

CALIFORNIA STATE UNIVERSITY, EAST BAY
FACULTY AFFAIRS COMMITTEE

Minutes of November 17, 2010

Members present: Eileen Barrett(Chair), Linda Dobb (Presidential Appointee), Zaher (Zach) Hallab, Doug Highsmith, Ching-Lih Jan, Xinjian Lu, Julia Norton, Luther Strayer

Members absent: Toni Fogarty, Scott Hopkins

Guests: None

Meeting called to order: 2:05 PM

1. Approval of the agenda. M/S/P, Agenda approved as submitted
2. Approval of the Minutes 10-20-10. M/S/P, Minutes approved as corrected.
3. Report of the Chair (Eileen Barrett)
 - a. Chair welcomed Zach Hallab from Teacher Education replacing Craig Wilson.
 - b. Executive Committee approved Subcommittees.
4. Report of the Presidential Appointee. Appointee discussed with the committee a possible future proposal to unify profiles of the faculty onto one platform. The discussion included consideration of the platform DigitalMeasures.
5. Old Business
 - a. **Time Certain 2:15: Policy on Emeritus Faculty**
 - i. Provost James Houpis expressed concern that our Policy on Emeritus Faculty had time served as the basis for Emeritus Status. Furthermore, noting our agenda item on RTP procedures, he expressed a wish to emphasize service in these procedures, including service to the Department, University, Professional organizations, and the community. Service learning, of course, includes contributions to teaching and learning and to service. Service areas might also include aspects of professional contribution, for example some grant proposals benefiting the University or community.
 - ii. Policy on Emeritus Faculty continued among the committee members. Discussion included the cost of being inclusive versus exclusive. Some discussion included the requirement of a recommendation from the faculty member's department for Emeritus status. The committee will consider the document from Fresno next meeting.
 - c. RTP section 4.0 continued discussion (Uniform Criteria portion (09-10 cFAC10 revised)). The Committee members discussed again when the guidelines would come into effect. M/S/P changes approved in bold to section 4.0 below:

4.0 DEFINITION OF UNIFORM CRITERIA All faculty, whatever their rank, experience, or discipline, are engaged in a similar instructional enterprise and perform essentially the same kinds of service for the University and the surrounding region. Hence faculty will be evaluated according to uniform criteria for instructional achievement, university service, and community service. One exception applies: Departments may establish and maintain their own

Guidelines for Professional Achievement that are consistent with: a) the department's discipline or disciplines; b) the uniform criteria for professional achievement outlined in section 4.3 below; and c) CSU professional criteria in general, as suitable to a university primarily devoted to teaching. The guidelines will be developed by the departmental faculty **in consultation with the College Dean** and approved by the College Dean in consultation with his/her council of chairs. To be considered in the retention, tenure, and promotion process, these guidelines must be approved by a majority vote of all regular faculty in the department and by the College Dean. Such Guidelines, with a dated record of the department vote and the Dean's approval, shall be kept on file in the offices of the College Dean and the Provost and Vice President of Academic Affairs. **Once the Departmental Guidelines have been approved, they apply to regular faculty whose appointment begins after the guideline approval date.**

- c. RTP sections 3.6, 9.1, 12.2, and 12.3 (09-10 cFAC10 revised) are continued to next meeting. Committee discussed section 3.6 (Operations) at length and are not convinced of a need to modify this section. More interaction with others will be sought.
- d. New Policy on Distinguished Visiting Professors Provost and Vice President of Academic Affairs continued until next meeting.

6. New Business. None

7. Meeting Adjourned: 4:10 PM

Respectfully submitted,

Julia Norton