CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON BUDGET AND RESOURCES ALLOCATION

Approved Minutes of the COBRA Meeting, Friday, November 19, 2010

Members Present: Kris Erway, Mike Hedrick, Fung-Shine Pan, Carol Reese, Aline Soules, Eric Suess (Chair), Peg Winkelman, Evaon Wong-Kim

Members Absent: Jeanette Bicais, Hongwei Du, Gary Li, Meiling Wu

1. Approval of Agenda - M/S/P

2. Approval of the minutes of 10-01-2010 and 10-15-2010 - M/S/P

3. Report of the Chair
   a. Chair Suess reported that he will send e-mail to request all Chairs of Academic Department and Programs to account for all cuts in the last two years. The survey will be sent out during the 2nd week of the Winter quarter, 2011.
   b. UPABC is meeting in the same time slot as our next COBRA meeting (December 3rd), so all who are available are asked to attend the UPABC meeting that day - 10AM to noon.
   c. The next COBRA meeting is January 7th.

4. Discussion of the finances of the Summer Session
   a. Kris Erway explained the finance of self-support summer (SSS) program. Specifically, students paid whatever State University Fee they would normally have paid plus a per-unit self-support fee based on their residency status. Academic Affairs will be allocated $90 per student credit unit from the SUF and a little over $57 per SCU from the self-support fee (the net after waivers). These funds will first cover the costs of the instructors’ salaries and benefits paid from the Continuing Education and Operating Funds. Funds not allocated to Academic Affairs will be split equally between the Administration & Finance and PEMSA Divisions. Carol Reese said that she may bring the Summer Session Finance spreadsheet next time.
   b. Revenues from SSS are one-time money. Due to enrollment needs, CSUEB may have to switch its Summer Session back to the state-support program.

5. General Discussion
   a. Invite Provost Houpis and VP PEMSA, Linda Dalton (if possible) to Jan 21th meeting.

6. Adjournment - The meeting was adjourned at approximately 11 a.m.

Respectfully submitted,

Fung-Shine Pan
Acting Secretary