Members Present: Tom Acord-Chair, Asoke Basu, Stan Clark for Frank Martino, Francisco Flamenco, Michael Hedrick, Sandra Heisey, Jennifer Laherty, Jane Lopus, Bijan Mashaw, Susan Opp, Mary Timney

Guests: James Ahiakpor, Department of Economics Chair

Members Absent: Jose Lopez (excused), Frank Martino

The meeting was called to order by Chair Tom Acord at 2:07 P.M. in the President's Conference Room.

1. Approval of Agenda: M/S/P

2. Approval of the minutes of the meeting of November 4, 1999: M/S/P
   Approved as amended.

3. Report of the Chair:
   On Tuesday, November 10, Asoke Basu and Chair Accord met with Chair Mike Clark (Ethnic Studies) and Professor Noel Samaroo and devised a plan to complete the Program Review as requested by 96-97 CAPR 5.

   Jennifer will not be at the December 2 meeting to take minutes. Jose Lopez was selected as the volunteer to take minutes. In the event that Jose is unable to perform this duty, Jane Lopus will.

   The Five Year Review of Latin American Studies (LAS) will be conducted by Thomas Davies, Chair LAS, San Diego State, in early February.

   Francisco Flamenco introduced himself as the Associated Student representative to CAPR.


5. Committee A Report:
   Basu reported that Committee A is making steady progress and hopes that a second draft will be available to look at soon. The committee plans to consult other committees (standing Academic Senate Committees, school committees, chair councils, etc.). Basu will bring a clean copy of the draft to CAPR.

6. Discussion of the Economics Five Year Program Review:
   Chair Acord summarized the situation relating to the Economics Department five-year review process. The department was reviewed last year, but CAPR requested that another review take place this year. Jay Tontz, SBE Dean, recently requested that CAPR accept last year’s review. The options available
now are to accept last year’s review, conduct a new review this year, postpone the review process until next year (since the department is scheduled to choose a new chair), or request that the department address issues not thoroughly covered in last year’s report.

Jane Lopus reported that the Economics Department has a “Five-year Plan (CAPR)” Committee, consisting of professors Cassuto, Maxwell, Paringer, and Lopus. This committee met with Tom Acord on November 9 to discuss these options. The committee believes that last year’s outside reviewer’s report was valuable, however they also developed a list of questions that were not completely addressed in the report. These questions involved working effectively with other departments, curriculum review and revision, the role of economics in liberal studies and in the single-subject social studies waiver programs, the effect of economics cluster courses on future economics enrollment, and the possibility of an option for teachers within the existing M.A. program. CAPR members asked for clarification on some questions, and suggested additional questions relating to the role of economics in the G.E. and MBA programs. Lopus reported that the committee also wanted to know from CAPR what it found lacking in last year’s outside review that caused them to request another review.

James Ahiakpor, Economics Department Chair, reported that the “Department Five-year Plan (CAPR)” Committee had not been set up to discuss issues such as this one. He discussed several other department committees that were chosen to look into joint-programs between economics and other departments (for example engineering, history, health sciences, math, and philosophy). He reported that a three-person department committee was appointed to identify materials and address other pedagogical issues important for the economics service courses within the School of Business. This committee was called for in the outside reviewer’s report last year.

CAPR requested another review of the Economics Department next year because the outside reviewer’s report and the department’s response to the report did not provide enough information.

7. Consideration of Draft of CAPR’s Response to Art Five Year Program Review:
   M/S/P [Yea 10, No 0, Abstentions 0]

8. Revision of Five Year Program Review Process:
   The subcommittee passed out a list of potential questions for Department Chairs and Deans regarding the Five Year Review Process and asked that these questions be taken back to the schools and Library for input.

9. Motion to Adjourn: M/S/P
   The meeting was adjourned at 3:30 P.M.

   Respectfully submitted,
   Jennifer Laherty, Secretary