Members present: Jennifer Eagan, Kyzyl Fenno-Smith, Bridget Ford, Evelia Jimenez, Jim Mitchell, Jim Murphy (Chair), Jim Murray, Sue Opp, Norman Smothers, Claudia Uhde-Stone, Annette Walker.

Members absent: Glen Taylor, Vacant student seats

Guests: Jiansheng Guo, Rosanne Harris, Glen Perry

1. Approval of Agenda
M/S/P Mitchell/ Fenno-Smith 7/0/0

2. Approval of Minutes from 10/15
M/S/P Mitchell/ Smothers 5/0/2

3. Report of Chair (Update on Subcommittee Membership)
The Chair showed the updated list with new volunteers for the subcommittees. There is only one vacancy left to be filled, the CSCI slot on the Graduate Programs Subcommittee.

M/S/P 11/0/0 Mitchell/ Ford to forward the updated slate to the Executive Committee (with the slot on the Graduate Programs Subcommittee to be filled later).

4. Report of AVP/APGS (current status of Early Start)
Sue Opp announced that we are open for new enrollments through the year, and we are seeking new students. The doors are open, and we need the enrollments. The application deadlines are November 15 for Winter quarter and February 1 for Spring quarter for upper and lower division transfers and most Graduate Programs, and maybe even a few freshman slots. Even unclassified postbaccalaureate may be welcome to apply in the near future.

Dr. Opp also provided an Early Start update. The planning team is in place and meeting. They will be putting their plan together very soon. Sue Opp went to a statewide meeting on Early Start last week. Campuses have been encouraged to be general rather than specific plans, since the program is a moving target and Long Beach wants to see the 23 proposals first, and then re-group.

Our campus is planning on tying Early Start to our already existing Early Assessment Program (EAP), where we work with high schools to reach students in their junior year to get a sense of the remediation they might need to be college ready and to get this work in early. The exam is not required, but we will use it as encouragement for students to get prepared early and will be part of our communication to students about the Early Start Program. Students can start their remediation anywhere. They are also working on a statement of concerns and impacts form the
committee, and this will be included in their report to the Chancellor’s Office.

The Early Start plan is due on November 19. The evaluation team will look at the plans, and come back with recommendations.

Dr. Opp answered a series of questions on Early Start from CIC members:
Will Early Start be on stateside or on self-support? The destination campus is supposed to get the FTES, not the campus who offers the program. There will be no reason to do it stateside because we won’t get the FTES.

Will the program be implemented on time? The program for most of English and all of Math is supposed to be implemented in Summer of 2012. But, we don’t know exactly what the timeframe for implementation will be.

Who covers the cost? That’s the problem. We have to have a plan in place. Any student who wants to do their Early Start at East Bay, then we have to offer the program. But how this plays out remains to be seen.

5. Academic Disqualification Policy (Summer self-support)
There is a plan to re-engineer the 2010 summer quarter back to state support in order to recapture the FTES. Graduate courses will remain in self-support. PEMSA is in the process of recalculating the fees and refunding of the extra fees.

We still need to clarify that the policy applies to all matriculated students, any student in a degree program or certificate program. No matter what happens in summer in the future, PEMSA will enforce the academic DQ policy.

Glen Perry answered questions from committee members. How many students are affected by the refund? At least 3,000. This announcement will come when the fees may be voted to go up by the Board of Trustees. The number of sections was almost identical from Summer 2010 to Summer 2011. Academic Standards apply disqualification policy to all matriculated students.

6. From the Floor
A report on the Honors Policies from other CSUs:
Chair Murphy shared his research on some of the honors policies from the other CSUs. San Jose and SF State have set GPAs in University and College work. Sonoma State also seems to also have a set GPA amounts, and students have to have 45 letter-graded units to qualify. San Diego, Bakersfield, SLO, also have set GPA amounts. Sue Opp reported that Chico determines Honors by GPA by percentages by College.

The committee seemed to have a preference for set percentages. The committee considered the question of what honors is for. Maybe it’s a reward for sustained academic work. Chair Murphy will come with language of a suggested policy at a future meeting.

Eagan provided some suggested language for the Interdisciplinary Majors/ Masters Program Modification that allows lecturer faculty to serve on these program committees.
Mitchell/ Jimenez 9/0/0 to recommend the suggested language to APGS and for them to consider and adding the following phrase to their revised document:

Lecturer faculty are eligible to serve on Interdisciplinary Major/ Masters Committees on the conditions that:

1) They have a regular faculty member co-sign for their service, which means that the regular faculty member will agree to serve in the event that the lecturer separates from the University.

2) That the lecturer faculty member sign a waiver that states that their service is voluntary and they expect no compensation for their service.

APGS will consider the suggestion and bring the document back to the committee.

7. Adjournment
By acclamation.

Respectfully submitted,
Jennifer L. Eagan