Minutes of the Executive Committee Meeting, Tuesday, May 10, 2011

Members present: Jennifer Eagan, Denise Fleming, Susan Gubernat, Mike Mahoney, Jim Mitchell, Asha Rao, Jeff Seitz, Tammie Simmons-Mosley

Members absent: Mo Qayoumi, Dianne Rush Woods

Guests: Jagdish Agrawal, Dee Andrews, Linda Dalton, Jiansheng, Guo, Michael Lee, Alan Monat, Jim Murphy, Sue Opp, Glen Perry, Robert Phelps, Don Sawyer, Glen Taylor, Donna Wiley, E.L. Woodard

The Vice Chair called the meeting to order at 2:07 p.m.

1. Approval of the agenda
M/S/P (Gubernat/Mahoney) to approve the agenda

2. Approval of the past minutes
No minutes to approve.

3. Reports
A. Report of the Chair
M/S/P (Eagan/Gubernat) to refer to CIC to develop an explicit policy or best practices regarding enforcement of prerequisites.

The Chair received an email from AVP Academic Programs and Graduate studies regarding the issue of prerequisites and their enforcement that arose at a meeting of SSAC. After some discussion of whether the issue deals more with PeopleSoft or advising, the committee decided to refer to CIC for review.

The Vice Chair urged all to attend Honors Convocation on 5/14/11. He attended Diversity Day and thanked FDEC for organizing the event.

Woods reported via the Vice Chair that officers for the ASCSU have been elected; Jim Postma was re-elected as Chair for 11-12.

The officers of the Senate, Woods, Seitz, and Fleming, met with incoming President-Select Leroy Morishita last Wednesday. He accepted their invitation to attend an ExCom and Senate meeting; he will attend the last Senate meeting on May 31.

B. Report of the President
No Report

C. Report of the Provost
No Report

Gubernat had a question for the Provost regarding the proposed fees and its timeline. Seitz said he would email the Provost and share the answer with ExCom.
D. Report of the Statewide Academic Senators

Gubernat reported that she attended the last Plenary; ASCSU is facing an $85K cut. There is no way to make up for the cut as travel and reassigned time have already been reduced. This is a concern, since one way to disempower a unit is to defund it.

Gubernat stated that consultants from Katz presented on the “bold new move” for online/distance education. Resolutions included support for SB 8 (Yee) requiring transparency for auxiliary organizations and support for a second faculty trustee. Please see the full report on the ASCSU website.

4. Appointments

M/S/P (Fleming/Gubernat) to approve Robert Phelps as Honors Program Director for 11-13

5. 10-11 CAPR 6, Modification of CAPR policies and procedures

M/S/P (Fleming/Mahoney) to approve

6. 10-11 CAPR 13 and 10-11 CIC 13, MBA Option, Global Innovators

M/S/P (Rao/Eagan) to place on Senate agenda

7. 10-11 CAPR 14, Proposed amendments to 08-09 CAPR 23 (revised), 5-year Program Review Policy

M/S/P (Fleming/Gubernat) with one abstention to place on the Senate agenda.

Dalton stated that there were discussions last Fall and data was added that CAPR thought programs needed to address. Amber Machamer has accepted the position of AVP; once she comes onboard, Dalton, and PEMSA will sit down to ascertain what additional data would best serve CAPR.

8. 10-11 CAPR 16, Request for Five-Year Review delay of document submission by the Biostatistics and Statistics programs

M/S/P (Fleming/Mitchell) to accept as information

9. 10-11 CAPR 17 and 10-11 CIC 15 New Certificate in Foundational Level General Science

M/S/P (Mitchell/Mahoney) to place on the Senate agenda

10. 10-11 CIC 14, Modification of the “New Course Request” Form

M/S/P (Mitchell/Gubernat) to place on the Senate as an information item

11. 10-11 CIC 16, New Freshman Clusters

M/S/P (Eagan/Mahoney) to place on the Senate agenda

12. 10-11 cFAC 4 revised, Dept Chair appointment policy

M/S/P (Mitchell/Gubernat) to place on the Senate agenda

13. 10-11 cFAC 5, Syllabus Policy

M/S/P (Eagan/Rao) to place on the Senate agenda

Discussions ensued about whether posting to Blackboard was sufficient and/or using links to student learning outcomes.
14. Discussion about the part of 10-11 CAPR 15, Five-Year Program Review for Engineering that discusses accredited and non-accredited programs in same department.

M/S/P (Eagan/Fleming) to refer to CAPR to articulate how to look at how programs are approved when degrees and options have accredited and not accredited portions as well as when departments have both accredited and non-accredited degrees. It also needs to be determined how these programs will have the programs reviewed and provide a 5-year review to CAPR; perhaps a third category is needed in the policy or perhaps MOUs with specific programs is a better approach. CAPR should report back on what they propose to do in these cases.

15. DELO Annual Report (Terry Jones) (TIME CERTAIN 3:15)

No report

16. CCAC Annual Report (Ellen Woodard) (TIME CERTAIN 3:30)

Ellen Woodard presented CCAC’s annual report. She noted that the new liaisons with CCAC from CIC and CAPR were very helpful relationships. She stated that when there are cuts in a division, these result in cuts across the CC campus, sometimes without a college being aware of the extent of the action’s effects. ASI stepped up as to how to try to build a more vibrant campus and appointed a coordinator for the Concord campus and there are active clubs. Several committee members expressed concerns about the need for more funding and attention at the Concord campus, as the statistics were “depressing.” The full report may be found on the Senate website.

17. Possible Resolution regarding American Institutions and Title V

M/S/P (Gubernat, Eagan) withdrawn, as the proposal had an adversarial tone and seems too critical.
M/S/P (Mitchell/Gubernat) to have an email vote to place on the Senate agenda asap once Dr. Andrews edits for tone and revises based on the Board of Trustees decision.

18. Adjournment

Respectfully submitted,
Denise Fleming, Secretary