Minutes of the Meeting of May 2, 2000

Members Present: Diane Beeson, Kevin Callahan, Cal Caplan, Joan Davenport, Patricia Guthrie, Edward Keller, William Langan, Henry Reichman, Eric Soares, Emily Stoper

Members Absent: Norma Rees, Don Wort

Guests: Steve Benson, Mike Clark, Linda Kinrade, Valerie Helgren-Lempesis, Felix Herndon, Myoung-ja Lee Kwon, David Larson, Frank Martino, Leigh Mintz, Sally Murphy, Bill Nico, Barbara Paige, Valerie Smith, Carl Stempel, Lee Thompson, Arthurlene Towner, Allison Warriner,

1. Approval of the agenda

M/S/P (Keller/Callahan) to approve the agenda with item #12 moved to become item #2a and the addition of new item #6a: 99-00 CIC 18.

2. Report from Honors Program Director Valerie Helgren-Lempesis

Honors Program Director Valerie Helgren-Lempesis reported on her activities, providing the Executive Committee with catalogue copy describing the Honors Program; the WASC Report pages discussing the program; a survey circulated to all honors students and presidential scholars; a report on current projects underway and future plans; and a statement of criteria for honors course work. Many of her planned initiatives would be subject to review and approval by the Academic Senate and its standing committees, usually CIC; but space issues should be taken up with Deputy Provost Stan Clark. The discrepancy in the maintenance GPA between the Honors Program (3.6) and the Presidential Scholars program (3.3) will be researched. It was suggested that she return to the Executive Committee with a proposal for forming an Advisory Committee.

M/S/P (Caplan/Beeson) to recommend to the President that 12 units of assigned time be awarded to the Honors Program Director for 2000-01.


M/S/P (Callahan/Keller) to place 99-00 CIC 24 on the Senate agenda.

3. Approval of the minutes of the meeting of April 4, 2000

M/S/P (Caplan/Davenport) to approve the minutes with the following corrections: line 19 of 3.C. should read "UC", not "US"; and line 21 should read "Yeligible for full admission to UC who have not Y".
4. Reports
   A. Report of the Chair.
   The Chair welcomed Connie Sexauer back to her duties with the Senate.
   - The President added a Library representative to the University Budget Advisory Committee, which next meets on Friday, June 2 from 8:00 to 10:00 A.M., in the President's Conference Room.
   - Kim Geron (Political Science) was elected as the faculty representative on the Search Committee for Director of Student Academic Services.
   - A call for nominees to serve as replacements on the University Budget Advisory Committee, Contra Costa Advisory Committee, Campus Physical Planning Committee, University Advancement Faculty Liaison Committee, and Transportation Committee was issued. Nominations or appointments will be action items at the XCOM meeting of May 16th.

   B. Report of the President - There was no report from the President.

   C. Report from the Statewide Academic Senators - The Senate and its committees will meet from May 3rd through May 5th.

5. 99-00 FAC 3, Range Elevation: Proposed Policy and Procedures

   M/S/P (Langan/Caplan) to place 99-00 FAC 3 on the Senate agenda with the following friendly amendments (Reichman/Guthrie):

   1. deleting the first sentence under "Expectations for Range Elevation"
   2. retitling the section "Criteria" as "General Criteria"
   3. adding a new section titled "Criteria for Specific Ranges" to be inserted after the section now titled "General Criteria" and before the section titled "Procedures" to read as follows:

   **Criteria for Specific Ranges**

   The following explanations of each range (L, A, B, C, and D) are meant to be general. Some departments and equivalent units may establish more specific descriptions and guidelines. Such departmental guidelines(descriptions are only effective if approved by the Provost in consultation with the Faculty Affairs Committee.

   1. Range L: This range is generally used for a position where a traditional academic degree is not typically the norm.
   2. Range A: This range is an entry-level lecturer rank. A candidate for this range would typically possess at least a master's degree.
   3. Range B: This range is for a person with a terminal degree or specialized professional expertise or experience or who has exemplary job performance and long service to the university.
   4. Range C: This is an advanced range. A candidate for this range would have the appropriate terminal degree or specialized professional expertise or experience, teaching experience, and an assignment that generally includes advanced upper division and/or graduate courses.
   5. Range D: This advanced range would be for an exceptional candidate who has the equivalent degree, experience and expertise of a senior academic scholar and teacher.
6. 99-00 FAC 5, Service on Department Promotion and Tenure Committees  

M/S/P (Soares/Reichman) to place 99-00 FAC 5 on the Senate agenda.

6a. 99-00 CIC 18, Proposed New Statement on Upper Division General Education, 1998-2002 Program  

M/S/P (Langan/Beeson) to place 99-00 CIC 18 on the Senate agenda.

7. 99-00 CIC 19, Proposed Revision of University Writing Skills Requirement  

M/S/P (Soares/Davenport) to place CIC 19 on the Senate agenda.

The resolution proposed for such a difficult issue and the clarity of the document explaining it were praised. New policies are generally offered to presently enrolled students as an option they may choose. It was noted that a review of the policy basing second tier courses at the School level was called for in the original document establishing our present policy.


M/S (Caplan/Guthrie) to place 99-00 CIC 20 on the Senate agenda.

The phrase "taught by faculty with the relevant experience" in the PURPOSE statement was discussed at length. It was agreed that the committee would review syllabi, not faculty qualifications, and that this phrase could be amended or deleted on the Senate floor. In outcome #1 several persons in attendance at the CIC meeting thought the phrase "but not limited to" was meant to remain inserted between "including" and "three or more".

M/S/P (Caplan/Langan) to delete the second "additional criteria" listed at the end of the document.

The main motion passed, as amended.

9. 99-00 CIC 21, Proposed Addition of GEOG 2200, Geography of Asian Americans, and KPE 2700, Gender and Sport, to the List of Courses Satisfying the Cultural Groups/Women General G.E. Requirement  

M/S/P (Soares/Guthrie) to place 99-00 CIC 21 on the Senate agenda.

10. 99-00 CIC 22, Retention of Infrequently Offered Courses  

M/S/P (Caplan/Reichman) to place 99-00 CIC 22 on the Senate agenda.

11. 99-00 CIC 23, Proposed List of Courses Satisfying Upper Division General Education Requirements Under the 1998-2000 Program; Effective Fall Quarter, 2000  

M/S/P (Langan/Caplan) to place 99-00 CIC 23 on the Senate agenda.
12. This item was renumbered and considered as agenda item 2a.

13. **Discussion of the Data Principles document**

   In response to a question as to whether the document favored privacy over access, faculty representative Bill Nico explained that data accuracy, legal obligations to privacy, and moral considerations about protecting privacy even for some public information were considered, but that a balance between privacy and openness was the goal.

14. **Adjournment**

   M/S/P (Caplan, Callahan) to adjourn.

   Respectfully submitted,

   William Langan, Secretary