Minutes of the Meeting of May 11, 2000

Members Present: Tom Acord-Chair, Asoke Basu, Frank Martino, Francisco Flamenco, Michael Hedrick, Sandra Heisey, Jennifer Laherty, Jane Lopus, Susan Opp, Mary Timney.

Members Absent: Bijan Mashaw and Susan Sunderland.

Guests: Linda Kinrade, Henry Reichman, Robert Phelps, and Dee Andrews.

The meeting was called to order by Chair Tom Acord at 2:05 PM in WA800.

Approval of Agenda: M/S/P

Approval of the minutes of the meeting of April 20, 2000: M/S/P
The minutes were approved as amended.

Report of the Chair:
CAPR will have an organizational meeting May 18.

Report of the Vice President, Academic Affairs: No report
Basu invited the vice president of academic affairs, Dr. Martino, to clarify remarks that he had made on the Academic Senate floor on the 18th of April 2000. The background to his remarks grew out of the Senate approval of the Tenure-track Faculty Hiring Guide.

[The Guide, within the framework of its parent document, 1998-99 BEC 6, provides both a multi-year plan for recruiting tenure-track faculty, and identifying a University-wide criteria for tenure-track positions that is "agreed to by representatives of both the faculty and the administration."]

Dr. Martino opined that the Guide reflected a very successful example of shared governance between the faculty and administration. When invited to clarify this remark, he added that the CAPR recommendation arising out of the 1998-99 BEC-6 Policy document would be considered by the administration as one important set of factors in reaching future tenure-track faculty allocations. Furthermore, he, Dr. Martino, would continue to consult the deans' group.

Review of CAPR responses for Program Reviews of Nursing, Latin American Studies, and Biological Sciences:
Response to Nursing:
Motion to pass along to the Executive Committee.
M/S/P [Yea 10, No 0, Abstentions 0]

Response to Latin American Studies:
Motion to pass along to the Executive Committee.
M/S/P [Yea 10, No 0, Abstentions 0]
Response to Biological Sciences:
Motion to pass along to the Executive Committee.
M/S/P [Yea 10, No 0, Abstentions 0]

Discussion of Five Year Program Review Process:
After making some minor corrections it was moved to pass this document along to the Executive Committee.
M/S/P [Yea 8, No 0, Abstentions 0]

Five Year Program Review - Physical Sciences:
Linda Kinrade met with CAPR. There are only about 6 students currently listing Physical Sciences as their major. FTES for this major have not been reported since 1990. Most students who are in this program as Liberal Studies majors taking Physical Sciences as an option. There is no minor in Physical Sciences. The program does not cost anything, and very little publicity is done. Dr. Kinrade thought that this could be attractive to students preparing to teach in elementary schools. Sonoma State targets this audience specifically in their physical sciences program. In the course of discussion, it was realized that this major is only 1-2 courses different than the new environmental sciences degree in the Biology Department.

Motion to return to the School of Science with the recommendation to consider modification or discontinuance and to resubmit to CAPR in Fall 2000.
M/S/P [Yea 8, No 0, Abstentions 0]
Sue Opp and Michael Hedrick will write CAPR's response.

Five Year Program Review - History:
Hank Reichman, Robert Phelps, and Dee Andrews met with CAPR. CAPR asked what difference there has been in the two outside reviewer's reports in the last three years. Dr. Reichman noted that the composition of the faculty has changed. There are some new faculty on board and others have left the department. In the Fall quarter, the department will be down to nine tenure track faculty. Dr. Popkin (reviewer) recommended that there be more curricular consistency and this is beginning to take shape.

The department has faculty meetings on an as-needed basis, but usually meets 2-3 times per quarter. Dr. Phelps is revamping the way student advising happens. Dr. Phelps coordinates this, but all faculty are involved. The department is producing a handbook for students that can be used to guide them through their years as history majors at CSUH. The department has been using a UC Davis handbook as their model.

The department is easing into outcomes assessment and learning objectives and has been using syllabi review as a place to begin this process. Because of the department's reliance on part time faculty, it can be difficult getting consistency in the syllabi.

Motion to accept the History Department Five Year Review without modification to the program.
M/S/P [Yea 7, No 0, Abstentions 0]
Mary Timney will write CAPR's response to the review.

The next CAPR meeting will be May 17 in the President's Conference Room.
The meeting was adjourned at 3:58 PM.

Submitted by,
Jennifer Laherty, Secretary