Members Present: Gary Li (CALSS), Judith Faust (Library), Mike Hedrick (Science), Kris Erway (Budget), Jeanette Bicais (CEAS), Carol Reese (Academic Affairs), Eric Suess (Science), Fung-shine Pan (CBE), Tammie Mosley (CBE).

Members Absent: Janet Logan

1. Approval of the agenda
   a. The agenda was approved.

2. Outstanding Minutes were tabled until next meeting.

3. Report of the Chair
   b. The next meeting will include discussion of the outstanding minutes and the annual report. The next meeting on May 21 will include the organizational meeting for next year to elect a Chair and a Secretary.
   c. Eric stated that there will be a change of rules: originally 4-year term of this committee will be changed to 2-year term.

4. Discussion with Associate Vice President, Academic Programs and Graduate Studies, Sue Opp
   a. Explained APGS Budget
   b. Its 2010-11 budget is $1.099 million which is a 29% recline comparing to 2008-09 academic year. This does not affect Contra Costa campus which has its own budget.
   c. There is a deficit of $73,402 for 2009-10. Explanation as to how to make up that deficit was not given.
   d. Its budget “always” includes a one-time funding to cover cost associated with faculty teaching.
   e. It also manages Testing Office which is not a self-supporting program. The Testing Office provides services not just to the graduate programs but to the University and the community at large.
   f. Some of the graduate programs (e.g. MA of Sociology and MS of Business and Information Technology Management) will be eliminated starting next academic year. The decisions were made at college and departmental level.
   g. Some of the graduate program courses will be self-support and will be listed under DCIE, summer, or extension courses. Some programs, such as eMBA starting 2010-11, will be self-supporting. The self-supporting courses will be coded as (SP) in the University Catalog.
   h. It manages graduate program of CSUEB. However, the departmental directors of graduate studies are supported by corresponding dean’s offices. However, the information on faculty assigned time to graduate program is inaccurate and difficult to collect from colleges.
i. Eric raised the issue that the tasks handled by graduate program coordinators are now “dumped” to department chairs since there will no longer be any assigned time to coordinators.

5. Questions were formulated prior to the Sue’s arrival but not given to her:
   - What is the relationship between Associate, Vice President of Academic Program and the Provost?
   - What are the STEM programs on the campus? What is it going to look like when our financial resources return?
   - How would the elimination of master’s program affect Contra Costa campus?
   - How will pre-requisites for graduate programs be handled in the registration processes?

6. What topics should be included next year for COBRA?

7. Adjournment
   a. The meeting was adjourned at approximately 11 am.

Respectfully submitted,

Gary Li

Acting Secretary