation of the requisite consultations to be made. Motion passed unanimously.


e. Referral of CAPR 42 (Criminal Justice) and 45 (Master of Public Administration), 2009. Chair Lee explained that ExCom wanted language in CAPR 42 to be modified for clarity and/or specificity. Lee will address ExCom’s concerns. It was decided that the issues raised regarding CAPR 45 were significant enough to have the report redone, including re-consulting with the department. Chair Lee will take charge.

8. Other Business: None.

9. Meeting adjourned at 3:37 p.m. on motion by Liz Ginno, seconded by Don Gailey.

Respectfully submitted,

James Ahiakpor, Secretary