MINUTES

January 13, 2011

Members Present: Jed DeVaro, Zach Hallab, Nidhi Mahendra, Carl Stempel, Diana Wakimoto (chair), Andrew Wong, Lan Wu

Members Absent: Maria Nieto, Derek Jackson Kimball, Rhea Williamson

Venue: LI2250

The meeting was called to order at 2:08 p.m.

1. Approval of agenda

   Motion by Mahendra, Hallab seconded, unanimous approval

2. Approval of Minutes of Oct 28, 2010

   Motion by Stempel, Mahendra seconded, unanimous approval

3. Items of Business
   a. Discussion of DiscoverText- possibility of having a one-year trial for this software
      The committee suggested the following:
      1) The trial fee of $1,000/year is reasonable.
      2) Need to have an estimate about the number of people who are using/want to use the software on a regular basis.
      3) Find out more information regarding potential users from the faculty member who suggested the software to the committee
      4) Find out software cost for subsequent years

   b. Upcoming research-related events on campus
      1) The 2010-2011 RSCA fund
      2) Student Research Competition
      3) Faculty Research Poster Session
4. Adjournment

Motion by Stempel, Hallab seconded, unanimous approval.

Meeting adjourned at 2:22 p.m.

Minutes respectfully submitted,

Lan Wu, Secretary