

**CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE**

Minutes of March 3, 2010

Members Present: Dee Andrews (Chair), Dennis Chester, Mitchell Craig, Linda Dobb (Presidential Appointee), Doug Highsmith, David Larson, Xinjian Lu, Julia Norton, Lynn Paringer, Craig Wilson

Members Absent: None

Meeting called to order at 2:10pm

1. Approval of the agenda as amended [addition of item 6.f. (see below)]. (M/S/P)
2. Approval of the minutes of 02/17/10 (M/S/P)
3. Report of the Chair (Dee Andrews):
 - a. ExComm has returned the revision of the FAC Policy and Procedures for a clarification re: exclusion of the Distinguished Visiting Professor Selection Subcommittee. The Chair is exploring combining this with another Visiting Professor policy on the books.
 - b. In addition, the Provost's Office has asked that FAC's revision of the Chairs section of the Administrative Appointment and Review Document be circulated to the Deans for review before FAC formally forwards this document to the Senate. The Chair has asked that the Deans respond no later than FAC's first meeting in the Spring Quarter: which is April 7.
 - c. The Senate Office has also requested that FAC's suggestions regarding formal Feedback on Administrative Searches be incorporated into procedures section of the Administrative Appointment and Review Document. See item 6e under "New Business."
 - d. The RTP Subcommittee, as part of its deliberations on corrections and updates in the RTP document, recommends that FAC move forward with establishing Guidelines for Approval of Department Criteria on Professional Achievement. This is a standing agenda item under "New Business."
 - e. The University T&P Committee has referred a question re: the interpretation of the RTP document to FAC: it = item 6f under "New Business."
 - f. The Student Evaluations Subcommittee met on February 22, and will meet again on March 8. It is aiming to conclude deliberations no later than April 19.
 - g. The RTP Subcommittee held its second meeting on February 24 and will meet again on March 10. It is aiming to conclude a vote on its recommendations in early April.
4. Report of the Presidential Appointee: No report.
5. Old Business
 - a. Policy on Student Evaluation of Courses, incorporating updated referral regarding evaluation of online teaching: In subcommittee.
 - b. Review of Post-Tenure Review Timeline: Various changes relating to the time-clock for evaluation and the correlation of the policy to the RTP Document and to the CBA were discussed at length and a number agreed to, contingent upon an email approval by the Committee.

6. New Business

- a. New Policy for RTP Professional Achievement Guidelines: For action at March 17 meeting.
- b. Clarifications regarding revised RTP document: In RTP Subcommittee.
- c. Review of Administrative Review Document for Currency: For action at March 17 meeting.
- d. Policy on Evaluation of Coaches and Assistant Coaches: For discussion at April 7 meeting.
- e. Incorporation of Feedback on Administrative Searches into Administrative Review Document: For action at March 17 meeting.
- f. Referral from the University Tenure & Promotion Committee Regarding Interpretation of Section 10.2.5 of the RTP document. M/S/P Unanimous.

The U T&P Committee referred a question regarding a department RTP evaluation of a probationary faculty member. The candidate received a 2-1 favorable vote for retention from the department committee and had requested a meeting with the committee, on the grounds that the evaluation, although favorable, also included a dissenting [negative] opinion. After a review of the language of Section 10.2.5a of the RTP Document, FAC agreed that, since the candidate had not received a negative recommendation from the committee, the condition to require such a meeting was not present.

7. Adjournment & Next Meeting: The committee adjourned at 4:10pm. It was agreed that FAC would schedule an additional meeting for March 17 at 2:00 p.m.

Minutes respectfully submitted by Doug Highsmith.

