

CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Minutes of February 2, 2011

Members present: Eileen Barrett(Chair), Dennis Chester, Linda Dobb (Presidential Appointee), Toni Fogarty, Doug Highsmith, Ching-Lih Jan, Xinjian Lu, Julia Norton, Craig Wilson

Members absent: Luther Strayer

Guests: Bob Burt, Sharon Green, Sue Opp, Donna Wiley

Meeting called to order: 2:10 PM

1. Approval of the agenda. M/S/P, Agenda approved as rearranged.
2. Approval of the Minutes 12-1-2010. M/S/P, Minutes approved as amended. Approval of the Minutes 1-19-2011. M/S/P, Minutes approved as amended.
5. Old Business
 - b. **Policy on Distinguished Visiting Scholars and International Scholars**

Vice President Burt described the existing policy and current timing required. There is an existing FAC policy for professorships and we should make our Policies and Procedures match with old section b on standing committees revised and updated to use more general term scholar and to have the committee be formed only if needed rather than convened if necessary. Linda and Eileen to update the policy and check back with Bob. Before leaving, the Vice President urged us to assist in identifying donors for such scholars.
3. Report of the Chair: Welcome back Craig. Luther is ill today.
4. Report of the Presidential Appointee (Linda Dobb): No report.
5. Old Business
 - a. **Report of the Student Evaluations Subcommittee.** Toni discussed the report, focusing on the changes the subcommittee envisions including the following big suggestions.
 - Multiple forms for different types of courses
 - Shift to online and the concern about response rate
 - Storage and purge
 - Adoption of the median as measure

Academic Programs and Graduate Studies (AP&GS) representatives, Sue Opp and Donna Wiley focused entirely on what they saw as problems with the report. They say that their office doesn't have electronic storage facilities and no staff with the required privacy training or technologists able to carry out this transition, particularly with programming issues for web-based and varied forms. The two also thought that RTP committees would have difficulty dealing with the interpretation of multiple forms. Their instructional staff has had difficulty using BlackBoard for even Class Climate studies.

Some committee members envision similar questions focusing on teacher characteristics. Some thought that the current form is not useful and evaluation should focus on learning outcomes. Some wanted more than broad questions.

The committee report will be modified to have only one set of questions, perhaps with multiple options allowed. No personal evaluations. The report will note that storage for electronic forms will be created somewhere in the University. Linda noted that any proposal to all electronic forms has to be approved by the Faculty Union. Language on when evaluations should be given has to be modified.

Linda will look into how technology has been handled and implemented at other campuses. Toni and Julie and Eileen will produce a revised report, M/S/P.

6. New Business: None.
7. Meeting Adjourned: 4:10 PM

Respectfully submitted,

Julia Norton