OFFICE of the
ACADEMIC SENATE

September 7, 2010

TO: Faculty Colleagues

FROM: Dianne Rush Woods, Chair, Academic Senate

SUBJECT: Campus Appointee to the Academic Council on International Programs (ACIP)

Donna Wiley has notified me of her resigned from the position as Campus Appointee to the Academic Council on International Programs (ACIP), due to conflicting duties. I want to first thank her for being our representative for the past 4 years, and also thank her for her kind offer to help the new rep get up to speed in the position.

Our campus must now select a replacement to the Academic Council on International Programs to complete Wiley’s 2009-12 term. Campus procedures provide that the Executive Committee of the Academic Senate appoints the faculty representative to ACIP, after soliciting nominations. The campus should complete this process prior to the October 21-22nd ACIP Fall meeting.

The by-laws of the Academic Council on International Programs require that campus appointees be either tenured or tenure-track members of the teaching faculty or hold an academic/administrative appointment. A demonstrated record of interest in international/intercultural education is also specified. The position requires attending two meetings per year, one in Los Angeles/Long Beach and one in the Bay Area. Subcommittee assignments may require further travel. Our campus representative is expected to encourage students to participate in study abroad programs, particularly those sponsored by the CSU International Programs. The Center for International Education provides on-campus support for all international programs. The faculty member selected will receive 4 WTU of assigned time to carry out this responsibility.

The letter received from ACIP states, “Involvement in ACIP is rewarding, as well as demanding. Campus representatives play a key role in promoting International Programs on campuses, advising resident director applicants, and in directing the campus student selection effort. The standing committees of ACIP require substantial time commitments from representatives in activities that include the selection of resident directors, academic program review, and student selection. The individual appointed as ACIP representative should represent appropriate academic constituencies on your campus and should be aware of the level of time and energy required in this appointment.”

Any eligible member of the campus community interested in being considered for this appointment by the Executive Committee should send a short note to that effect as well as a curriculum vitae to the Office of the Academic Senate (susan.correia@csueastbay.edu) by September 27th.

The Academic Council on International Programs is an advisory board to the Chancellor. ACIP assists the Office of International Programs in developing policies and procedures relating to international programs. Each CSU campus is represented by an appointee serving a three-year term.

Our current (outgoing) representative is Donna Wiley, Academic Programs & Grad Studies. Michael Lee, Geography & ES has also served in the past. Specific questions about the position would best be directed to them.