Minutes of the Executive Committee Meeting, Tuesday, May 11, 2010

Members present: Cal Caplan, Denise Fleming, Susan Gubernat, Derek Kimball, Chris Lubwama, Jim Mitchell, Hank Reichman, Dianne Rush Woods

Members absent: Jennifer Eagan, Mo Qayoumi, Asha Rao

Guests: Linda Dalton, Linda Dobb, Jim Houpis, Mark Karplus, Michael Lee, Mike Mahoney, EJ Murphy, Gig Nordquist, Susan Opp, Carol Reese, Don Sawyer, Donna Wiley

The Chair called the meeting to order at 2:06 p.m.

1. Approval of the agenda

M/S/P (Caplan/Mitchell) to approve the agenda as amended to add 21a: 09-10 FAC 07, Revision of Policies and Procedures for Evaluation of Tenured Faculty and 21b: 09-10 FAC 8, Revisions in Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers and Department Chairs

2. Approval of the minutes

No minutes to approve

3. Reports

A. Report of the Chair

M/S/P (Reichman/Fleming) to place resolution on the Senate agenda.

The Chair distributed the approved Resolution against Hate Crimes on CSU Campuses. She announced that the Honors Convocation is Saturday, May 15, at 10 a.m. In other news, Jeff Seitz was awarded an $11M grant from the National Science Foundation.

B. Report of the President

Provost Houpis reported for the President. He thanked ExCom for the resolution; he knows the student who was attacked at CSU Chico. The Provost announced that Chevron provided $1.5M for academic achievement academies in Alameda and Contra Costa counties. The funding will provide prospective students with two years of college preparation in advanced mathematics.

C. Report of the Statewide Academic Senators

Reichman reported that Susan Gubernat was elected the 2nd Delegate-at-Large in the Statewide Academic Senate (SAS) and stated that this is quite an achievement for a second year Senator. Gubernat will now serve on the Statewide Senate Executive Committee.
The SAS passed a number of resolutions on the importance of shared governance in the CSU. These resolutions emanate from a number of important initiatives that are going forward without faculty consultation, e.g., Early Start and Deliverology. More information can be found in the online report.

SB 1440, a transfer bill that creates a new community college transfer degree, passed the Senate and is going before the Assembly. The bill has the support of the CO. The degree, comprised of 60 lower division semester units (90 quarter units), would include all lower division GE requirements, with some exceptions (e.g., American Institutions) and includes 27 quarter units in major fields as determined by the community college districts. In reality, almost every district delegates the determination to the local community college; with 108 community colleges, the potential exists for many implementation issues; we would want to work with community colleges on determining the course content of the major fields. CSUs would be obliged to accept these degrees as equivalent to our lower division requirements.

Joni Finney, from the Institute for Research on Higher Education at the University of Pennsylvania spoke at the Plenary on reengineering the curriculum. Senators voted unanimously that we not accept the invitation to participate in their study. More detail will be forthcoming in report.

Gubernat added that there is still no faculty representative on the Board of Trustees; senators passed a resolution calling for an additional faculty BOT member in case this situation repeats itself in the future. Jeri Echevarria will be stepping down at the end of the year; there is much uncertainty for next quarter.

4. Appointments
none

5. Search for Online Director – Search Committee appointments

The call letter was sent out. Three individuals have self-nominated; Dianne Woods also offered to serve as CLASS rep. Science and Library are still needed. Reichman suggested Jeff Seitz would be a good nominee.

Search for CEAS Dean – Approval of Job Description

M/S/P (Mitchell/Lubwama) to approve the job description as amended

Reichman suggested adding accreditation leadership to the list of responsibilities; Gubernat had a couple of grammatical corrections.

6. Confirmation of the email approval of the Final list for the Spring Lecturer Election

M/S/P (Fleming/Gubernat) to confirm the email approval

Mavis Braxton-Bailey, Social Work
Mark Karplus, Chemistry
Michael Schutz, Sociology
Geoffrey Shaskan, Social Work
Jean Simutis, Math & CS

7. **09-10 BEC 6** (new draft), ExCom Recommendations Regarding Concord Campus Representation *(postponed from last meeting)*
M/S/P (Reichman/Mitchell) to place on the Senate Agenda

8. **09-10 CAPR 11**, Philosophy Option Discontinuances; and **09-10 CIC 24**, Philosophy Major Revisions and Option Discontinuances

M/S/P (Mitchell/Reichman) with one abstention to place on the Senate agenda

9. **09-10 CAPR 13**, New Early Childhood Development Certificate; and **09-10 CIC 26**, Certificate in Early Childhood Development

M/S/P (Fleming/Gubernat) with 2 abstentions to place on the Senate agenda

CIC members wanted assurances that this certificate will meet Executive Order 802 by not mixing populations with regularly matriculating students and/or by supplanting offerings of these courses on the stateside. CIC approved this certificate with a vote of 8/0/2. ExCom discussion involved the issue of mixing populations.

