CALIFORNIA STATE UNIVERSITY, EAST BAY
OFFICE OF THE
ACADEMIC SENATE
Approved as Presented

Minutes of the Executive Committee Meeting, Tuesday, November 9, 2010

Members present: Jennifer Eagan, Denise Fleming, Susan Gubernat, Mike Mahoney, Asha Rao, Jeff Seitz, Tammie Simmons-Mosley, Dianne Rush Woods

Members absent: Jim Mitchell, Mo Qayoumi

Guests: Emily Brizendine, Cal Caplan, Linda Dalton, Linda Dobb, Jiansheng Guo, Mark Karplus, Jim Murphy, Sue Opp, Glen Perry, Robert Phelps, Carol Reese, Don Sawyer, Terri Swartz, Donna Wiley

1. Approval of the agenda

The Chair called the meeting to order at 2:07

M/S/P (Fleming/Mahoney) to approve the agenda as modified

M/S/P (Gubernat/Eagan) to place item 11a. Discussion of Early Start Resolution on the agenda.

The Chair noted that Item 7 will be deleted as the budget is not ready for release. Brothwell will present at UPBAC on Friday. Fleming noted that it is problematic for ExCom not to see the budget before it goes to Senate; Mahoney suggested that ExCom be provided the budget documents prior to the Senate meeting.

Item 9 will be moved up to item 7, with a time certain of 2:45.

2. Approval of the minutes of October 12 and October 26, 2010. Minutes from 11-9 not yet available.

No minutes to approve. The Chair stated that minutes have been received by the Senate office; they are a delayed to due to time constraints and illness in the office.

3. Reports

A. Report of the Chair

The Chair went to the AAUP meeting last weekend and reported that it was very interesting. She passed around her copy of No University is an Island, by Cary Nelson.

Steve Farber, author of Greater Than Yourself, will at bookstore today for a signing; there is also a drawing for a $250 bookstore gift certificate

UPBAC will meet Friday, November 12, from 10-12 in Student Services 4350. In response to a request, the Chair agreed to give notice of important meeting announcements via email. Woods stated that UPBAC did not function last year at the level we wanted and is being reconstituted to include the chairs of all standing committees. The role and function of the committee will be discussed at Friday’s meeting.

Terry Jones was unable to attend today because he is at a Diversity conference. The Chair met with Linda Dalton today to discuss diversity; she will talk discuss a charge for FDEC and the changing status of the committee at the November 23 ExCom meeting. There will also be a review the EELO position, which currently has a faculty employment charge, but should be much more, including a focus on curriculum and content.
Woods sent ExCom’s letter of support for the temporary waiver of enrollment caps to the President and the next day the caps were changed; this information has been distributed to advisors, chairs, and deans. Hopefully, we will see FTES increase. The “important dates” website still shows 14 units; Glen Perry will fix this.

The faculty honors policy was reviewed with Eileen Barrett; the CBE policy will need to go through the Senate for approval.

B. Report of the President

Not present; no report.

C. Report of the Provost

Not present; no report.

D. Report of the Statewide Academic Senators (SAS)

Gubernat reported that she and Seitz attended the SAS meeting last week. Resolutions were passed including: “Support Services and Troops to College” (requests funding for services for returning veterans), “Resolution on Returning Veterans” (encourages CSU to allow veterans to retain the catalogue rights under which they were initially admitted, “Public Education Leadership and Political Neutrality” (calls for administrators to “divorce” their official roles from any endorsement of political candidates), “Meeting General Education Requirements Using College Level Examination Program (CLEP) (supports using CLEP exams to fulfill G.E. within the CSU and by the CCC), “Commending the California State University for Hosting a National Teacher Education Summit” (to be held 2/14/11), “A Call for Governor Brown to Appoint a Faculty Trustee” (from the current slate as forwarded by the Senate over a year ago), “Public Sharing of Campuses’ Early Start Programs” (campus plans to be posted by the EVC when available).

