CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON INSTRUCTION AND CURRICULUM

Approved Minutes of November 15, 2010


Members absent: Vacant student seats

Guests: Brian Cook, Toni Fogarty, Jiansheng Guo, Rosanne Harris, Andrea Lum, Glen Perry

1. Approval of Agenda
M/S/P Ford/Mitchell 8/0/0

2. Approval of Minutes of November 1, 2010
M/S/P Mitchell/ Udhe-Stone 8/0/0

3. Report of CIC Chair
No report, let’s get down to business!

4. Report of AVP APGS
Report delayed, Dr. Opp not yet in attendance.

5. WASC Fast Track online MS in Health Care Administration
Chair Murphy noted Dr. Fogarty, Chair of the Department of Public Affairs and Administration, was in attendance to speak to the program.

The committee asked how certain outcomes will be met online, such as professionalism. Dr. Fogarty answered that students are encouraged to join a professional organization in the field. The committee discussed perennial on-line worries about academic honesty, such as knowing who is on the other end of course taking the tests, etc. Dr. Fogarty answered questions about online security, and mentioned that they are looking into on ground tests and newer security procedures.

One committee member asked about EO 802 compliance, making sure that student populations in the on ground MS HCA program and the online self-support program do not intersect. Brian Cook responded that EO 802 is now EO 1047 (which supersedes EO 802). Brian Cook and Dr. Fogarty affirmed this would not the case; a student could only be matriculated and eligible to take classes in one of the two programs.

One committee member asked about the availability of library materials, which may not be available through all online resources (like Link+ which only serves students within California). The concern is about the continually diminishing pie. The University
infrastructure should be supported to support these programs to make sure that the resources are adequate. Dr. Fogarty responded that she had consulted with her Library liaison Tom Bickley, but she had not designated any specific funds for library resources, but that funds generated from the program would go to both the Department and to the University’s fund. What are the assurances that the 12% that the University takes will end up in the infrastructure that reflects the costs of new programs, and online programs in particular? Many committee members noted that this is a broader issue of self-support programs generally that should be asked by the Academic Senate.

Dr. Opp mentioned that this program is coming to CIC because it is going online and needs WASC approval, not because it is going on self-support. It is only coincidental that CIC is seeing a budget for this program.

CIC members discussed whether or not they should be addressing resources or whether this is CAPR’s domain. Members noted the fact that issues of instructional quality and student access to resources are instructional matters, and under the purview of CIC.

M/S/P/ Mitchell/ Eagan 7/0/1

6. Honors Policy
Chair Murphy represented the following draft policy based on the discussion of the committee at the last meeting:

CALIFORNIA STATE UNIVERSITY, EAST BAY

GRADUATION WITH HONORS:

Candidates for the baccalaureate degree may be eligible for the awarding of university honors at the time of graduation if they have fulfilled the following conditions: 1) They must have a cumulative grade point average of 3.65 or higher in all coursework and in coursework completed at Cal State East Bay. 2) They must have completed at least 60 quarter-units of coursework in residence (as defined in the university catalog) at Cal State East Bay. 3) They must have completed no more than 20 units, total, of Credit/No Credit coursework.

The three honors categories are as follows:

\textit{summa cum laude}  \ (cumulative GPA, overall and at CSUEB, of 3.85-4.00)

\textit{magna cum laude}  \ (cumulative GPA, overall and at CSUEB, of 3.75-3.84)

\textit{cum laude}  \ (cumulative GPA, overall and at CSUEB, of 3.65-3.74)

The GPA is officially calculated at the time the student has completed graduation requirements. The honors designation will be noted on the student's diploma and official transcript. The conditions noted above apply equally to second-baccalaureate degree
candidates. Post-baccalaureate and graduate students are not eligible for university honors.

The group discussed how many Credit/ No Credit courses are permissible to receive honors. The proposal on the table states 20 CR/NC units total. This would make our policy more restrictive than that of other CSUs. The members discussed the problem of deterring potential transfer students and penalizing students who took a lot of CR/NC courses at the community college level.

Eagan/ Smothers 0/0/7  
Amendment to change 3) to “They must have completed no more than 20 units of Credit/No Credit coursework completed at Cal State East Bay.”

Taylor/ Smothers 7/0/0  
Amendment to change 2) to “They must have completed at least 60 quarter-units (graded A-D) of coursework in residence (as defined in the university catalog) at Cal State East Bay.” and strike #3.

This policy will effective Fall 2011.

M/S/P Fenno-Smith/ Taylor, as amended 7/0/0

7. Probation and Disqualification Policy for Self-Support Programs/Sessions.  
CIC further discussed its charge from Excom regarding clarifying academic standards in self-support programs and special sessions. Members discussed the problem of how to communicate the uniformity of standards of academic programs in stateside and self-support programs, and if they are different, how to communicate the relevant differences.

Dr. Opp noted that she thought that the “Grading and Academic Standards” section of the Catalog would be the appropriate place to include the language.

Chair Murphy asked that a subcommittee look at the charge and come up with some suitable language that expresses the uniformity of standards across different courses and programs. Eagan, Fenno-Smith, and Taylor agreed to look at the language that Dr. Opp comes up with the catalog language experts over e-mail.

8. From the Floor  
No comments.

9. Adjournment  
Fenno-Smith/ Udhe-Stone, 6/0/0

Respectfully submitted,  
Jennifer L. Eagan