OFFICE of the  
ACADEMIC SENATE  
April 8, 2011

TO: Staff members

FROM: Dianne Woods, Chair,  
Academic Senate

SUBJECT: Staff Representative on the Academic Senate

In 2004 the Senate approved a process for the election of a staff representative to the Senate. This seat has been filled by Evelyn Lopez-Munoz, Energy Manager, for the term 09-11.

The first step of the process is this letter, calling for self-nominations from staff. The Executive Committee will then approve a ballot, consisting of the list of self-nominations, and the Senate will vote at one of its meetings in May to select one staff representative from those who self-nominated.

Any staff members (excluding MPP employees and those already represented by an electorate) interested in serving on the Academic Senate for a 2 year term (2011-13), please respond by sending a letter or an email reply stating your interest (and any other information you wish to provide about your position and/or your interest in the Senate) to the Senate Office (susan.correia@csueastbay.edu) no later than April 25th.

We hope you will consider this opportunity and discuss it with your supervisor. Many university policies are approved via the Senate and staff input can be valuable, especially regarding student processes. If you have any questions, please call the Senate Office (885-3671) or talk with any member of the Executive Committee (listed below). An added note for your information, the Academic Senate meets approximately 9 times per year (on occasional Tuesdays from 2-4) and does not meet during quarter break, finals weeks, nor during the summer months.

Executive Committee
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