Minutes of the Executive Committee Meeting, Tuesday, January 25, 2011

Members present: Jennifer Eagan, Denise Fleming, Mike Mahoney, Jim Mitchell, Asha Rao, Tammie Simmons-Mosley, Dianne Rush Woods

Members absent: Susan Gubernat, Mo Qayoumi, Jeff Seitz

Guests: Cal Caplan, Linda Dalton, Linda Dobb, Jiansheng Guo, Jim Houpis, Mark Karplus, Michael Lee, Jim Murphy, Sue Opp, Carol Reese, Kathleen Rountree, Don Sawyer, Aline Soules, Terri Swartz, Donna Wiley

1. Approval of the agenda
   M/S/P (Fleming/Rao) to approve the agenda

   M/S/P (Fleming/Mitchell) to approve the minutes of Nov 2, Nov 9, and Nov 16, 2010

3. Reports
   A. Report of the Chair
      Woods announced that the Senate Office is collecting donations for the Academic Ambassador scholarship, which is funded annually by ExCom members; she encouraged all to contribute.
      Woods will be attending a GE conference this week in San Francisco.

   B. Report of the President
      No report. The President is at a Trustees meeting.

   C. Report of the Provost
      The Provost provided an update on the anticipated CSU budget cut of $500M. This is a best case scenario, assuming the proposition to continue sales tax rates passes in May. No FTES target is attached to that cut as of yet. Houpis stated that it is prohibitively costly to conduct faculty searches; thus, only 20-25 critical positions will be filled in order, for example, to keep accredited programs going. There is a plan for faculty input.
      Houpis discussed the recent organizational realignment that shifted the Development Office and Research and Sponsored Programs to report to Academic Affairs. In response to questions about faculty input and notification about the move, both the Provost and Woods stated that there was faculty consultation, particularly via the Faculty Task Force on Research, which was established last May. Houpis noted that the Task Force has been engaged in a two-step process. The first part involved reviewing the organization itself, and best practices, surveying groups, and delivering a preliminary report in December. The second part, which is still in process, includes waiting for the reports on the forum and the survey that has been sent out (to date, there have been 137 respondents to the survey).
      Several members of the Executive Committee expressed concerns that the committee was not consulted or notified about the realignment. Houpis responded that the December preliminary report indicated that pre- and post-award offices would best be under one roof, thereby eliminating the need for two separated sets of recommendations and operating policies. In
addition, faculty had historically expressed a desire that MATS be housed in Academic Affairs and that move has also been made.

Woods discussed the process of information gathering, including those internal and external constituencies that were consulted (Auxiliary Foundations, Chancellor’s Office, Advancement, Committee on Research, etc.) and thanked the members of the Task Force: Aline Soules, Evaon Wong Kim, Jeff Seitz, Jed Devaro. Woods served as Chair of the Task Force. In addition, Maria Ochoa from SJSU conducted forums here and will submit a report, after which the Task Force will submit a SWAT analysis. The Provost noted that the results of the survey and the final report from the Task Force will guide us in making further decisions on the issue.

D. Report of the Statewide Academic Senators

Woods reported for Gubernat and Seitz, who are away. Information on resolutions currently under discussion may be found on the SAS website. Woods reported on the creation of task force for systems development of online programs and a cease and desist order to Note Utopia (a for-profit company that has been selling CSU class notes). The Statewide Chair encouraged all to stay abreast of the reports and assessment results regarding the Early Start program. She stated that John Tartan, past president of the SAS, put together comprehensive notes from the last meeting, which she will forward. There are still concerns about SB1440 and the continuing need for faculty involvement on the subject matter teams.

4. Appointments

M/S/P (Mitchell/Eagan) to approve the appointment of Steve Peng to replace Ugbah for Winter 2011 on CAPR.

Sally Murphy and Silvina Ituarte both volunteered to serve as the CLASS representative on the Search Committee for the AVP position in PEMSA. Sally Murphy was selected as CLASS rep by written ballot.

M/S/P (Mahoney/Rao) to appoint Joanna Lee, Sally Murphy, Kevin Callahan, and Aline Soules to the Search Committee for the AVP position in PEMSA.

M/S/P (Mitchell/Eagan) to thank Silvina Ituarte for running

5. Approval of the Final List for the Winter Election

M/S/P (Fleming/Eagan) to approve the list, with the addition of Rao for Foundation Board of Directors.

M/S/P (Eagan/Mahoney) to place Mitchell on the slate for Faculty Marshall, assuming that the Bylaws do not prohibit serving two consecutive terms.

M/S/P (Fleming/Eagan) to approve the revised list

6. Revisit of old 10-11 BEC 4, which has been split into two documents:

   • 10-11 BEC 4, First-Second Readings
     The old version of 10-11 BEC 4 was split into two documents, as agreed at a prior ExCom meeting, resulting in BEC 4 and BEC 7. This affects the Standing Rules, not the Bylaws.
     M/S/P (Mitchell/Mahoney) to place on the Senate agenda

   • 10-11 BEC 7, Consent Calendar
     M/S/P (Mahoney/Mitchell) to place on the Senate agenda
7. **10-11 CAPR 4**, Inclusion of procedure timeline flow-diagrams and liaison memo templates in 08-09 CAPR 23 (revised)

M/S/P (Fleming/Eagan) to place on the Senate agenda.

Michael Lee presented an overview of the process; templates and other information are on the Senate webpage. The flow diagrams help to systemize the process and make it clearer at a glance, and the memo templates provide more consistency from year to year.

8. **10-11 CIC 1 revised**, CIC Subcommittee memberships

M/S/P (Mahoney/Mitchell) to approve

9. **10-11 CIC 3**, Honors Policy

M/S/P (Fleming/Mitchell) to place on the Senate Agenda

CIC did a comparison with other institutions, which is provided on the accompanying doc. Most have a standard GPA, Chico being the one exception. CIC felt that having fixed GPA’s meant that frosh would know what they need to obtain.

10. Concord Campus Strategic Planning

The Provost asked that this be postponed.

11. Concord Annual Fall Report (Ellen Woodard or designee)

Postponed

12. UIT Disbanding Discussion

At the last UPABC meeting, it was announced that UIT was disbanded. This move was puzzling to some members of ExCom, who also expressed concerns about a perceived lack of input on tech-related decisions. Provost Houpis stated that this was a budgetary planning issue, so the decision was made to subsume UIT under UPBAC. It was noted that FSSAC is another committee to discuss tech issues. Sawyer noted that in the past faculty governance had a technology standing committee. It was agreed that faculty need a venue for input and that this may be on the agenda again, for further discussion, possibly once the Coordinator of the Online Campus is hired.

13. The Senate meeting place move to UU

Susan Correia and Woods visited Old UU311; the room is readily available and should serve as an acceptable meeting room for the Senate. Information about the move will be sent to Senators.

14. Modification of the Distribution List

M/S (Fleming/Eagan), withdrawn, to place on the Senate agenda. After some discussion it was agreed that further information is necessary and the issue was postponed.

Eagan asked that the LGBT resolution be taken up at a future ExCom meeting.

15. Adjournment at 3:06

M/S/P (Mitchell/Eagan) to adjourn.

Respectfully submitted,
Denise Fleming, Secretary