EXECUTIVE COMMITTEE of
the ACADEMIC SENATE

Minutes of the Meeting of September 28, 1999

Members Present: Diane Beeson, Kevin Callahan, Cal Caplan, Joan Davenport, Patricia Guthrie, Edward Keller, William Langan, Norma Rees, Henry Reichman, Eric Soares, Emily Stoper, Don Wort

Guests: Tom Acord, Carl Bellone, Robert Brauer, John Charles, Stanley Clark, Gladys DeNecochea, Dennis Eloe, Michael Good, Tom Hall, Kathy Hann, Carol Lauzon, Lindy Mark, Frank Martino, Dick Metz, Leigh Mintz, William Nico, Charlotte Perry, Jim Petrillo, Joe Zelan

1. Approval of the Agenda

M/S/P (Reichman/Wort) to approve the agenda with the addition of item 7.E: University Advancement Faculty Liaison Committee--appointment from the School of Education and Allied Studies.

2. Reports

A. Report of the Chair

The Search committee for a new Honors Coordinator recommended Valerie Helgren-Lempesis, who conditioned her acceptance of the appointment on receiving 12 wtu released time instead of the 8 wtu already authorized, to compensate for the increased time needed to implement her plans for the position.

M/S/P (Reichman/Davenport) to recommend to the president that 12 wtu be assigned to the position for 99-00.

Twelve new tenure-track allocations have been made this year so far, less than half those allocated at this time last year. The Provost indicated that the numbers could change any time a dean wishes to present a proposal to him and the other deans.

It was noted that contracts with two-year lecturers grant them an entitlement. Other than for reasons of budget or enrollment, as outlined in section 12.5 of the MOU (for part-time lecturers), lay-off procedures would have to be invoked to terminate lecturers on two-year contracts. It is anticipated that the University will have some 60 such two-year appointees in the Fall of 2000. That is still a relatively small percentage of lecturers overall, but the effect on individual departments and their tenure-track requests warrants careful attention.

B. Report of the President

Although applications and admissions were higher this year, overall enrollment on the first day of classes was down 0.9% from the first day of classes in Fall, 1998. Even if late registration activity would bring us even with last year's enrollment, Cal State,
Hayward would receive a smaller percentage allocation of system-wide resources in fiscal year 2000-01, because system enrollment is up some 3.5%.

Carl Bellone has been appointed Acting Assistant Vice-President of Enrollment Services. It is hoped his success in increasing graduate enrollment can be duplicated for undergraduate enrollment.

1. Report of the Statewide Academic Senators

   The first plenary session was held September 8-10. Don Wort was elected to the Faculty Affairs Committee, which will be focusing on centers and institutes this year. Cal Caplan was elected to the K-12 Teacher Education Committee, which has been charged with evaluating the Cal State Teach program.

   President Rees agreed to share the latest draft of the "Accountability Process" document with the Executive Committee as soon as possible, since campus input is requested before the November Board of Trustees meeting.

3. 99-00 BEC 1, Standing Rules of the Academic Senate

   M/S/P (Reichman/Caplan) to place on the Senate agenda.

4. Administrative Review Schedule

   M/S/P (Reichman/Caplan) to approve the revised Administrative Review Schedule.

5. Fall Quarter University-wide Election

   M/S/P (Wort/Davenport) to approve the election schedule.

6. Nominations for the Layoff Committee

   The following nominations to the University Layoff Committee were moved and seconded by School, and then approved as a group (to be placed on the Senate agenda):

   ALSS: Dee Andrews, History (Beeson/Reichman)
          Asoke Basu, Sociology & Social Services (Reichman/ Beeson)
          Emily Stoper, Political Science (Senate Chair)
   B/E: Alex Cassuto, Economics (Wort/Soares)
   SEAS: Cal Caplan, KPE (Davenport/Keller)
   SCI: Kathy Hann, Math & Computer Science (Callahan/Keller)
        Bruce Trumbo, Statistics (Callahan/Keller)

