TO: Tenured and Probationary Faculty
FROM: Michael Lee, Academic Senate Chair
DATE: March 1, 2019
SUBJECT: CSUEB Appointee to the Academic Council on International Programs (ACIP)

Dear Faculty,

The Academic Council on International Programs (ACIP) requires the appointment of a tenured or probationary CSUEB faculty member to a three-year term (2019-2022) on the council. Dr. Sukari Ivestor currently holds this seat, and her first term ends June 30, 2019. Academic Senate procedure requires the Executive Committee (Excom) solicit nominations from the campus before appointing an ACIP representative, whose term will begin July 1, 2019.

The ACIP assists the CSU Office of International Programs in developing policies and procedures relating to international programs. The by-laws of the ACIP require that campus appointees be either tenured or probationary members of the teaching faculty or hold an academic/administrative appointment. A demonstrated record of interest in international/intercultural education is also specified. The position requires attending two meetings per year, historically one at the Chancellor’s Office and one at a CSU campus. Subcommittee assignments may require further travel. Our campus representative is expected to encourage students to participate in study abroad programs, particularly those sponsored by the CSU International Programs, and to report annually to Excom/the Academic Senate. Our CSUEB Center for International Education provides on-campus support for all international programs. The faculty member selected is expected to receive 3 WTUs of assigned time to carry out this responsibility.

ACIP states, “Involvement in ACIP is rewarding, as well as demanding. Campus representatives play a key role in promoting International Programs on campuses, advising resident director applicants, and in directing the campus student selection effort. The standing committees of ACIP require substantial time commitments from representatives in activities that include the selection of resident directors, academic program review, and student selection. The individual appointed as ACIP representative should represent appropriate academic constituencies on your campus and should be aware of the level of time and energy required in this appointment.”

Any eligible member of the campus community interested in being considered for this appointment by Excom should send an electronic curriculum vitae and a short statement detailing their interest in the position to the Office of the Academic Senate (mark.robinson@csueastbay.edu) by 5:00PM ON MARCH 20, 2019 to be considered. Thank you in advance for your participation.