Gubernat reported first readings on the following resolutions: “Recognition and Commendation of Efforts that have Increased Rate of Proficiency in Reading and Writing for Freshman” (speaks specifically to the ERWC curriculum followed in over 360 CA high schools, due to efforts by CSU faculty), “Creation of a Task Force for Developing System Policies for On-line Degree Programs,” “Implications of the US Supreme Court’s Decision in Garcetti v. Ceballos” (refers to a decision that has implications for academic freedom), “Setting the Stage for Quality Education in the CSU” (increase the percentage of t/t faculty), “Sale, Distribution or Publishing of Class Materials for Commercial Use” (commends the CO’s strong stand in response to NoteUtopia selling class notes from CSU courses; upholds faculty’s intellectual property rights to course materials), “Fiscal Concerns on Implementation of Early Start Programs,” “Call for Intersegmental Collaboration on the Implementation of AB 1295 (Fuller) – Postsecondary Education Nursing Degree Programs,” “Assessment and Reporting of Results of Early Start Programs” (recommends a comprehensive assessment plan to ensure that the goals of EO 1048 [Early Start]] have been met), “Resolution Regarding Consultation about the American Association of State Colleges and Universities’ (AASCU) Red Balloon Project” (reaffirms the need to consult faculty in matters of curriculum and instruction in the face of yet another initiative, embarked upon at a number of campuses, without faculty knowledge and support).

More information may be found on the SAS website.

Dobb announced a reception for veterans on November 10 at 4:00 p.m. and encouraged all to come.
4. Appointments

M/S/P (Fleming/Mahoney) for John Tran to replace to Kim Shima on UIT for 2010-12 per CBE
ITA appointments needed from SCCI CEAS CBE, Library

5. 10-11 CIC 1, CIC Subcommittee Membership, 2010-2011

M/S/P (Seitz/Eagan) to approve as amended to correct Suess and Tammie’s names

6. 10-11 FAC 1, 2010-11 FAC Subcommittees

Seitz/Gubernat to place on Senate agenda

7. CSUEB Budget Update from AVP Debbie Brothwell

The budget is not ready for presentation as yet

8. Grad Program Reductions info (Wiley) from APGS

In response to an ExCom request on the impact of the budget cuts on grad program, Wiley presented collected enrollment data from PEMSA and college deans’ office in response to questions about changes to grad programs in response to budget cuts in the following areas: enrollment management, graduate coordinator/advisor assigned time, number of graduate class sections offered, graduate course staffing, capstone experience, departmental administrative assistance, and other.

Total graduate enrollment declined 18% from Fall 2009 to Fall 2010 and almost 20% from Fall 2008. Both MBA and MSW launched self-support programs so enrollment data does not reflect enrollment in those programs. The largest declines were in the largest programs: Teaching Credentials (-39%), MPA (-42%), MBA (-33%), and MSW (-20%); CEAS significantly reduced numbers by elimination several entire cohorts of students. CC graduate enrollments declined 40% from Fall 2009 to Fall 2010 and 50% from Fall 2008. Most programs did not admit Fall 2010 cohorts in Concord (e.g. MSW, MPA) and MBA eliminated all graduate course offerings at Concord over the past two years.

Grad coordinator assigned time reductions varied across colleges. The number of grad sections offered: CBE: Same number as 09-10 but reduced by 42% from 08-09; CSCI: Actual numbers not provided, but indicated no impact in some programs, slight impact in others, and significant drop in one as professors shifted to lower-division courses; CEAS: Significantly fewer sections in Fall 2010 compared to Fall 2009 (-38%) due to reduction in program cohorts; and, CLASS: Number of state-supported sections reduced by 12% from Fall 09 to Fall 10. 4 sections offered in self-support MSW program.

Grad course staffing also varied: one college report significant impact of faculty retirements, resignations and leaves; one graduate program approved for temporary suspension, largely due to faculty shortages caused by inability to hire lecturers and TT faculty retirements; one program reported impact of shift of faculty from graduate courses to lower-division courses; one program reported inability to offer sections to accommodate Winter or Spring admissions due to loss of lecturers (cannot offer sections of sequenced courses).

