Minutes of the Executive Committee Meeting, Tuesday, April 27, 2010

Members present: Cal Caplan, Jennifer Eagan, Denise Fleming, Susan Gubernat, Derek Kimball, Chris Lubwama, Jim Mitchell Mo Qayoumi, Hank Reichman, Dianne Rush Woods

Members absent: Asha Rao

Guests: Jagdish Agrawal, Linda Dalton, Toni Fogarty, Terry Jones, Mark Karplus, Mike Mahoney, Sue Opp, Carol Reese, Terri Swartz, Donna Wiley, Gale Young

The Chair called the meeting to order at 2:04 p.m.

1. Approval of the agenda

M/S/P (Fleming/Mitchell) to approve the agenda

2. Approval of the minutes

M/S/P (Fleming/Gubernat) to approve the minutes of March 30 as amended.

3. Reports
   A. Report of the Chair
      - The Chair announced that there was an article in the San Jose Mercury News regarding the filing of a lawsuit by students over fees.
      - Information about virtual labs- ExCom was encouraged to track its progress; good information.
      - Woods reported that the bookstore is adding textbook rentals to its product line. Bookstore staff are requesting that faculty include all required course materials on textbook order forms, even if some materials will be provided by outside entities. Reichman stated that the due date of May 14th for fall book orders occurs before the fall schedule will be finalized. Woods will check on fall schedule, book order due dates, and discuss with bookstore. [The date was changed by the Bookstore to May 24th]
      - Reichman reported that he represented the Chair at the last ASI Board meeting. A motion to rescind the new policy that requires that all candidates for president serve at least two years on ASI Board or ASI committees failed.

   B. Report of the President
      - The President announced that the Provost and Donna Wiley are in Sacramento lobbying for the CSU. He stated that one of the students filing the lawsuit mentioned earlier is a CSUEB student.
      - There is no update on the budget until the May revise; Sacramento probably won’t do much with it until after the June 8 election.
      - Qayoumi stated that the second round of staff layoff notices has been issued, in response to “bumping”. The projected number of layoffs off has dropped from 60 to 50; the numbers may drop further (to the mid-40s) in coming weeks due to retirements and leaves.
      - Dalton reported on the proposal for an impaction application for CSUEB that is due to the CO by April 30'. The intent is to declare impaction for upper division (UD) transfer students
for 11-12, the rationale being that building the freshman class is conducive to enrollment stability and cohort tracking, and the current policy requires us to accept all transfer students, which would likely take us over the target. The CSU master plan calls for 40% of the student body to be at the lower division level; we are way under that and have some negotiating room. At this point, we are submitting the impaction proposal as a place holder; we do not have to decide on exact numbers until we get closer. We can decide later if we want UD admissions to be ranked by GPA. Dalton stated that one provision of the proposal is that we cannot disadvantage local area applicants to privilege non-local in the admissions process. We are using the nine Bay Area counties for our purposes of defining our “local” area; this allows added flexibility to the proposal. Nursing and business already have their impaction plans. Special categories allow for some flexibility to round out student body. Discussion ensued regarding potential implementation details and issues.

C. Report of the Statewide Academic Senators
- Gubernat stated that the Plenary is next week. Prof Jody Finney from University of Pennsylvania, who has written extensively on reengineering GE curricula, is on the agenda.

4. Appointments
M/S/P (Gubernat/Mitchell) to appoint Dee Andrews to replace Jessica Weiss on the CIC Writing Skills Subcommittee for Spring quarter.

5. Confirmation of Email approval of the final lists for the Spring elections
M/S/P (Lubwama/Gubernat) to approve

6. Search for a Coordinator of the Online Campus- approval of job description
M/S/P with 2 abstentions (Eagan/Mitchell) to approve the job description
M/S/P (Caplan/Eagan) to modify the job description to add an additional requirement for a doctorate degree or a masters degree plus experience.

It was noted that this position is in Academic Affairs. The Chair expressed concern that faculty will need assistance as we continue to increase our online offerings; she hopes the new coordinator’s job duties will not be overly administrative such that she/he will not have adequate time to interface with faculty.

M/S/P (Reichman/Eagan) to approve the call for self-nominations for a search committee

7. 09-10 cFDE 1, The Diversity Plan
M/S/P (Caplan/Gubernat) to place plan on Senate agenda

Terry Jones requested that ExCom members donate $50 toward the Black student and faculty fund. He then presented on the Diversity plan, thanking Task Members of FDEC, Deans, Arthurelene Towner, Linda Dobb, and division and unit heads for their openness and willingness to consult with the task Force in the development of the plan.

The Diversity Plan represents the solicited input of every division and unit. The Task Force recommends that FDEC be expanded and tasked to monitor and assess how well the plan is being implemented. The intent of the plan is to serve as an anchor and reminder to assess how all
campus decisions align with the precepts in the plan. Jones suggests an online training and test, akin to the sexual harassment training.

Discussion ensued as to whether the proposal regarding FDEC would expand or replace the committee; ramifications could mean that FDEC would no longer be a senate committee, but rather a university committee. Jones stated that there is no predetermined way of proceeding. The Chair agreed that plans for a campus climate study are needed and she has plans to send a referral. Reichman suggested a liaison/link with the ASI Diversity Center, which is active and offers good issues.

8. 09-10 BEC 6 (new draft), ExCom Recommendations Regarding Concord Campus Representation

M/S/P (Mitchell/Gubernat) to postpone discussion until the next ExCom meeting

9. Discussion of the draft Special Senate meeting agenda and plans

Discussion took place regarding the best format and process for the meeting, as well as the best date to hold the meeting. There was general agreement that the questions ExCom solicited from the faculty should be addressed in some manner, that the meeting should be facilitated by ExCom, and that the tenor of the meaning be collegial and meaningful. The Chair reminded all that this is a “budget” meeting, which means numbers and consequences. Eagan pointed out that there are questions of value embedded in many of the questions.

10. ExCom suggestions for agenda items for next ExCom

Caplan announced that the Women’s Water Polo Team is 3rd in the Conference and 3rd in the Tournament. Lisa DeRossi-Cooper was named Coach of the Year.

11. Adjournment

M/S/P (Caplan/Gubernat) to adjourn

Respectfully submitted,
Denise Fleming, Secretary