CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON ACADEMIC PLANNING & REVIEW

Approved Minutes of April 7, 2011

Members Present: Luz Calvo, Don Gailey, Liz Ginno, Michael Lee, Monique Manopoulos, Sam Tran, Nancy White, Jiming Wu.

Members Absent: David Bowen, Rafae Khan, Steve Peng, Joe Tafoya, Donna Wiley

Meeting called to order at 2:05 p.m.

1. Members introduced themselves.

2. Motion to approve the agenda (Ginno/Wu), approved with postponement of the MSW and Engineering Five-Year Reviews recommendations.

3. Motion to approve the minutes from 3/3/11 with format changes (Tran/Lee), approved.

4. Report from the Chair: Lee reported that at the ExCom meeting on Tuesday, the new Biology options were approved and will now go to the full Senate for a vote.

   The ILO Sub-Committee has met a number of times and plans to present substantive work to CAPR for review, hopefully at the end of the quarter. Sharon Green is the Chair, Donna Wiley is the Secretary, and Michael Lee is an ex-officio member. A literature review on institutional learning outcomes is being completed. A review of the catalog is being done to in order to harvest program learning objectives. Interviews are being conducted with at least 20 key voices on campus including deans, associate deans, faculty and others, to obtain input about ILOs. Community-wide development sessions are being planned, along with development of a Blackboard site to serve as a repository for information gathered by the sub-committee. Members of the sub-committee feel there is a need for the multiple-stage work of the sub-committee to continue on a long-term basis.

   CAPR members need to discuss revisions to 08-09 CAPR 23 to address gray areas in the five-year review process. Clarification in the policies and procedures is needed for different programs located within one department when some are accredited externally and some are not. For example, Engineering has two options for undergraduates, one is outside accredited and one is not. The Engineering masters degree is not accredited.

5. As there is no Presidential Appointee at this time, there was no report.

6. Wiley, the APGS appointee, is in attendance at the WASC Conference in San Francisco so there was no report.
7. Old Business - none

8. New Business
   a. Discussion of the findings regarding the MSW Five-Year Review was postponed.
   b. Discussion of the findings regarding the Engineering Five-Year Review was postponed.
   c. Liaisons will follow up with Department Chairs about reviews that were due at the end of the Winter Quarter.
   d. A proposal for a new certificate in Biology, Foundational Level General Science, was discussed. The new certificate was developed to help educate more middle school science teachers, in response to new state requirements. There was no departmental representative present to answer questions about the proposal. Lee will contact the department and request a representative attend a future meeting and answer questions regarding offerings at the Concord campus, financing, the state-required methods course, new or modified courses, and communication with the Teacher Education Department about the proposal.


10. Motion to adjourn (Ginno-Manopoulos), approved. The meeting was adjourned at 2:45 p.m.