There were reductions in departmental administrative assistance across the board: CBE: staff vacancies typically have not been filled since 2007 (no specifics regarding graduate program administration); CSCI: No changes in some departments, small reductions in others and significant reduction in one department; CEAS: Loss of 3.2 FTE staff positions in 3 largest grad
departments; CLASS: a full-time admissions assistant position was eliminated and many department admins were reduced, eliminated, combined; APGS Graduate Studies reductions: MPP position eliminated in 2008 (replaced by faculty on assigned time with responsibilities across APGS) and full-time AAS in Graduate Student Services eliminated in Fall 2010.

9. Concord Campus Strategic Planning Task Force (Brizendine) moved to item 7

M/S/ (Fleming/Woods) to support the Concord Campus Strategic Planning Task Force as set out by Director Brizendine. Second rescinded by Woods, so no vote.

At the Chair’s request, Emily Brizendine, Director of the Concord Campus (CC), and Robert Phelps, Interim Associate Director, discussed their ideas for a Strategic Planning Task Force for the CC. Brizendine thanked ExCom for its support of the CC and their endorsement of a recommendation to increase and enhance communication and inclusion of CC in faculty governance by identifying liaisons.

The speakers shared a map that helps place CC in the county as background. Map shows cluster of institutions; CC is “out there.” There is continuing interest in establish CSUEB on the Concord Naval Station property, once it has been decommissioned.

Reviewing, aligning, and implementing the strategic plan that was developed in 06, prior to CSUEB strategic plan.

Brizendine stated that Provost Houpis charged CC with four goals: develop a budget for the campus, engage in strategic planning (that would ask all colleges in the unit to use the plan that was adopted); develop budget and enrollment alternative schedules; and increase public service to students. Brizendine and staff were charged to review and modify the timeline for the plan to determine if it is reasonable, provide specific recommendations, and identify other resources/information that would be helpful to the process.

In response to Provost’s initiative, Brizendine stated that she wants to develop a committee to review the plan that already exists. She has consulted with the Provost, Deans, and faculty; developed some criteria for the committee’s constitution; and identified other resources/information that would be helpful. Criteria for faculty members on the committee include having taught at CC, engaged in community projects, familiarity with issues and needs of CC, and ability to articulate their work with their college. Brizendine stated that she has communicated with representatives from each of the colleges and wants to identify someone who represents either grad programs or student services. She has consulted with Chair Woods on the process.

Extensive discussion ensued regarding the composition of the committee, its role as a faculty or university-level committee, and overlap/differences from the CC Advisory Committee (CCAC). Brizendine stated that she sees different charges for the two committees. CCAC’s charge is communicative in nature and includes passing information on to the Senate. In addition, CCAC is still occupied trying to move agenda items from last year forward. Phelps stated that another concern is that the membership of CCAC may not be the ideal ones for the charges that he and Brizendine anticipate for the Task Force.

ExCom members raised a number of questions and concerns about funding, the reduction in grad programs at the CC, the agreement with community colleges to not offer lower division course on the CC, the additional workload that a new committee would create, the likelihood that a great deal of money would have to be invested in CC before it would become viable in its own right, and the uncertain composition and task of the proposed committee. Brizendine stated that the previous strategic plan was developed in a different environment. She intends to do an initial review in house, one that will look at the campus environment, its relationship to the community, and to the colleges. Fleming spoke in favor of the Task Force, stating that CC has a great deal of work cut out for it and two committees did not seem unreasonable.

As discussion continued, it became apparent that additional information about the charge and the committee composition/purpose was needed; this will hopefully be provided by Brizendine and the Provost at a subsequent meeting.
10. draft BEC regarding Proposed Senate Listserve postponed

11. Senate Distribution Policy – Discussion postponed

11a. withdrawn

12. Adjournment

M/S/P (Mahoney/Fleming) to adjourn

Respectfully submitted,
Denise Fleming, Secretary