10. **09-10 CAPR 14**, Modifications to the English BA Program; and **09-10 CIC 25**, English Major Option Discontinuances and New Option

M/S/P (Mitchell/Fleming) to place on the Senate agenda

11. **09-10 CAPR 15**, Revision of the Policy on Temporary Suspension of Programs

M/S/P (Mitchell/Gubernat) to place on the Senate agenda

Lee stated that the policy revisions were made in response to concerns expressed about points of contact and policy obligations for temporary suspension of programs. These revisions added clarity to the process.

12. **09-10 CAPR 16**, CSUEB Institutional Learning Objectives

M/S/NP (Mitchell/Fleming) 3-4-1 to accept the report and the proposed special sub-committee on Institutional Learning Objectives membership. Concerns were raised about resources and about the fact that suggested committee members were not contacted prior to bringing the document forward to determine if they would be willing to serve. ExCom discussed the ILOs and some members wanted the list to be shorter, to agree with the Academic Plan. Lee noted that “sustainability” was the only ILO not on the Academic Plan. Houpis reminded ExCom that WASC wants evidence and analysis; “How do we know?” ExCom noted that funding is needed for new assessment efforts.

13. **09-10 CAPR 17**, Option in Administration of Healthy Communities, M.S. Health Care Administration and **09-10 CIC 31**, M.S. HCA Option Discontinuance

M/S/P (Mitchell/Fleming) to place on the Senate agenda

14. **09-10 CIC 20**, Approval Process for New Degree Programs

M/S/P (Fleming/Gubernat) to place on the Senate agenda

15. **09-10 CIC 27**, CIC Action on GPA for Honors Numbers for 10-12 Catalog
M/S/P (Reichman/Gubernat) to place on the Senate agenda

Provost Houpis asked why not by college, is there variability? It was noted that this is not a policy change; changing the GPAs is to conform to policy.

16. 09-10 CIC 28, General Education application of courses, Areas C2, D1, D4, C4 (corrected version)

M/S/P (Fleming/Mitchell) to place on the Senate agenda

Reichman had a question about a History course and will research further.

17. 09-10 CIC 29, Policy Measures Regarding High Unit Seniors

M/S/P (Kimball/Gubernat) to place on the Senate Agenda

Reichman noted that there will be substantive debate on this at the Senate.

18. 09-10 CIC 30, Incomplete Grading Symbol Language in Catalog

M/S/P (Fleming/Gubernat) to place on the Senate agenda

19. 09-10 CIC 32, Pilot Revision of the University Writing Skills Requirement for Graduate Programs

M/S/P (Mitchell/Lubwama) to place on the Senate agenda

20. Honors Program Report (written only, as Phelps teaches during this timeslot)

M/S/P (Reichman/Caplan) to accept the annual report and commend professor Phelps for his thorough work.

21a. 09-10 FAC 07 revised, Revision of Policies and Procedures for Evaluation of Tenured Faculty

M/S/P (Fleming/Caplan) to place on the Senate Agenda

FAC was commended for their hard work.

21b 09-10 FAC 8, Revisions in Policies and Procedures Governing Faculty Participation in Appointment and Review of Administrative Officers and Department Chairs

M/S/P (Reichman/Caplan) to place on the Senate Agenda

FAC and its chair were commended for their work on the document.

22. Continued discussion to address the petition for a Special Senate meeting regarding the budget (scheduled for June 8th)

Rush Woods stated that the plan is to look at trends in the submitted questions and develop about four categories or topics to guide the agenda. There will be as many answers as possible to questions submitted by faculty, but some are difficult to provide a simple response to. It was suggested that the chairs of standing committees (e.g., COBRA, CAPR, FAC, CIC) be asked to be present to respond to questions in their areas of expertise. This will be a meeting with no
reports; meeting notes will be taken by the secretary, as it is hoped that issues raised will be addressed at the ExCom Summer Retreat or at a future Senate meeting. The Chair and Provost will consult on the format and content of the meeting and agenda. It is hoped that awareness will be raised and that issues raised will be addressed as completely as possible given the timeframe.

21. ExCom suggestions for agenda items for next (final) ExCom
   none

22. Adjournment

M/S/P (Fleming/Mitchell) to adjourn

Respectfully submitted,
Denise Fleming, Secretary