

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE  
ACADEMIC SENATE

Approved as corrected

Minutes of the Academic Senate Meeting, Tuesday, December 1, 2009

Members Present: William Alnor, Dee Andrews, , Korey Brunetti, Luz Calvo, Cal Caplan, Chris Chamberlain, Don Choi, , Rohan Dixit, Roger Doering, Jennifer Eagan, Lynn Eudey, Denise Fleming, Maria Gallegos, Susan Gubernat, Erik Helgren, Linda Ivey, Evelia Jiminez, Joshua Kerr, Derek Kimball, Joanna Lee, Michael Lee, Rita Liberti, Evelyn Lopez-Munoz, Jane Lopus, Christopher Lubwama, Eve Lynch, Monique Manopoulos, James Mitchell, Christopher Moreman, Julia Olkin, Susan Opp, Mo Qayoumi, Asha Rao, Gretchen Reeve, Henry Reichman, Michael Schutz, Jeffery Seitz, David Stronck, Eric Suess, Claudia Uhde-Stone, Ellen Veomett, Dianne Woods

Members Absent: O. Bobby Aden, Becky Beal, Michelle Collay, , Marissa DeHerrera, David Epperson, Kelly Fan, Karina Garbesi, Melissa Grottkau, Barbara Jackowski, Bijan Mashaw, Elaine Shingleton, Jillian Trevisanut, Meiling Wu

Guests: Carl Bellone, Fred Dorer, Rosanne Harris, Mike Hedrick, Larry Hendu, Pat Jennings, Tom McCoy, Penny McCullagh, Don Sawyer, Jason Singley, Carl Stempel, Barbara Storms, Terri Swartz, Gale Young, Patricia Zajac

1. Approval of the Agenda

M/S/P (Lubwama/Chamberlain) to approve the agenda as amended to move reports to item 15b no later than 3:50

The Chair opened the meeting with some remarks regarding the cooperative manner in which CSUEB faculty and administration have worked together to tackle the budget crisis. The Chair noted that the President began meeting with Senate leaders over the summer. The President and Interim Provost both endorsed ExCom's recommended that a Task Force be convened and charged with gathering faculty input on reorganization. The Chair urged all Senators to keep the lines of communication open and remain abreast of plans in departments and colleges. We all share a commitment to quality access for students; now is the time to work together on their behalf.

2. Approval of the Minutes from the meeting on 10-6-09

M/S/P (Schutz/Kimball) to approve the minutes as modified.

The modification was from Gubernat regarding the Report of the Statewide Academic Senators. The Task Force *has convened and will present a report to the BOT in March 2010.*

4. 2009-10 BEC 4, CFA Resolution regarding CSUDH

M/S/P (Woods/Reeve) to endorse

5. 2008-09 CAPR 42 revised, CRJA Program Review 08-09

M/S/P (Fleming/Mitchell) to approve as amended (with one abstention).

M/S/P (Reichman/Gubernat) to amend by removing the statement "but with annual monitoring" Lee discussed CAPR's response to Ex Com's concern about the wording of the original report, and also stated that the outside reviewer suggested annual monitoring. He added that, in order for CAPR to do its work, the committee needs compliance in timely submission of annual reports by all programs. Reichman stated that if the "monitoring" is, in fact, the annual report, then this is redundant and should be removed.

If not, such reporting burdens the department (CJA). Rather, an MOU with the Provost is next step; the MOU can include plans for assessment. CJA Chair Zajac stated that the department had no objections to the language in the document. Discussion ensued arguing CAPR's right/need to monitor programs annually, which Lee pointed out is part of the review policy.

6. 2009-10 CAPR 1, 5-Year Program Review schedule shift

M/S/P (Woods/Lee) to approve

7. 2009-10 CAPR 2, MS Kinesiology Option Discontinuances Modification; and  
2009-10 CIC 2, Option Discontinuances for MS Kinesiology

M/S/P (Caplan/Liberti) to approve

8. 2009-10 CAPR 4, Communication Minors modifications; and  
2009-10 CIC 4, Discontinuances and New Minor in Communication

M/S/P (Alnor/Schutz) to approve

9. 2009-10 CAPR 5 MA Speech Communication title change; and  
2009-10 CIC 3 Title Change in M.A. in Speech Communication

M/S/P (Alnor/Gubernat) to approve

10. 2009-10 CAPR 6, BS Business Administration Options Discontinuance; and  
2009-10 CIC 5, Discontinuances of Options in B.S. in Business Administration

M/S/P (Mitchell/Eagan) to approve

11. 2009-10 CIC 1, Proposed Prefix Modification: All Kinesiology Courses from KPE to KIN

M/S/P (Mitchell/Chamberlain) to approve

12. 2009-10 CIC 6 revised, Policy on Self-Support Courses and Programs

M/S/P (Woods/Lubwama) with one abstention to approve

13. 2009-10 CIC 9, New Maximum Units for Enrollment Policy, as revised by ExCom to add an effective date of Fall 2010

M/S/P (Gubernat/Mitchell) 27-11-1 to approve

M/S/NP 15-23-3 (Doering/?) to amend the policy to 20 units instead of 18.

