Minutes of the Executive Committee Meeting, Tuesday, October 27, 2009

Members present: Jennifer Eagan, Denise Fleming, Susan Gubernat, Derek Kimball, Jim Mitchell, Susan Opp, Asha Rao, Henry Reichman, Dianne Woods

Members absent: Chris Lubwama, Mo Qayoumi,

Guests: Diedre Badejo, Carl Bellone, Linda Dalton, Linda Dobb, Fred Dorer, Mark Karplus, Sally Murphy, Glen Perry, Don Sawyer, Terri Swartz, Gale Young

1. Approval of the agenda

M/S/P (Mitchell/Woods) to approve the agenda as modified to discuss item #7 no sooner than 3:00.

2. Approval of the minutes of 10-13-09

M/S/P (Gubernat/Mitchell) to approve the minutes as corrected in areas 4, 7 and 8.

3. Reports

A. Report of the Chair

No report

B. Report of the President

Dorer reported that the President is out of town on business; no report, but will answer questions.

In response to Gubernat’s question, Dorer stated that CSUEB will receive $825,000 from the $77m allocated to the CSU by the governor. The priority will be on increased access to GE courses; $200,000 has already been allocated to CLASS (+44sections). Discussion ensued regarding clarification of allocation process and reserves held; it was noted, however, that discussion of GE is a college issue. Dorer noted that the base budget for 10-11 is an 18% cut from the 08-09 budget, which is about the same as this year but without furloughs. The Deans were asked to discuss cuts with faculty.

C. Report of the Statewide Academic Senators

No report. Meet in early November.

4. Appointments

Joanna Aguilar, AACE as SSP rep to CCAC for 09-11 (repl Coulman) 
Godwin Ashiabi as replacement for Chin-Newman on Honorary Degrees Committee for Fall 
Lovell to replace Strayer on FAC for Fall

M/S/P (Fleming/Gubernat) to approve above

M/S/P (Woods/Gubernat) to rescind Woods and Liberti from Space Logistics Committee, which no longer exists, and to place Dianne Woods on the Space Advisory Committee
There was brief discussion about the PACE Advisory Board, including adding the PACE Director; a vote may occur by email once nominees agree to serve. The members representing PACE Majors:

- Dennis Chester, Liberal Studies
- Rainer Bauer, Human Development
- Melany Spielman, HRT
- Oscar Wambuguh, Health Science

One needed from CBE (representing a college without a PACE major)
One needed to represent Concord
It was noted that the AVP may appoint a designee.

5. Confirmation of email approval of the Final List for the Fall University-wide Election

Delayed due to lack of nominees for some committees; an email vote to approve will be sent when sufficient nominees have been received.

6. Confirmation of email feedback regarding the Job Description for the new position of Director of the Online Campus

No feedback received. However the Provost reported that we are suffering the resignation of a key person, so they are looking at it again. This position would be partially paid by DCIE.

7. 09-10 CAPR 1, 5-Year Program Review schedule shift

M/S/P (Mitchell/Gubernat) to forward to the Senate

8. 09-10 CIC 1, Proposed Prefix Modification: All Kinesiology Courses from KPE to KIN

M/S/P (Fleming/Woods) to forward to the Senate


M/S/P (Reichman/Woods) to extend appointment of International Student Task Force with current membership for 09-10

Sally Murphy reported on the work of the International Student Task Force. Faculty and staff of CIE and ALP met to discuss the needs of international students. These include lack of preparation in English and cultural skills, particularly given the significant increase in recent high school grads from China.

Recommendations: additional credit-bearing courses in English (speaking and writing) and cultural skills, slightly modified GE pattern to allow credit for these English courses and possibly not require the code course, ongoing advising assistance, reconsider wisdom of bringing first-year students to campus, sheltered curriculum for a minimum of one quarter, and increased access to current retention statistics and other data. Less than half of those who said they were coming actually enrolled.

A report will be forthcoming.

10. Possible Report from the Task Force on Academic Reorganization

Opp gave an update on the report. Faculty received an email from the Senate Chair including the presented report minus appendix C (faculty feedback), along with a survey request asking for faculty feedback. This process has allowed the faculty to voice concerns, some of them strong. The plan is to continue to solicit feedback through 10/30 and to post feedback on SharePoint for ExCom to review. The
11/3 ExCom meeting will be devoted to review of the report.

11. Update on Winter/Spring student applications for 2010 (Dalton)
Dalton reported that there are enough applications to fill the admissions quota for W10 and SP10. Will stick to published deadline, will date stamp documents, and review them on an individual basis. This process is for transfer students only; we will not bring in more than 500 new resident students for Wtr/Spr.

12. BayCard update
Dorer provided a brief update on BayCard. Those who have difficulty should email baycard@csueastbay.edu

13. Information Item: Referrals going to FAC:
   - Online teaching evaluation clarification and continuation of the thorough update that was referred last year (including clarification of the areas of still in need of review, including clarification of the number of reviews and who chooses which courses). Who will get the reports, how many, what timeframe, determining which go into the paf (or all)…
   - Emeritus Faculty Policy update
   - Clarification of the RTP document re departmental professional achievement guidelines; a suspension of departmental guidelines for one year and development of a policy/procedure fore development of these dept guidelines; change of “will” to “may” and clarification of any mention of the use of course evals
   - Consideration of an RTP document change regarding the Senate discussion on separating the University P&T approval from the President’s approval making them separate steps
   - Review of the Post-tenure Review Policy document timeline
   - Clarification/update of Appt & Review document charge from last year

Opp reported as an information item that the above referrals are going to FAC. Eagan discussed some problems with course evaluations not arriving where they should consistently.

14. Adjournment

M/S/P (Woods/Mitchell) to adjourn 3:36

Respectfully submitted,
Denise Fleming, Secretary