Minutes of the Meeting of May 23, 2000

Members present: Diane Beeson, Cal Caplan, Joan Davenport, Patricia Guthrie, Edward Keller, William Langan, Henry Reichman, Eric Soares, Emily Stoper, Don Wort

Members absent: Kevin Callahan, Norma Rees

Guests: Tom Acord, Pablo Arreola, Brenda Bailey, Dennis Eloe, Felix Herndon, Stephanie Marquez, Dick Metz, Leigh Mintz, Sally Murphy, Barbara Paige, Wendy Smith, Carl Stempel, Susan Sunderland, Dvora Yanow

1. Approval of the agenda

M/S/P (Langan/Wort) to approve the agenda.

2. Approval of the minutes of the meeting of May 16, 2000 - not yet available.

3. Reports

A. Report of the Chair
Committee A guidelines for tenure-track requests (and presumably allocations) are not being consistently implemented by the deans of the four Schools. ALSS seems to be following the former deans' criteria; Science is following the former President's criteria; SEAS is following the Committee A guidelines; and SBE is still developing their approach. President Rees has not officially approved the guidelines, passed by the Senate, and meant to supersede or replace the three sets of criteria formerly in use, to both facilitate preparation of tenure-track requests and establish some accountability.

M/S/P (Reichman/Caplan) to send a letter of inquiry to the President from the Executive Committee asking whether she intends to approve the Committee A Report and to clarify whether she understands this to replace the three former sets of criteria, and to request a response to this inquiry before the Senate meeting next week.

B. Report of the President - there was no report

The Faculty affairs Committee was unable to conduct its study of workload in cooperation with the Committee of CSU Provosts because the workload of the latter committee prohibited it from attending to the issue. Executive Vice-Chancellor David Spence called the next decade for CSU the "Decade of Articulation."

4. Appointments:

University Advancement Faculty Liaison Committee - Michael Lee (Geography & Environmental Studies) was elected to replace himself, Steve Ugbah (Marketing & Entrepreneurship) was elected to replace Sue Schaefer, and Sue Sunderland (Recreation & Community Services) was elected to replace Charla Rolland on the University Advancement Faculty Liaison Committee.
Contra Costa Advisory Committee - Guido Krickx (Management & Finance) was elected to replace Don Wort on the Contra Costa Advisory Committee.

5. Report from University Advancement

Vice President for University Advancement Dennis Eloe delivered his annual report on University Advancement to the Executive Committee. He distributed a copy of Haywire, the News magazine of the CSUH Alumni Association, which is distributed annually to the 70,000 identified alumni and four times yearly to the 2000 dues paying members of the Alumni Association. The Association is looking into a no cost outside source for a web page (Calstatehayward.com) for itself. Eloe praised the award-winning three-person Public Affairs Unit for its handling of publicity surrounding the recent campus fire. The Development Unit has raised one million dollars towards the ten million dollar Business Technology Center. Its request for a five million dollar gift will be decided by a major foundation this week. It is hoped that the complete ten million dollar funding will be achieved by May, 2001; that architectural planning can be achieved by July 2001; and that the building can be completed three years later. Two six-figure gifts were received from CSUH alumni this year, a record, and three outright cash donations in the six figures were received. Further three CSUH alumni who head up one hundred million dollar plus corporations have been identified with help from faculty in the School of Business and Economics.

6. M/S/P (Soares/Reichman) to place agenda items 6 - 9, the following four CAPR Five Year Program Review documents, on the Senate agenda.

   99-00 CAPR 10, Five Year Program Review of Latin American Studies
   99-00 CAPR 11, Five Year Program Review for the Department of Biological Sciences (and Marine Sciences)
   99-00 CAPR 12, Five Year Program Review for the Department of Nursing
   99-00 CAPR 13, Five Year Program Review for the History Department

The unevenness and lack of standardization of the reports was noted. The action requested by CAPR should read "continuation of the programs(s)" rather than "approval of the five year review" and this change will be announced to the Senate next week. In 99-00 CAPR 13, the last sentence of the third paragraph under PROGRAM REVIEW should be deleted; and the number "20" in the first line of the second paragraph of the same section should be "17".

10. 99-00 CAPR 14, Procedures for Program Review

M/S (Keller/Wort) to place 99-00 CAPR 14 on the Senate agenda.

