TO: Tenured and Probationary Faculty

FROM: Michael Lee, Academic Senate Chair

DATE: February 11, 2019

SUBJECT: Call for Nominations and Self-Nominations for the 2019-2021 Diversity & Equity Liaison Officer (DELO)

Dr. Carlos Salomon is finishing a 2017-19 term as DELO to the University, and we thank Dr. Salomon for his service to the growth and diversity of our University as we prepare for the Senate to elect a DELO for 2019-21 term. The DELO must be a tenured faculty member (Bylaws, Article XIII, Section 2A). The elected DELO will assume the responsibilities of the position on June 15, 2019. The DELO’s duties include Faculty Diversity & Equity Committee (FDEC) membership (they are the Chair) and working in an advisory capacity with faculty search committees during the year (including summer as needed) in order to help advance the University goals of enhancing diversity of the faculty. The DELO will receive 6 units of assigned time per academic year for their role as Chair of FDEC and for their input to the faculty searches (note that this assigned time also covers any summer work that might be required related to the searches).

If you are interested in serving as the DELO, please electronically submit your name and qualifications to the Executive Committee, via Mark Robinson (mark.robinson@csueastbay.edu) in the Academic Senate Office no later than February 25, 2019. The DELO will then be elected by the Senate body at their March 5, 2019 Academic Senate meeting.

POSITION DESCRIPTION FROM ARTICLE XIII, SECTION 2 OF THE UNIVERSITY BYLAWS:

DIVERSITY & EQUITY LIAISON OFFICER (DELO)

A. The Academic Senate shall elect for a two-year term a tenured regular faculty member to serve as Diversity & Equity Liaison Officer. The election shall normally take place in the year preceding the term of office.

B. The Executive Committee of the Academic Senate may nominate candidates for Diversity & Equity Liaison Officer. The Academic Senate may make additional nominations. A vacancy in the position shall be filled for the remainder of the two-year term by the same procedure.

C. The same person may be elected to serve no more than two consecutive terms.

D. The duties of the Diversity & Equity Liaison Officer shall be to:

1) Maintain an appropriate liaison with the search committees to encourage a search in the broadest spectrum possible; consult with other administrators who have assigned responsibilities in diversity, equity and Affirmative Action, and as
appropriate, with faculty standing committees about policies, activities, and
issues affecting faculty diversity, equity and social justice at the University;

2) Report regularly, as requested by the Executive Committee, to the Academic
Senate on matters affecting diversity and equity;

3) Recommend as appropriate further review, study, or action by the Academic
Senate or Executive Committee on matters affecting Diversity & Equity; and

4) Serve as a resource for system wide policies and procedures concerning faculty
diversity and equity at the University.

5) Serve as Chair of the Faculty Diversity & Equity Committee (FDEC), which is a
standing committee of the Academic Senate.