

**CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE**

Minutes of May 5, 2010

APPROVED

Members Present: Dee Andrews (Chair), Dennis Chester, Mitchell Craig, Linda Dobb (Presidential Appointee), Doug Highsmith, David Larson, Xinjian Lu, Lynn Paringer, Craig Wilson

Guests: Mark Karplus, Gretchen Reevy, Wendy Sarvasy, Aline Soules

Meeting called to order at 2:05pm

1. Approval of the agenda as amended.
2. Approval of the minutes of 04/21/10 (M/S/P)
3. Report of the Chair (Dee Andrews):
 - a. Member John Lovell has gone on sick leave. The Senate Chair and I agree that it is too late to replace him; so we will have 8 rather than 9 faculty representatives on the Committee for this and our last meeting.
 - b. FAC members agreed by email to approve two small changes in the Procedures for Evaluation of Tenured Faculty: so that item on our agenda is complete.
 - c. The Student Evaluations Subcommittee held its 5th meeting on April 26, along with Julie Glass and Sue Opp. The Subcommittee is close to finalizing the proposed revisions to the Evaluation policy, to be submitted to FAC for our meeting on May 19.
 - d. The Lecturers' Subcommittee met on April 28, and made the proposal for a new category of "Lecturer Emeritus" for the Emeritus Policy, which we will discuss at the start of our meeting today.
 - e. The Outstanding Professor Subcommittee met today, and will be making a recommendation to our committee today.
 - f. Our final meeting on May 19 will begin with the organizational meeting for the 2010-11 FAC: our regular meeting will continue thereafter.
4. Report of the Presidential Appointee (Linda Dobb): No report
5. Old Business
 - a. Policy on Student Evaluation of Courses, incorporating updated referral regarding evaluation of online teaching: in subcommittee [see Chair's Report above].
 - b. New Policy for RTP Professional Achievement Guidelines:

A rough draft of document for this was discussed in the context of the FAC review of the draft RTP document [see item 5.c below], but no final decisions were made. Discussions on the policy will be concluded at the next meeting.

c. Clarification regarding revised RTP document:

RTP Subcommittee Chair Craig Wilson continued “walking” FAC through the draft RTP document prepared by the Subcommittee, and FAC members had extensive discussions about various portion of the draft document, including Section 4.0 [“Definition of Uniform Criteria”].

The Committee had straw votes on proposed new/restored language for Section 4.0 and various other proposed modifications to the draft document, but all such changes are pending FAC’s final review of/vote on the draft document at the next meeting.

6. New Business

a. Emeritus Status for Lecturers:

Dee Andrews reported on the 4/25 meeting of the Lecturer Subcommittee, where new language for the CSUEB *Policy on Emeritus Faculty* was discussed that would address the issue of emeritus status for lecturers. Using the recommendations of the Subcommittee as its starting point, FAC agreed to the following changes in the *Policy on Emeritus Faculty* document:

i. Add new item 2 [& renumber subsequent items accordingly]:

“Upon retirement, a lecturer faculty member who has a minimum of the equivalent of ten years of full-time teaching (at a rate of no more than 36 quarter units per year) at the university shall be granted emeritus/emerita status.”

[M/S/P unanimously]

ii. Modify item 4 by adding “Lecturer Emeritus to the list of examples of emeritus rank/status:

*“...highest rank or administrative position held by an individual, e.g., **Lecturer Emeritus/Emerita**, Professor Emeritus/Emerita...”*

b. Emeritus Faculty Policy Revisited:

FAC also made one additional change to the *Policy on Emeritus Faculty* document:

iii. Add new item 8 [&, again, renumber subsequent items accordingly]:

“Emeritus faculty shall have the same access to email as other faculty.”

[M/S/P unanimously]

c. Procedures for Evaluation of Tenured Faculty Revisited:

Prior to this meeting, FAC members had agreed to two small changes in this document [see Chair’s Report above], so no further action on this item was needed.

d. Library RTP Document:

FAC was joined by guest Aline Soules, Chair of the University Libraries Faculty Affairs Committee for discussion of this item. It was agreed that Ms. Soules would come to the next meeting of FAC to be updated on the final draft for the RTP document and approval by FAC. She will then make the necessary minor modifications in the Library RTP document to align it more fully with the draft revision of the campus RTP document, and—following approval by the Library faculty to such modifications—will forward the Library RTP document to the FAC Chair for forwarding to the Academic Senate.

e. Closed Session: Outstanding Profession Selection:

In closed session, the Committee heard the report of David Larson, Chair of the Outstanding Subcommittee. Following his report, FAC voted unanimously to accept the Subcommittee's recommendation for the recipient of this year's Outstanding Professor award.

7. Adjournment: The committee adjourned at 4:55pm(!)

Minutes respectfully submitted by Doug Highsmith.