Some inconsistencies were noted, for example, the Planning Component is to address the Outside Reviewer's report, yet it was also listed among the documents to be sent to the Outsider Reviewer before his visit. There is a lack of specificity about what data should be incorporated in the review. It is not clear that a standard or uniform structure for five year reviews is established by this policy.

The motion to place on the Senate agenda did not pass.

M/S/P (Caplan/Langan) to refer 99-00 CAPR 14 back to CAPR, with the understanding that it can be used as a guideline for next year's reviews while the document is finalized for formal adoption.

11. 99-00 FAC 7, CSUH Procedures and Guidelines for FMIs

M/S/P (Soares/Langan) to place 99-00 FAC 7 on the Senate agenda with the following friendly
amendments: delete the third sentence of guideline number three; delete guideline number six (renumbering the remaining guidelines); and delete the word "tenured" in the old guideline number seven.

12. 99-00 FAC 8, Ten Year Academic Calendar

M/S (Caplan/ Davenport) to place 99-00 FAC 8 on the Senate agenda.

After extensive discussion concerning having the first day of classes of the Winter Quarter, 2001 begin on the day immediately following New Year's Day, it was noted that the years up to 2003-2004 have already been approved.

The motion passed.

13. 99-00 FAC 9, Recommendations from the FAC Subcommittee on Lecturer Policy and Procedures

M/S/P (Soares/Davenport) to place 99-00 FAC 9 on the Senate agenda.

14. Report from the Ad Hoc Committee on the Future of Faculty-Student Liaison (proposal attached)

M/S (Davenport/Soares) to place 2000 FSLCI on the Senate agenda with the friendly amendments that the word "select" would be replaced by the word "nominate" in item A.; that item C.5. would be replaced with the following: "Will help mediate issues and complaints other than grades"; and that item D. would be changed from "50% released time" to "12 wtu's".

The following objections to the proposal were raised: that the part of the charge to "recommend the best methods for future consultation between faculty government and the students" is not met by the proposal of an ombudsman; that the role and authority of the ombudsman is too vague; that one person cannot represent diverse interests affecting policies; and that other modes of communication between the Associated Students and the Executive Committee of the Senate should be further explored.

M/S/P (Langan/Caplan) to postpone discussion of this item.

15. 99-00 CIC 26, Proposed Discontinuance of Certificate Programs in Adult Community Education, Commercial Recreation, Therapeutic Recreation, and Volunteer Administration

M/S/P (Caplan/Davenport) to place 99-00 CIC 26 on the Senate agenda.


M/S/P (Langan/Davenport) to place 99-00 CIC 27 on the Senate agenda.


M/S/P (Keller/Guthrie) to place 99-00 CIC 28 on the Senate agenda.


M/S/P (Caplan/Langan) to place 99-00 CIC 29 on the Senate agenda with the friendly amendment of the addition of SOC 3535, African-American Males, under Area D4.

*M/S/P* (Caplan, Langan) to place 99-00 CIC 30 on the Senate agenda.

20. **Honors Program Director - Assigned Time**

*M/S/P* (Wort/Davenport) to approve the "Duties in 2000-2001" of the Coordinator of the Honors Program/Presidential Scholars as the basis for the Executive Committee's recommendation to President Rees that 12 wtu's of assigned time be granted to the coordinator for the coming academic year.

21. **G.E. Coordinator - Recommendation from Search Committee**

*M/S/P* (Caplan/Beeson) to reappoint Sally Murphy as GE Coordinator for the 2000-01 and 2001-02 academic years; and to recommend that a half-time clerical position be assigned to assist her.

22. **Report from the Affirmative Action Liaison Officer (Barbara Paige)**

The May 23, 2000 In-Progress (End of Year) Report was received from the Affirmative Action Liaison Officer, Barbara Paige.

23. **Report from the Enrollment Task Force Committee (Stephanie Marquez)**

The Report of the Enrollment Task Force (to be distributed to Executive Committee members this week) was received from Stephanie Marquez. The Senate Chair was directed to incorporate its recommendations pertaining to the Five Year Review in her charge to CAPR in connection with the return of 99-00 CAPR 14.

24. **Request from the Contra Costa Advisory Committee for additional members**

*M/S* (Wort/Davenport) to place the request on the Senate agenda as 99-00 BEC 23.

The fairness of requiring or even allowing less than 1.0 lecturers to serve on committees without compensation was debated.

**The motion passed.**

25. **Adjournment**

*M/S/P* (Langan/Wort) to adjourn.

Respectfully submitted,

William Langan, Secretary