Minutes of the Meeting of April 6, 2000

Members Present: Tom Acord-Chair, Asoke Basu, Frank Martino, Bijan Mashaw, Francisco Flamenco, Michael Hedrick, Sandra Heisey, Jennifer Laherty, Jane Lopus, Susan Opp, Mary Timney

Guests: Susan Sunderland and Norman Bowen

Members Absent: Jose Lopez

The meeting was called to order by Chair Tom Acord at 2:05 PM in the President’s Conference Room.

1. Approval of Agenda: M/S/P

2. Approval of the minutes of the meeting of February 3, 2000: M/S/P

3. Report of the Chair:
   The Chair has received the department review and self-assessment from Henry Reichman, Chair, Department of History. The final report will come in on time.

   Due to illness of the outside reviewer, Professor Eleanor Levine, Chair, Department of Psychology, has requested an extension of the program review to later in the Spring Quarter, 2000.

   The Chair wishes to call attention to the Annual Carter G. Woodson Lecture Series, sponsored in part by the Ethnic Studies Department.

   Academic Senate Chair, Emily Stoper, is pleased with the CAPR response to the "possible conversion" charge.

   The Executive Committee has set the deadline for submissions to ExCom for the 99-00 academic year as May 16. The Chair proposes CAPR add two additional meetings: April 27 and May 11 in order to complete the program reviews for this year. CAPR decided to extend the April 20 and May 4 meetings by one half-hour so that the meetings would go from 2-4:30pm. CAPR also decided to hold April 27 and May 11 as possible meetings dates (2-4:30pm) in the event that they are needed.

4. Report of the Vice President, Academic Affairs: No report
   A question was asked of the Provost to explain the current situation between the departments of Mass Communication and Speech Communication. The Provost explained that the two departments have entered into discussions about the possibility of merging and that no decisions have been made. The Provost also explained that any changes that would possibly be made would probably need to be discussed in various Senate Committees.
5. Request for discontinuance of four certificate programs from the Department of Recreation and Community Services: Adult Community Education Certificate, Commercial Recreation Certificate, Therapeutic Recreation Certificate, and Volunteer Administration Certificate

Professor Susan Sunderland explained that these programs have been on the books for years and that they have never been hot curricular issues. The idea of certificate programs was good but they never took off. Due to the strategic planning efforts in the School of Education and Allied Studies, the Department of Recreation and Community Services has identified that they want to emphasize the following areas of study: regular recreation studies, therapeutic recreation studies, and environmental recreation studies. Sue explained that the Therapeutic Recreation Certificate is no longer valid because people need a B.S. in recreation to practice in this field.

M/S/P to discontinue [Yea 11, No 0, Abstentions 0]

6. Five Year Program Review - Ethnic Studies

Tabled.

7. Five Year Program Review - International Studies

Professor Norman Bowen explained that the review had been helpful with the exception that the outside reviewer did not address in great detail the international internship program that the department offers.

Norm discussed the notion of having an external advisory board and while this may happen in the future, the department thought that it would first try to gather together former students of the program as well as individuals from the local organizations that grant internships to CSUH students who might serve an advisory role to the department.

There is a broad range of students interested in the International Studies program. As such there is much to coordinate between international studies and other programs on campus so that the students can take classes in other departments that can count toward their degree. Norm explained that there is a lot of advising for international studies students because they are each, essentially, designing their own major. Due to the nature of the current program, it does not seem like an option approach will be taken because it would be difficult to funnel students into them given their broad interests. While they can take courses in other departments to count toward their degree, it is important that the other classes be international in scope. There is no interest among the program faculty to loosen or get rid of the language requirement for students because it is essential to the nature of the international studies program.

The internship portion of the program can be fulfilled either by studying abroad, which is very difficult for our students to do due to cost and time constraints, or by working for local companies or non-profit organizations that partake in international activities. Norm expressed that it would be helpful for the CSU system as a whole to have a full-fledged internship program. He also pointed out that it would be helpful if CSUH could find ways to facilitate study abroad options for all the students.

Motion to accept the International Studies Five Year Review without modification to the program. M/S/P [Yea 10, No 0, Abstentions 0]

Asoke Basu will write CAPR's response to the review.

8. Possible Conversion to Semester System

It was asked of the Provost to explain where other quarter system campuses stood on the possible conversion issue. The Provost explained that none of the campuses are currently facing a sense of urgency on the issue and that the campuses are concerned about the cost to convert.
There appears to be a wide range of views on this campus. Here are a few that came up during CAPR’s discussion: grandfathering students from the quarter system into the semester system would be difficult; there is never enough time for graduate students to become familiar enough with a subject in the quarter system so that they can write good research papers; it is easier for arts programs to plan programs on the semester system; our feeder schools are on the semester system; students would be more available to the job/internship market if on the semester system; the semester system would not allow our students the flexibility of being away from school for a short amount of time, a quarter, to pursue other interests - many of our students attend school for 2 quarters and are off for 1 quarter; cost of converting is a big issue and there is concern about who would pay for this; the cost of books would be less; the cost of running the university would seemingly be less once the conversion took place; we don't know what the impact on enrollment would be.

CAPR asked its student representative about how students felt about this issue. There has been no significant study or survey done on the issue yet, but it would be important to do so.

It was suggested that a formal university task force be constituted to study this issue further as it relates to CSUH's own situation. Chair Acord passed out some material in which he digested some of the literature on the conversion issue and none of the research really paralleled CSUH's situation enough to be very helpful to us.

Motion that CAPR address a letter to ExCom recommending that the university constitute a formal task force to study the issue of converting to the semester system.

M/S/P [Yea 10, No 0, Abstentions 0]
Bijan Mashaw will write the letter.

9. Discussion of Five Year Program Review

Academic Performance Review Statistics, 1999, compiled by Leone Nidiffer, were passed out. Sue Opp will review the statistics to ensure that this is the data CAPR would require in the five year program review. It was noted that Armando Gonzales could probably provide information relating to the cost of programs.

Jane Lopus has been working on the planning component to the five year program review and has it condensed to four areas.

Chair Acord suggested that if anyone want to comment on the self study, the process, or the planning aspect to respond directly to him.

10. The meeting was adjourned at 3:35pm.

Submitted by,

Jennifer Laherty, Secretary