

CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Approved Minutes of October 20, 2010

Members present: Eileen Barrett (Chair), Toni Fogarty, Scott Hopkins, Ching-Lih Jan, Xinjian Lu, Julia Norton, Luther Strayer

Members absent: Linda Dobb (Presidential Appointee), Doug Highsmith (Jury Duty)

Guests: None

Meeting called to order: 2:08 PM

1. Approval of the agenda. M/S/P, Agenda approved as submitted
2. Approval of the Minutes 10-6-10. M/S/P, Minutes approved as corrected.
3. Report of the Chair (Eileen Barrett)
 - a. Susan Correia, Faculty Government Coordinator, demonstrated the use of sharepoint for the committee members.
 - b. Chair met again with Senate Chair (Diane Rush Woods) to clarify Emeritus Faculty document.
 - c. We may receive a referral on the process for selecting a Department Chair.
 - d. As we continue our work on the Retention, Tenure and Promotion (RTP) document we should ensure that the Library RTP document is consistent with any changes made in faculty RTP.
 - e. Chair announced Faculty Learning Communities have been approved for this year. Call will be issued in November.
4. Report of the Presidential Appointee. No report
5. Formation of Subcommittees
 - a. Retention, Tenure, and Promotion Policy and Procedures Subcommittee
Xinjian Lu (FAC, CBE) Jean Moran (CS)
Doug Highsmith (FAC, Library) Peter Marsh (CLASS)
Melany Spielman (CEAS)
 - b. Subcommittee on Lecturers
Scott Hopkins (FAC, CLASS) Margaret Rustic (CLASS)
Jeanette Bicais (CEAS)
Mark Karplus (CS, Lecturer) Gretchen Reevy (CS, Lecturer)
(lecturer from CBE to be recruited by Xinjian Lu)
 - c. Special Subcommittee on Student Evaluations Subcommittee
Julia Norton (FAC, CS) Tom Bickley (Library)
Dee Andrews (CLASS) Toni Fogarty (CLASS)
David Stronck (CEAS)
6. Old Business
 - a. Policy on Emeritus Faculty. Committee decided to invite the Provost to discuss the issues and concerns with us. Chair distributed Chico Policy.

b. RTP section 4.0 (Uniform Criteria portion.

The Committee members discussed at length different possibilities concerning what retroactive meant, when the guidelines would come into effect, and to whether faculty should have a choice between the Departmental guidelines and University guidelines. We decided to discuss with our colleagues around the system and at CSUEB. However, we did pass one change concerning section 4.0.: The addition of the text highlighted in bold below. M/S/P

4.0 DEFINITION OF UNIFORM CRITERIA All faculty, whatever their rank, experience, or discipline, are engaged in a similar instructional enterprise and perform essentially the same kinds of service for the University and the surrounding region. Hence faculty will be evaluated according to uniform criteria for instructional achievement, university service, and community service. One exception applies: Departments may establish and maintain their own Guidelines for Professional Achievement that are consistent with: a) the department's discipline or disciplines; b) the uniform criteria for professional achievement outlined in section 4.3 below; and c) CSU professional criteria in general, as suitable to a university primarily devoted to teaching. The guidelines **and their effective date** will be developed by the departmental faculty **in consultation with the College Dean** and approved by the College Dean in consultation with his/her council of chairs. To be considered in the retention, tenure, and promotion process, these guidelines must be approved by a majority vote of all regular faculty in the department and by the College Dean. Such Guidelines, with a dated record of the department vote and the Dean's approval, shall be kept on file in the offices of the College Dean and the Provost and Vice President of Academic Affairs. The Guidelines may not be used retroactively.

c. RTP sections 3.6. 9.1, 12.2, and 12.3 are continued to next meeting. Members are to review and decide if any of these issues should be referred to the subcommittee.

d. New Policy on Distinguished Professors continued to next meeting. Members will consider combining with International Visiting Faculty policy.

7. New Business. None

8. Meeting Adjourned: 3:55 PM

Respectfully submitted,

Julia Norton