CALIFORNIA STATE UNIVERSITY, HAYWARD
COMMITTEE ON ACADEMIC PLANNING AND RESOURCES

Approved as Corrected

Minutes of the Meeting of May 4, 2000

Members Present:  Tom Acord-Chair, Frank Martino, Bijan Mashaw, Francisco Flamenco, Michael Hedrick, Sandra Heisey, Jennifer Laherty, Jane Lopus, Susan Opp, Susan Sunderland, Mary Timney.

Members Absent: Asoke Basu

Guests: Benjamin Carmichael and Pat Zajac, Criminal Justice, and Brenda Bailey, Nursing.

The meeting was called to order by Chair Tom Acord at 2:09 PM in the President’s Conference Room.

Approval of Agenda:  M/S/P

Approval of the minutes of the meeting of April 20, 2000:  M/S/P

Report of the Chair:
CAPR will meet at 2:00 PM, May 11, 2000 in WA800.

Report of the Vice President, Academic Affairs:  No report

A member asked for an update on the fire in the library. The Provost reported that the campus was awaiting further information from the fire marshal. The air was carefully being tested for asbestos. It will probably take a long time before the occupants of the offices in the southeast part of the building can resume regular operation.

Request to place the proposed Master of Arts in Criminal Justice on the Academic Master Plan: Benjamin Carmichael and Pat Zajac from the department answered CAPR’s questions.
The department believes that asking for 1 new full time tenure track position in the first year of the new major is realistic. Pat Zajac will be spending 2/3 of her time as director of liberal studies to begin in Fall 2000 and the department is seeking to fill her position in the department by hiring another full time tenure track position. The department expects to utilize their existing faculty to teach if it is needed in the first year of this major.

The department expects to build 4 new upper division courses in the first 2 years of the major to initiate it. The department has their eye toward building a total of 19-20 courses. CAPR asked why the department wasn’t using any existing upper division courses or cross-listing with other departments. The department explained that they are not trying to build off the current undergraduate program but that they are taking the M.A. in a different direction. The department will accept courses from other departments on a case by case basis. CAPR asked what fraction of the Public Administration enrollment would be affected by this? The department had not met with PubAd to discuss. They suspect that some students will come from PubAd but explained that their approach would be oriented toward the criminal justice system as a social system and will largely be theoretical and historical. The department expects that some of their 400
undergraduate majors will go into this program especially to springboard into a doctorate program. The department has outside interest from the Alameda County Chiefs of Police and Sheriff’s Association and the field of criminal justice is growing nationally. The department expects to have 40 majors in five years based on a recent survey of interest of local, federal, state and private agencies. CSU Sacramento currently has about 75 majors and CSU L.A. has about 125.

The library resources that currently exist should be sufficient to start the program. The department explained that there is already a large criminal justice undergrad program and the library materials for this will be relied upon heavily as will those materials used by sociology, political science and public administration. The department expects that over time more library materials will be purchased to support this major.

Classroom and office space in Meiklejohn are very tight right now. Existing faculty could technically offer the 8 units in the first quarter but the department would prefer to hire someone to take on these responsibilities. In the last five years, the department has only hired one full time tenure track faculty and the department relies on very few part time lecturers to teach. The department graduates approximately 120 graduates per year. There is no national certification or accreditation required for this program.

Technology is not playing a big role in the criminal justice system yet and it is not utilized much in the undergraduate program now.

Motion to send the proposal back to the department expressing CAPR’s concerns with the proposal.

M/S/P [Yea 11, No 0, Abstentions 0]

Tom Acord will write CAPR's response to the proposal.

Five Year Program Review - Nursing
The department is concerned about the passing of AB655 (Public postsecondary education: nursing). The department already gets 2 applicants for every student they admit into the program. The department currently has eight faculty: 1 ½ are on leave to the president, 2 are FERPing, and 3 are looking toward retirement. There are only 1.3 faculty actively involved in teaching. The department needs three new tenure track positions and the state of California needs more B.S. nurses.

The facilities are fine on campus. The department faces more problems in seeking space for their students in the hospitals for the practicums. Nurses in the hospitals have stressful workloads but they are the ones required to work with and mentor nursing students. Ironically, it’s the same hospitals that need the B.S. nurses. However, the hospitals are aware of this and are working with the department to find space. The department may have to look toward summer and evening courses to accommodate all the students in the hospitals. CSUH shares hospital resources with SJSU, SFSU, USF and Samuel Merritt College, which is associated with St. Mary’s. In the Fall 1999 there were 169 majors.

Professor Bailey thought that in part the high attrition rate of students in the program might be attributed to language skills problems. As a result, the department is changing their secondary screening requirements and a new course, Health Care Communication and Reasoning, will be introduced in Fall 2000.
Motion to accept the Nursing Department Five Year Review without modification to the program.
M/S/P [Yea 10, No 0, Abstentions 0]
Tom Acord will write CAPR's response to the review.

Five Year Program Review – Physical Science and Marine Biology:
CAPR members Sue Opp and Michael Hedrick fielded some questions regarding the Marine Biology program. The program is run by a consortia of campuses out of the Moss Landing facility, which in turn is administered by San Jose State. We typically have very few students in this program and any students working in this program works directly with our Biological Sciences department.
Motion to combine the Marine Biology program review with the Biological Sciences review.
M/S/P [Yea 9, No 0, Abstentions 0]
Jane Lopus will incorporate the Marine Biology program review into the Biological Sciences review.

The Physical Science program review has been tabled.

Review of CAPR responses for Program Reviews of International Studies, Physics and Latin American Studies:

Response to International Studies:
Motion to pass along to the Executive Committee
M/S/P [Yea 9, No 0, Abstentions 0]

Response to Physics:
Motion to pass along to the Executive Committee
M/S/P [Yea 9, No 0, Abstentions 0]

Response to Latin American Studies:
Tabled

Discussion of Five Year Program Review
Chair Acord passed out a new draft copy of the Program Review document. CAPR members are strongly encouraged to review this document and pass along suggestions to Chair Acord by Monday morning.

The next CAPR meeting will be May 11 in WA800.
The meeting was adjourned at 4:03 PM.

Submitted by,
Jennifer Laherty, Secretary