

CALIFORNIA STATE UNIVERSITY, EAST BAY
COMMITTEE ON FACULTY AFFAIRS

Minutes of the meeting of October 5, 2011

Present: Eileen Barrett (Chair), Jeanette Bicais, Linda Dobb (Presidential Appointee), Liz Ginno, Scott Hopkins, Ching-Lih Jan, Danika LeDuc, Dave Larson, Tony Lima

Guests: Mitchell Craig, Mike Mahoney (Senate Chair)

1. Election of Committee Secretary

Ginno had agreed at the May organizational meeting to serve as secretary for Fall 2011 quarter. Jeanette Bicais volunteered for Winter, and Danika LeDuc volunteered for Spring.

2. Approval of the agenda

M/S/P Larson/Bicais

3. Report of the Chair

Eileen welcomed Mitchell Craig who is serving as the replacement for Luther Strayer (pending approval from ExComm).

4. Report of the Presidential Appointee – Linda thanked the faculty for serving on the committee and she looks forward to working with us this year.

5. Review the policies and procedures for committee operation

Eileen went over the Committee's document and noted that Sharepoint documents are for those that are not approved/set yet (Senate office is working on revising the Senate pages); Committee meetings are open meetings unless personnel matters are under discussion; meetings are on the 1st & 3rd Wednesdays of each month.

6. Review last year's end of the year report

Eileen reported that the previous Committee wanted to thank Linda Dobb for her help and patience. Items carried over from last year include:

- a. Policy on Emeritus/a Status – In 2009-10, FAC submitted revisions to the policy that were approved by the Senate but not signed by the President. In 2010-11 FAC referred the document to the Subcommittee on Lecturers whose members worked on the document. See report of Subcommittee Chair Gretchen Reevy (appendix B of FAC Final Report 2010-11). Barrett discussed w/LSD & Senate Chair Mike Mahoney and all agreed to revisit the issue on FAC; LSD recommended that the committee review Chico State's version (LSD) – language better; EB will put up on Sharepoint the different versions of the policy.
- b. Student Course Evaluations – Sharon Green's take was to hold off sending Committee recommendations to Senate until ILCs are set so that those can be included in evaluations; she also recommended that we include student and faculty review of questions for

comprehensibility before moving forward. Barrett will invite Sharon to next FAC meeting to expand.

- c. RTP document: LSD and EB have been working on the document and will provide it to the committee for the next meeting; previous revisions and clarifications to the document (09-10 FAC10) did not receive approval from president; issues included review of faculty w/joint appointments, CBA right to rebuttal at the University committee level, right to review PAF, consistency of RTP doc with Library faculty RTP doc; plus other tweaks. The President's decision not to sign the document was because he disagreed with the decision made during the debate on Senate floor (June 1, 2010) to remove deans from the process of establishing departmental guidelines for professional achievement.
- d. Policy on administrative review; revise to decrease workload on faculty – almost done last year except for issues regarding new administrators with new titles, etc., makes the doc out of date each year; other issues such as pairing roles reviewed at the same time; # faculty down from 360 to 298; (in 2008 and 2011, respectively); some recommendations were to cut down on # of members per review committee; look at reorganization of administration, too; might want to change the interval between reviews; suggestion to create one committee of faculty elected each year to serve on administrative reviews; more discussion on the issue will be at future meetings.

7. Formation of Regular Subcommittees

The Committee reviewed the subcommittees and recommended the following:

- a. Outstanding Professor: Ching-Lih Jan (FAC-CBE); Dave Larson (FAC-CLASS); Steve Gutierrez (CLASS)(Past winner); Barrett & Dobb (ex officios); ask for other tenure track faculty from other colleges;
- b. Lecturers Subcommittee: Scott Hopkins (FAC-CLASS); Barrett & Dobb (ex officios); Gretchen Reevy (SCI); Mark Karplus (SCI); ask CEAS, CLASS, CBE, etc., for another lecturer;
- c. RTP Procedures: did not convene last year; Eileen will ask same members if they are willing to serve this year as well (except for FAC = Liz, not Doug).

8. Old Business – covered in agenda item #6

9. New Business - none

10. Adjournment

M/S/P (Hopkins/LeDuc) to adjourn at 3:30pm.