Minutes of the Executive Committee Meeting, Tuesday, January 12, 2010

Members present: Jennifer Eagan, Denise Fleming, Derek Kimball, Chris Lubwama, Mo Qayoumi, Asha Rao, Henry Reichman, Dianne Woods

Members absent: Susan Gubernat, Jim Mitchell

Guests: Shawn Bibb, Emily Brizendine, Cal Caplan, Linda Dalton, Fred Dorer, Sara Judd, Mark Karplus, Mike Mahoney, Tom McCoy, Alan Monat, Sue Opp, Glen Perry, Don Sawyer, Barbara Storms, Terri Swartz, Donna Wiley, Gale Young.

1. Approval of the agenda

M/S/P (Fleming/Kimball) to approve the agenda as amended to add item 5a.

2. Approval of the minutes of 11-10-09, 11-17-09 and 1-5-10

No minutes to approve

3. Reports

   A. Report of the Chair

   The chair reported that she had the honor of participating in the swearing in ceremony of 14 University Police Officers who were either coming onto the force or being promoted in rank. The President added that the ceremony involved nearly all of the force.

   The Chair has been attending the Provost candidate meetings.

   B. Report of the President

   The President reported that the Governor’s budget released last Friday was somewhat better than anticipated. The budget would backfill $305 million that had been lost due to cuts. The preliminary budget also provides $60 million to increase enrollment by 2.5%. The President stated that he hopes to have more information after the next Board of Trustees meeting in 10 days. As of now, we are looking at closer to a 7% drop, rather than the originally planned 10% drop in enrollment. He has asked the Deans to look at a tentative plan for 3% enrollment growth over the anticipated target, in case late changes occur. This is still a tentative plan as the budget must go through several iterations over the next seven months. Most cuts in the Governor’s budget are in the areas of Health & Human Services and Corrections; constituencies from both groups are likely to complain. Additional monies will go into the University reserves.

   Reichmann stated that the initial budget is good news in that we appear to have bottomed out. $6.9 billion is supposed to come from the feds, which legislative analysts think is not likely to materialize. This means that any modest gains are vulnerable. The President responded that the political position taken by the Governor is within the minimum budgetary amount required by the feds to be eligible for stimulus funds. He does not anticipate that the Governor will try to cut more out of higher education. That being said, the 2.5% enrollment growth could either materialize or be lost, depending on pressure from legislature. He reiterated that there will be more clarity after the Board of Trustees meeting.

   C. Report of the Statewide Academic Senators

   Statewide Senate meetings take place next week.
4. Appointments

Evaon Wong-Kim and Tom McCoy were nominated to replace Garbesi on the Academic Senate for Winter Quarter. McCoy was elected, by written ballot.

Julie Beck from Criminal Justice was appointed to the Police Advisory Board.

M/S/P (Reichman/Eagan) to approve
A replacement is still needed for David Wu on CIC.

5. **09-10 CIC 10, Priority Registration**

M/S/P (Reichman/Kimball) to place on Senate Agenda

Eagan described the process CIC used to develop the policy. Freshmen were not historically included in priority reg, but now the policy specifically excludes them from Athletics and Honors areas, as they do not need priority registration in the same way that other constituencies do. Since the change to Division II impacts their schedules in new ways, athletes need priority registration. Athletics and Honors account for the two biggest priority registration increases. The past policy allocated priority registration to 4% of the enrollment headcount, or about 500 students. CIC increased the percentage of headcount to 5%.

5a. **09-10 CIC 7, New Course Add Period Policy**

M/S/P (Rao/Kimball) to place on Senate Agenda

Discussion ensued about changing the add/drop period, the lack of instructor involvement in adding the class, and the effect on student ability to get into classes. It was agreed that this is best discussed by the senate.

6. Report from the President and continued discussion of the EB plans to meeting the anticipated budget cuts

The President addressed inaccurate rumors that Academic Affairs was shorted and that PEMSA and IT were made whole. No instructional funds went to those areas/divisions.

The budget for Academic Affairs was reduced by 18.6%. All others were reduced by 22.1%. The Cabinet recommended that the remaining $1.2 million in the base budget go to Academic Affairs, along with an additional $850,000 from the Chancellor’s Office. A 9.5% reduction had to be achieved when planning out the 10-11 budget; this should have reduced the Academic Affairs budget by 2.3M. However, $1.3M that was left over (one time funds) was actually plowed back into Academic Affairs, yielding a total budget reallocation of approximately $3.3M. ($1.2M in base funds+$1.3M in one-time funds+ $850K=$3.3M) Thus, everyone in the Cabinet has tried to assure that the Academic Affairs budget would be decreased as little as possible.

Discussion ensued regarding the possibility of over-enrollment fees, potential stimulus funds, and where forthcoming funds might be allocated—all of which will become clearer as the budget process unfolds.
Interim Provost Dorer reported that there will be a meeting with UPBAC next week. The restructuring plan was developed with input from various groups, including ExCom, Provost Council, Deans, and department chairs. The final document will include a longer history, including a description of the development process.

Dorer continued to state that the base budget is different than the operating budget, which includes grant reimbursements, monies from Open University and other sources. The forthcoming document addresses the base budget. Summer session was discussed only briefly; we will offer summer session as a combination of self-support and system-supported. We are somewhat constrained by the Chancellor’s Office policy that prohibits charging students self support fees for regular programs. The information on the fee policy was received on 12/17, but it has taken some time to obtain clarification. The deans are working on a summer schedule that balances costs.

The University is shifting resources to stabilize undergraduate programs as this has been somewhat out of balance. Concord programs will be reduced; Concord operating hours will be reduced during summer and during year. The upper division writing skills courses will move to self-support for those students who do not pass exam and need to take courses as these courses are very expensive.

This campus had the largest reduction of MPP% of any of the CSUs.

Reichman noted that even if the base budget for 10-11 is the same as the 09-10 base, if we don’t have furloughs, it is still less. Dorer stated that the 9.5% enrollment reduction offsets furloughs.

Further discussion ensued regarding allocation of base budget funds among the colleges, Open University, and enrollment implications. Dorer stated that each college has a target and he will not micro manage the colleges. He added that there were no specific discussions about moving other undergraduate programs to impaction status, although they discussed impaction for Criminal Justice, but faculty want to use other options such as enforcing prerequisites. Dalton added that with business and nursing, students have to take certain courses to be eligible for those programs. We need to discuss major declarations; now, students can wait to declare until they file for graduation. This inhibits enrollment management processes as well as access to major advising. Qayoumi added that we might consider a policy where students cannot register for their sophomore year without declaring a major, noting that it is always possible to change majors thereafter.

7. Adjournment

Meeting adjourned at 4 pm by the Chair

Respectfully submitted,
Denise Fleming, Secretary