EXECUTIVE COMMITTEE
of the ACADEMIC SENATE

Approved as presented

Minutes of the Meeting of October 19, 1999

Members Present: Diane Beeson, Kevin Callahan, Cal Caplan, Joan Davenport, Patricia Guthrie, Edward Keller, William Langan, Eric Soares, Emily Stoper, Don Wort

Members Absent: Norma Rees, Henry Reichman

Guests: Carl Bellone, John Charles, Gladys DeNecochea, Tom Hall, Tom Hird, Frank Martino, Leigh Mintz, Carl Stempel, Bruce Trumbo, Joe Zelan

1. Approval of the Agenda

M/S/P (Caplan/Guthrie) to approve the agenda.

2. Approval of the Minutes of the Meeting of September 28, 1999

M/S/P (Caplan/Davenport) to approve the minutes as submitted.

3. Reports

   A. Report of the Chair

      Additional nominees are needed for the Committee to Review the Associate Vice President for Academic Resources and for the Committee to Review the Associate Vice President for Information Technology. Additional nominees from the Schools of Science and SEAS and the Library are needed for the Committee to Review the Vice President for University Advancement. Two faculty appointees to the University Information and Technology Committee are also needed.

      The President has approved 12 units of assigned time for this year's Honor's Director, Valerie Helgren-Lempesis.

      The Chair announced that she will ask the Faculty Affairs Committee to assume the task of selecting up to four nominees for the CSU Wang Family Excellence Award.

      Undergraduate FTE enrollment at CSUH has declined for the past five years. Preliminary figures indicate a decline of 0.8% this Fall from last Fall. Graduate enrollment is up about 2.7%, resulting in an overall decline of 0.1% in FTES, along with a decline of 1.8% in numbers of students attending CSUH. CSU on the whole is up approximately 3.5%, and Cal State is the only campus to have suffered a decline in enrollment. While Extended Education serves some students who might otherwise matriculate at CSUH, similar services are provided by all other campuses.
M/S (Caplan/Callahan) to empower the Chair to set up an ad hoc Committee on Enrollment to explore the nature of the problem and ways the faculty can respond, working closely with the four Schools and the Director of Enrollment Services. The Committee should consist of one representative from each of the four Schools, one member of the Executive Committee, one student appointed by the ASB, and one administrator appointed by the President.

M/S/P (Soares/Wort) to add "of whom shall be a" between the words "one" and "member" of the main motion, reducing the Committee's membership to four faculty and six persons overall.

The main motion to set up the Committee on Enrollment then passed.

The Chair reported on her consultations with students and others concerning the continuation, modification or discontinuance of the Committee on the Affairs of Students. The need for liaison with students was clearly affirmed, but the alternatives of reinstituting the SALO or making the Committee on the Affairs of Students a standing committee of the Academic Senate were both considered problematic at this point.

M/S (Caplan/Beeson) to propose an amendment to the Bylaws of the University Faculty to reinstitute a Standing Committee on Student Affairs.

After some discussion, M/S/P (Wort/Beeson) to postpone this motion until the Chair has a chance to meet with the Board of Directors of Associated Students to explore with them alternative means of establishing formal consultation between faculty government and the students.

CSUH has received a long list of questions from the Intersegmental Committee of Academic Senates about a Community Service graduation requirement, first proposed by Governor Gray Davis last July. The statewide CSU Academic Senate passed a resolution calling for campus responses by February 1, 2000.

M/S/P (Beeson/Wort) to refer the questionnaire to CIC.

Chair Stoper informed the committee that she has asked Ricardo Rodriguez, Chair of Associated Students, for input on this matter.

B. Report of the President

Provost Martino had no report to make on behalf of the President, who is attending a Council of Presidents meeting in Long Beach.

C. Report of the Statewide Academic Senators

The annual CSU Academic Conference will be held at Asilomar Nov 3-5, and a plenary session of the Academic Senate will be held on Nov 12.

The Committee on K-12 Education has begun its review of Cal Teach. About 300
students enrolled in the program, far fewer than the 500 to 1000 forecast. In large part the shortfall was traced to the Los Angeles Unified School District's own teacher credentialing program, which is mandated for all the uncertified faculty teaching in the district.

4. **99-00 FAC 1, Membership of the Subcommittee on the Use and Treatment of Lecturers**
   
   **M/S/P** (Caplan/Wort) to approve the membership as proposed.

5. **99-00 CIC 1, Membership of Critical Thinking and General Education Subcommittees**
   
   **M/S/P** (Davenport/Wort) to approve the membership as proposed, with the deletion of Sharon Tettegah from the Critical Thinking subcommittee and the addition of Penny McCullagh (KPE) to the same committee.

6. **99-00 CR 1, Nominees for Institutional Review Board Membership**
   
   **M/S/P** (Caplan/Callahan) to approve and forward to the Director of Research and Sponsored Programs the list of nominees as proposed.

7. **99-00 CIC 2, Request for Approval of New Option in Childhood Studies, Blended B.A. Degree Major in Liberal Studies and Multiple Subject Credential Program, with Attendant Course Proposals**
   
   Our program is unique in letting students proceed at their own pace for the lower division requirements before formal admittance beginning their junior year. Chabot College is already modeling their program to match ours.

   **M/S/P** (Davenport/Caplan) to place on the agenda of the Academic Senate.

8. **99-00 CIC 3, Proposed New Options in Literature and Performance, Musical Theatre, and Recreation and Community Theatre; B.A. Degree Major in Theatre Arts**

   **M/S/P** (Soares/Davenport) to place on the agenda of the Academic Senate.

9. **99-00 CIC 4, Proposed New Option in Sales, B.S. Degree Major in Business Administration**

   **M/S/P** (Wort/Guthrie) to place on the agenda of the Academic Senate.

10. **99-00 CIC 5, Proposed Application of Physics 1001 (General Physics) and 2701 (Introductory Physics) to G.E. Areas B1 (Physical Science) and B3 (Lab Science), Under the 1996-98 General Education Program**

   **M/S/P** (Wort/Davenport) to place on the agenda of the Academic Senate.

11. **Discussion of Draft Accountability Process**
The committee held a lengthy discussion of the proposed campus response, prepared by the Chair.

M/S (Caplan/Callahan) to place on the agenda of the Academic Senate, with the Chair empowered to make the following changes: 1) to emphasize the cost of assessment in terms of quality of education, as well as dollars; 2) revise paragraph 3 of section II to state that the information requested would not serve as a measure of the effectiveness of articulation efforts; and 3) revise section III to emphasize the need of the indicator to identify differences in the service areas of different CSU populations.

Bruce Trumbo reported that the Department of Statistics tracks its graduates very closely, and finds the information helpful for curricular revision, course content modification, contacts with employers, and (occasionally) quality control on graduates. It was pointed out that the effort to keep track of even this small number of graduates took most of the time of a full-time staff member.

The motion passed.

12. Response from FAC on Non-grade-related Student Complaints

M/S/P (Callahan/Caplan) to adopt the report and direct the Chair to publish Professor Chico's memo in the next edition of the Faculty Government Newsletter.

13. Preliminary Report from the Subcommittee on the Use and Treatment of Lecturers

M/S/P (Caplan/Langan) to accept the preliminary report.

14. Adjournment

The meeting was adjourned at 3:57 PM.

Respectfully submitted,

William Langan, Secretary