

**CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE**

Approved

Minutes of February 17, 2010

Members Present: Dee Andrews (Chair), Mitchell Craig, Doug Highsmith, David Larson, Xinjian Lu, Julia Norton, Lynn Paringer, Craig Wilson

Members Absent: Dennis Chester, Linda Dobb (Presidential Appointee)

Meeting called to order at 2:10

[Craig Wilson presiding during the first portion of the meeting while Chair Andrews attended another campus event]

1. Approval of the agenda. (M/S/P)
2. Approval of the minutes of 02/03/10, as amended [date of minutes corrected to 02/03/10 from 02/06/10] (M/S/P)
3. Report of the Chair (Dee Andrews):
 - a. The Senate Office has asked that our recommendation re: Feedback on Administrative Searches be incorporated into a fuller statement re: Search Procedures in the Administrative Appointment and Review Document. FAC will return to this issue in Spring Quarter.
 - b. The RTP Subcommittee began deliberation on potential revisions in the RTP Procedures and Policies on Wed. Feb. 10. The Subcommittee will next meet on Wed. Feb. 24.
 - c. The Student Evaluations Subcommittee will hold its first meeting on Mon. Feb. 22.
4. Report of the Presidential Appointee: No report.
5. Old Business
 - a. Administrative Review Document: Clarification/revision of Article V, Sections B & C: Acting Chairs: [M/S/P] unanimously accepted as amended.
 - b. Policy on Student Evaluation of Courses, incorporating updated referral regarding evaluation of online teaching: In subcommittee.
 - c. Policy on Emeritus Faculty revisited:
[M/S/P] *California State University, East Bay Policy on Emeritus Faculty* unanimously accepted as amended.

To be consistent with changes approved in the above document, [M/S/P] unanimously a motion to recommend amending the *Constitution of the University Faculty* to change years of service at the University normally needed for the awarding of emeritus status from twelve to ten.
 - d. Review of Post-Tenure Timeline:

Discussions were begun on recommended changes to the *California State University, East Bay Procedures for Evaluation of Tenured Faculty* document. These discussions will be resumed at the next FAC meeting.

- e. Single Updated Policy Pertaining to Emeritus, FERP and Retired Faculty:
[M/S/P] NEW *Interpretation of Rights of Faculty with FERP and PRTB Assignments to Participate in Elections and Serve on Committees* document unanimously accepted.

6. New Business

- a. New Policy for RTP Professional Achievement Guidelines: To be addressed at the next FAC meeting.
- b. Clarification regarding revised RTP document: Referred to the RTP Subcommittee
- c. Review of Administrative Review Document for currency: To be addressed at the next FAC meeting.
- d. Policy on Evaluation of Coaches and Assistant Coaches: To be addressed at the next FAC meeting.

7. Adjournment: The committee adjourned at 4:20.

Minutes respectfully submitted by Doug Highsmith.