Minutes of the Executive Committee Meeting, Tuesday, March 1, 2011

Members present: Jennifer Eagan, Denise Fleming, Susan Gubernat, Mike Mahoney, Jim Mitchell, Mo Qayoumi, Asha Rao, Jeff Seitz, Tammie Simmons-Mosley, Dianne Rush Woods

Members absent: none

Guests: Jagdish Agrawal, Jackie Alnor, Dee Andrews, Emily Brizendine, Linda Dalton, Patricia Guthrie, James Houpis, Terry Jones, Mark Karplus, Trustee Hsing Kung, Michael Lee, Michael Leung, Xinjian Lu, Jim Murphy, Sue Opp, Kathleen Rountree, Terri Swartz, Donna Wiley

1. Closed session: visited with Trustee Hsing Kung (2:00-2:30 p.m.)

The meeting was called to order at 2:39 p.m.

2. Approval of the agenda

M/S/P (Mitchell/Rao) to approve the agenda

3. Approval of the minutes of 1-11 and 1-25

M/S/ (Withdrawn) (Gubernat/Mitchell) to approve the minutes

Approval of the minutes of 1/11/11 and 1/25/11 will be moved to the next ExCom meeting in order for the correct versions of the documents to be provided.

4. Reports

A. Report of the Chair

Chair announced that, during Spring Quarter 2011, LI2250 will be open, on a trial basis, from noon-1:15 for faculty to gather and eat lunch; this will allow a place for faculty to congregate and hopefully build community. The room will need remain clean and orderly (ready for afternoon meetings) or this will be reconsidered.

B. Report of the President

President not present

C. Report of the Provost

The Provost reported on the UPABC meeting. The Committee reviewed the dashboards that Linda Dalton is shepherding. Each chair is to discuss dashboards and indicators with their committees and bring feedback to the next UPABC meeting. The Provost will send notification of upcoming UPABC meetings to the Senate Chair, and the meeting announcement will then be provided to faculty in the weekly Senate email announcement. In response to a question about notice for the last UPABC, the Chair stated that the Senate Office gave 13 days advanced notice of UPABC meeting to ExCom, and a week to faculty
D. Report of the Statewide Academic Senators

Gubernat reported on AB1440 progress. Discipline groups met in San Jose, with about a 3-1 ratio of community college representatives to CSU representatives. WWCIV website will have drafts of transfer model curricula (TMC). The process will continue with TMC made available for commentary; following that a system-wide interdisciplinary committee will vet the models. If a department cannot accommodate a given TMC, they will need to submit a detailed explanation to the CO.

Gubernat reported that the CO convened a Technology Steering Committee. Barry Pasternak (Fullerton, Business) is on the committee; John Charles is CSUEB’s representative. In June, the committee is expected to issue a report of their findings on online use of technology in all phases of curriculum development.

5. Appointments (a list of vacancies is available on Sharepoint)

No appointments

6. Confirmation of the email approval of the postponement of the Review for AVP Enrollment Management until 2011-12

M/S/P (Eagan/Mahoney) to confirm the email approval

7. 10-11 CAPR 9, Temp Suspension of the MSBA option in Info Technology Mgmt

M/S/P (Rao/Seitz) to place on the Senate agenda.

Dean Schwartz clarified that the since the IT option is the only option, this effectively means that the MSBA program would be suspended. She stated that faculty have been charged with addressing the issue of low enrollment and hopes to have solution discussions by Fall 11. Students will be advised and provided with courses they need to graduate.

Lee said CAPR was not aware that IT is the only MSBA option but didn’t think it would change CAPR opinion. Next review will be in 2012 and will include a discussion of whether to restart or discontinue the program.

8. 10-11 CAPR 11, New Engineering BS degrees in Computer Engineering and Industrial Engineering and discontinuance of options with the same names

M/S/ Withdrawn (Fleming/Seitz) to place on the Senate Agenda

Withdrawn until CIC has an opportunity to review

9. 10-11 CIC 5, WOST Online BA Program

M/S/P (Gubernat/Mahoney) to place on the Senate agenda

Pat Guthrie stated that the WOST faculty is well versed in online teaching and has the only online undergraduate completion program.

10. Discussion of a Proposed Constitution/Bylaws change to add the Provost to the Academic Senate membership

Discussed whether or not other campuses include provost on Senate and/or ExCom and whether s/he is a member or ex-officio. The Chair will go back and clarify with other CSUs. Mahoney stated that the provost is on ExCom and Senate on many campuses. The Committee agreed that a survey would be
helpful to understand the norm on other CSU campuses. Also, with seven (7) student senators on Senate, it is sometimes difficult to make a quorum. The Chair will bring it up with ASI and ask their opinion, as it is a significant number of students. We need to look at the situation holistically and consider all changes for a special election.

11. Proposed changes to the Standing Rules of the Senate regarding meeting structure

M/S/NP (Fleming/Seitz) to place on the Senate agenda as a point of information

There was discussion about codifying an agenda structure for Senate meetings in the Standing rules. There were concerns this may be too prescriptive.

12. Referral of the LGBT Resolution discussed last week to FDEC for review

M/S/P (Fleming/Rao) to refer to FDEC

Discussion about the LGBT included concerns that the Resolution might be viewed as too directive and that FDEC would be the best forum for developing a more holistic process, since the committee includes faculty, staff, students, and administrators. Jones, Chair of FDEC concurred and stated that it makes sense to have a university-wide committee deliberate on it. Eagan stated that the Senate can endorse any resolution it wishes too; endorsement does not require compliance.

13. Concord Campus Strategic Planning postponed from 1-25-11 meeting

As information to ExCom, the Provost discussed the rationale for the proposed Concord Campus Strategic Planning Committee. Enrollment at the CC is about 700 FTES; important to raise it to about 2K FTES to serve Contra Costa County. The proposed committee would assemble stakeholders that could contribute knowledge, expertise, and research about the service area. In response to questions regarding the CC Advisory Committee serving in this capacity, the Provost responded that the CCAC members meet about five times per year for an hour or so and, thus, did not sign on for the types of intensive data gathering and analysis the proposed committee will be expected to accomplish. But CCAC members could nominate as college reps to the committee, be invited to meetings, or give input via the CCAC Chair. Murphy pointed out that 20 years of strategic planning has gone on at Concord already. Perhaps there are new answers now, but the campus is in dismal shape. Jones noted that the former Interim Provost forced Social Work to eliminate the MSW out there. There’s a gold mine out there, but we were asked to stop our efforts. Dalton noted that it was an important growth area, with 12% increase in high school grads.

The proposed committee will include the Chair of ExCom, Chair of CCAC, Ellen Woodard, a representative from each college and the library, with expertise at CC, and a person with expertise in Central and Eastern CCC. Other divisions may be able to gather information and participate in the process. The work is expected to take quite a while.

14. Concord Annual Fall Report postponed from 1-25-11 meeting (postponed)

15. Adjournment

M/S/P (Eagan/Gubernat) to adjourn at 4:01

Respectfully submitted,

Denise Fleming, Secretary