7. Appointments

   A. Contra Costa Advisory Committee (from the School of Science):

      M/S/P (Keller/Wort) to appoint Arlene Kahn (Nursing & Health Sciences).
1. University Advancement Faculty Liaison Committee (from the School of Science)
   
   **M/S/P** (Keller/Caplan) to appoint Steve Benson (Biological Sciences).

C. Faculty Diversity and Equity Committee (from the School of Science)
   
   **M/S/P** (Keller/Guthrie) to appoint Tom Roby (Math & Computer Science) to replace Russ Merris on the 99-00 committee.

D. Honorary Degrees Committee (Emeriti representative)
   
   **M/S/P** (Caplan/Davenport) to appoint Robert Blackburn (Educational Leadership).

E. University Advancement Faculty Liaison Committee (from Education & Allied Studies)
   
   **M/S/P** (Caplan/Langan) to appoint Susan Sunderland (Recreation & Community Services) as a one year replacement for Charla Rolland.

8. 98-99 CAPR 11, Five Year Program review for the Liberal Studies Program
   
   **M/S/P** (Reichman/Keller) to place 98-99 CAPR 11, Five Year Program Review for the Liberal Studies Program, on the Senate agenda.

9. 98-99 CAPR 12, Five Year Program Review for the M.A. in Multimedia
   
   **M/S/P** (Soares/Keller) to place 98-99 CAPR 12, Five Year Program Review for the M.A. in Multimedia, on the Senate agenda.

10. 98-99 CAPR 14, Five Year Program Review for the Department of Anthropology
   
   **M/S** (Langan/Davenport) to place 98-99 CAPR 14, Five Year Program Review for the Department of Anthropology, on the Senate agenda.

   Anthropology Chair Lindy Mark explained the revisions in the graduate curriculum. CAPR Chair Tom Acord explained that the comment by the external examiner, Dr. Naomi Bishop, referring to a "lack of cohesion" in the department was made in ignorance of the department's five-year plan which was simultaneously being written. CAPR was satisfied that no lack of cohesion exists in the department.

   The motion **passed**.

11. Proposed Revision of the Academic Senate Distribution Policy (88-89 BEC 4)
   
   **M/S/P** (Callahan/Davenport) to place the Proposed Revision of the Academic Senate Distribution Policy (99-00 BEC 3) on the Senate agenda. The addition of the Provost to the list of those notified of the posting of agendas and unapproved minutes of the Standing Committees on the Web Site, was accepted as a friendly amendment.
12. Future of the Advisory Committee on Technology

M/S (Langan/Beeson) to disband the Advisory Committee on Technology and have the Executive Committee appoint two faculty members to the University-wide Information Technology Planning Committee.

The discussion with Bill Nico (Math & Computer Science), a long-time member of ACT, and John Charles, Assistant Vice President for Information Technology, made clear that faculty concerns with the role of technology in teaching are not technical concerns. The Faculty Development Center is now equipped to inform faculty of recent pedagogical developments in technology in their field.

The motion passed. The recommendation to discontinue the committee will be placed on the Senate agenda.

13. Report from the Committee on the Affairs of Students and discussion of the future of the committee

The Report from the Committee on the Affairs of Students and the future of that committee was discussed at length. It was decided to consult with student members of the committee and with the Board of Associated Students about the best way to secure the student-faculty interaction that is sought.

14. Response from FAC on Non-grade-related Student Complaints -- postponed until the next meeting.

15. Preliminary Report from the Subcommittee on the Use and Treatment of Lecturers -- postponed until the next meeting.

16. Clarification of Interim CSUH Procedures and Guidelines for FMIs

Consensus existed that the Senate Chair remind chairs via e-mail that the "Interim CSUH Procedures and Guidelines for FMIs" does not supercede provisions in the MOU. The Senate Chair will include language from a side letter between the CSU and the CFA clarifying the role of lecturers in the determination of department procedures for implementing FMI review.

17. Adjournment

The meeting was adjourned at 4:10 P.M.

Respectfully submitted,

William Langan, Secretary