

CALIFORNIA STATE UNIVERSITY, EAST BAY  
FACULTY AFFAIRS COMMITTEE

Minutes of May 11, 2011

Members present: Eileen Barrett (Chair), Linda Dobb (Presidential Appointee), Doug Highsmith, Scott Hopkins, Ching-Lih Jan, Xinjian Lu, Luther Strayer, Mitchell Watnik, Craig Wilson

Members absent: Dennis Chester

Guests: Sharon Green

Meeting called to order at 2:05 PM

1. Approval of the agenda. M Wilson/S Lu/P, Agenda approved unanimously.
2. Approval of the Minutes 5-4-11. M Strayer/S Chester/P, Minutes approved unanimously.
3. Report of the Chair
  - a. 2 items from FAC will appear on the next Senate meeting agenda: Department Chair Appointment Policy and Syllabus Policy. ExCom raised a minor point about the syllabus policy--the possibility of learning outcomes being on a link, as opposed to on the physical syllabus from instructor.
4. Report of the Presidential Appointee (Linda Dobb): No report.
5. Old Business
  - a. Lecturer's subcommittee report covering emeritus policy to include lecturers to apply. The subcommittee recommended that FAC wait to forward the policy at least until the new Interim President is in place. The subcommittee asked to be convened early in the Fall. Motion to accept the report. M Wilson/S Hopkins/P unanimous. Motion to accept the recommendation to postpone the document until next year. M Wilson/S Hopkins/P unanimous.
  - b. Green discussed suggested changes to the student evaluation document and recommended FAC table the document until next year so as to include institutional learning outcomes (ILO) and other WASC needs, reiterating comments she made in a letter to the FAC Chair. Some of the ILO's are still in the Senate pipeline and Green is the Chair of the CAPR ILO subcommittee. Green is likely to be an assessment coordinator (a first for the campus) and FAC and CAPR/ILO and others (including the new AVP of Planning and Institutional Research) may work together towards common documents and goals. Additionally, Green suggested that FAC seek student input to ensure that the resulting evaluation form is vetted and understood in its intended

light. Strayer asked about “what was wrong with assessment 40 years ago?” Green answered by saying “I wouldn’t say something was wrong, but things have changed, including accreditation and stakeholders, [...] who want us to be accountable for what we are doing.” “There used to be a focus on what we are teaching, but now we are moving towards what the students are learning.” FAC agreed to work with Green next year on student course evaluations.

- c. Layoff Policy Document. Dobb provided some recommendations from administration perspective. The Committee went through the document to try to ensure consistency to CBA, according the charge for the Committee. In doing so, the Committee struck terminology relating to “appeals” since none was given in the CBA. M Wilson / S Highsmith / P unanimous.

6. Meeting Adjourned at 3:50 PM

Respectfully submitted,  
Mitchell Watnik