



TO: Members of the Senate Executive Committee

FROM: Mark Robinson, Academic Senate Coordinator

SUBJECT: **Schedule for Spring 2019 Election 2 of 2: College, Lecturer, SSP, Emeriti & Staff election**

ACTION REQUESTED: Approval of the College, Lecturer, Student Services Professional, Emeriti and Staff elections, and the election schedule proposed in the table below

The Office of the Academic Senate is responsible for administering the Spring elections for colleges, lecturers, student services professional, emeriti, and staff representatives to the Academic Senate and its committees. The following is the proposed Spring 2019 2 of 2 election schedule:

March 13 – March 19	Publish request for self-nominations
March 20	Executive Committee establishes a preliminary list of nominees (<i>approval by email</i>)
March 21	Not less than 10 academic days before election Executive Committee publishes a statement of positions to be filled, a list of continuing members, and a preliminary list of nominees
March 21 – March 27	For 5 academic days after publishing the preliminary list, the Executive Committee accepts nominating petitions from the electorates
March 28	After closing of nominations-by-petition, the Executive Committee certifies eligibility of each nominee (<i>by email</i>)
April 8 – April 19	Voting for 10 consecutive academic days
April 22 – April 24	Results posted to the web within 3 academic days of the close of balloting