Eagan stated that the document specified undergrad, but it is for all students; strike out "undergrad"

Student Senator Dixit and student Beit stated that the new policy is unfriendly as they believe it will result in higher fees and delayed time to graduation for some students. Opp responded that students may petition to enroll in additional units. Reichman added that most students take between 14-18 units; some students enroll in higher numbers of units, then drop courses close to the end of add-drop such that other students cannot easily take their place in the dropped courses.

Eagan stated that CIC was concerned with distributing classes fairly to all matriculated students; if some students over-register, others are not able to register for the classes they need.

Lynch expressed concern that departments may cancel classes sooner due to low enrollment. In response

to Woods' question about blanket permissions, Perry said that chairs can email PEMSA who will do a search and allow students to enroll. Many noted difficulties in the balance between course availability and filling classes, but these are hard times.

14. 2009-10 cFAC 1, Suspension of new RTP requirement for Departmental Professional Guidelines

M/S/P (Eagan/Gubernat) to approve

15. 2009-10 BEC 5, ExCom Recommendations regarding Academic Organization (Time Certain: No later than 3:00)

M/S/P w/one abstention (Woods/Lubwama) to endorse the Task Force Report on Academic Reorganization and forward the Executive Committee Recommendations noted in this document to the President.

There was extensive discussion on the topic and the President answered a series of questions posed by senators (see Report of the President), with some answers provided by the Provost. They noted that the plan for dealing with the budget cuts for 10-11 will be shared with all when available.

The President reported that the Board of Trustees submitted a budget request to restore more than \$700M in funding that was lost through 09-10 academic year; given the state's financial status, the prospects of recovering the funds are bleak.

Qayoumi announced that November 30 was the cut-off date for new enrollment applications; it appears CSUEB received enough applications to meet next year's target. Next year, the University will need to reduce enrollment by approximately 1100 students, while maintaining a status quo budget. All areas are working closely together; the President met last week with the deans, who will be submitting their preliminary budget plans by the third week of December. The President will be reviewing the plans over the quarter break. Plans will be impacted by the State budget, the first iteration of which is due to be released by the Governor in January. From past history, it is likely that the January budget numbers for the CSU will be fairly close to the final budget allocation.

In response to questions, Qayoumi stated that there are lower spending thresholds that the university must adhere to or else face a loss of "stim" moneys. Additionally, the university is operating on the assumption that there will be no furloughs next year and there have been no discussions with unions regarding furloughs.

Discussion ensued regarding the timing of the plan; several senators expressed a desire for transparency, i.e., to know when the plan will be available to faculty, along with a comment period. Dorer stated that a Framework for the plan has already been shared with Ex Com and the intention is to share the plan with faculty. The deans and the provost have been following Ex Com's discussions and activities (e.g., Task Force report) closely and have found these helpful during planning. Some detailed aspects of the plan may not be able to be shared in advance of layoff notices as required by the CBA.

Reichman echoed calls for transparency to encourage conversations and minimize rumors, adding that decisions at the academic end that affect programs and operations will need to go through the governance process. Qayoumi reiterated his commitment to the "Statement of Guiding Principles" and underscored that collegiality and partnership are based on joint decision-making. Deans are in a difficult position and will come up with ideas; any effort to suspend programs needs involvement at all levels. He urged that full transparency and faculty participation be the norm before making the changes that we know must happen.

In response to Andrews' statement that the conversation has been one-way and urging that faculty be apprised what the administration is thinking in order to provide good wisdom and advice, Qayoumi urged all to attend UPBAC and urged colleges to work with department chairs who will then work with faculties. Things may change by January when budget comes out. Badejo added that CLASS has been

open in terms of the budget; everyone has all the figures. Well over a year has been spent on the process and developing proposals based on feedback from department chairs.

Other Senators added that some faculty fear receiving a layoff notice prior to seeing the plan and that the campus will lose junior faculty. Glass added that it would be helpful to have detailed statement of cuts and losses that the public can see, along with a statement of the extent of the core values of access and excellence that are being lost. Qayoumi stated that there is a report on how many course sections are being cut across CSU and how the cuts essentially amounted to the closing of a campus as a way to personalize the losses. If the system serves 30,000 fewer students per year, that will mean a loss of 300-600 companies who will leave the state due to a lack of qualified employees.

### 3. Reports

#### A. Report of the Chair

The Chair announced that there will be an Academic Senate reception on Friday, December 4, and urged all to come. This reception recognizes the work of the Senate.

The Chair announced an online tutorial for updating Faculty Profiles. The link is <http://www-test.csueastbay.edu/directory/profiles/instructions/index.html>

#### B. Report of the President

(see agenda item 15)

#### C. Report of the Statewide Academic Senators

Reichman urged senators to go to the Senate website to look at resolutions passed at plenary in November and first readings. He reminded senators that there are two event days under consideration for faculty to attend: March 2 is a "Day Without the CSU" or March 4 at the capitol. Comments and input should be sent to Gubernat or Reichman.

#### D. Report of CFA

Several unions and students showed up at the rally today to show support for faculty governance and to show support of resolution at CSUDH. McCoy stated that there may have been some misunderstanding around event; at no time was there any intention to hold an event to protest the Academic Senate, which is held in the highest regard. He added that in such difficult budget times there can be a lot of fear, frustration, and anger; this can be compounded if communication is not optimal.

#### E. Report of Student Government

None

### 16. Adjournment

M/S/P (Caplan/Reichman) to adjourn at 4:12 p.m.

Respectfully submitted,  
Denise Fleming, Secretary