TO: Regular Members of the University Faculty

FROM: The Executive Committee of the Academic Senate

SUBJECT: NOTICE OF ELECTION (November 12 – November 25, 2009)

This year the ballot to be used in voting for the Professional Leave Committee, Bylaws revisions, Foundation Board replacement and the Administrative Review Committee will again be an online ballot. We hope you find this process easy and enjoyable.

The Professional Leave Committee is being elected under the provisions of Article 27.5 of the Collective Bargaining Agreement, which indicates that those eligible to vote for members of the committee shall be only those members of the University Faculty who are probationary and tenured faculty unit employees. Therefore, the following groups, which are normally considered Regular Faculty Members of the University Faculty, will not receive a ballot for the Professional Leave Committee:

Administrators, and those in other areas of the University who held positions as Student Affairs Officers III, IV, or V before the change to the new classification system.

The Review Committees, at-large Senate representative replacement, and proposed Bylaws changes will be on the ballot for all Regular Faculty members.

DIRECTIONS FOR VOTING

The link to the online ballot is found below. Please be aware that you will not be able to return to the ballot once you have submitted it. Also, if you choose not to vote for any candidates for a committee, then just click on “other” and add one space (without having to specify a name) and the program will allow you to continue through the ballot.

THE VOTING PERIOD IS FROM: November 12, to November 29, 2009.

The election RESULTS will be available at http://www.csueastbay.edu/senate/news.htm on the Senate News Page by December 2nd. Please contact the Academic Senate Office at ext 5-3671 or susan.correia@csueastbay.edu if you have any questions about the election process or the online ballot.
UNIVERSITY-WIDE ELECTION FALl QUARTER, 2009

PROFESSIONAL LEAVE COMMITTEE. (To be elected: FIVE tenured faculty unit employees; at least one member shall be elected from each college)

VOTE FOR NO MORE THAN FIVE

☐ David Bowen, Assoc Professor, Engineering
☐ Liz Ginno, Full Librarian, Library
☐ Jiansheng Guo, Professor, Human Development
☐ Darryl Jones, Assoc Professor, Theatre & Dance
☐ Lynn Paringer, Professor, Economics
☐ Catherine Reed, Assoc Professor, Teacher Education
☐ David Stronck, Professor, Teacher Education
☐ Nancy Thompson, Assoc Professor, History
☐ Gary Weston, Assoc Professor, Physics
☐ Evaon Wong-Kim, Professor, Social Wk

Review Committee for the Chief Information Officer; (To be elected: Four tenured faculty including library faculty; no more than 1 from each college/library)

VOTE FOR NO MORE THAN FOUR

☐ Tom Bickley, Assoc Librarian, Library
☐ Jiansheng Guo, Professor, Human Development
☐ Bijan Mashaw, Professor, Management
☐ Istvan Simon, Professor, Math & CS
☐ O. Jay Umeh, Professor, PUAD

Review Committee for the VP of Planning, Enrollment Mgmt, and Student Affairs, AVP of Planning and Enrollment Mgmt, and Assoc VP of Planning & Institutional Research; (To be elected: Four tenured faculty including library faculty; no more than 1 from each college/library)

VOTE FOR NO MORE THAN FOUR

☐ David Baggins, Professor, Political Science
☐ Carolyn Fong, Professor, Nursing & HS
☐ Jiansheng Guo, Professor, Human Development
☐ Xinjian Lu, Assoc Professor, Management
☐ James Mitchell, Assoc Professor, TED

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Review Committee for the VP Administration and Finance and CFO (To be elected: Four tenured faculty including library faculty; no more than 1 from each college/library)

VOTE FOR NO MORE THAN FOUR

☐ Kimberly Kim, Assoc Professor, Nursing & HS
☐ Rita Liberti, Professor, Kinesiology
☐ Jose Lopez, Professor, Ed Leadership
☐ Nan Maxwell, Professor, Economics
☐ Evaon Wong-Kim, Professor, Social Wk

Review Committee for the AVP Enterprise Activities & Exec Director of the Foundation (To be elected: Four tenured faculty including library faculty; no more than 1 from each college/library)

VOTE FOR NO MORE THAN FOUR

☐ Judith Faust, Librarian, Library
☐ Jeff Seitz, Professor, Earth & ES
☐ David Stronck, Professor, Teacher Education
☐ O. Jay Umeh, Professor, PUAD
☐ Evaon Wong-Kim, Professor, Social Wk
☐ Dianne Rush Woods, Assoc Professor, Social Wk

Representative at-large to the Senate for Wtr/Spr 2009-10 (To be elected: One member of the regular faculty)

VOTE FOR NO MORE THAN ONE

☐ Godwin Ashiabi, Asst Professor, Human Development
☐ Kilolo Brodie, Asst Professor, Social Wk
☐ Toni Fogarty, Assoc Professor, PUAD
☐ Maria Gallegos, Asst Professor, Biology
☐ Keith Inman, Asst Professor, CRJA
☐ Aline Soules, Full Librarian, Library

☐

☐
I vote to approve the change in title for the Affirmative Action Liaison Officer to be “Diversity and Equity Liaison Officer” and that all references to “affirmative action” in ARTICLE XIII, Section 2 be changed to “diversity and equity”, as noted.

☐ Yes
☐ No

ARTICLE XIII LIAISON OFFICERS OF THE UNIVERSITY FACULTY

15. SECTION 2 AFFIRMATIVE ACTION LIAISON OFFICER (AALO)

Diversity & Equity Liaison Officer (DELO)

16. Affirmative Action A. The Academic Senate shall elect for a two-year term a tenured regular faculty member to serve as Affirmative Action Liaison Officer. The Diversity & Equity

17. Liaison Officer B. The Executive Committee of the Academic Senate may nominate candidates for Affirmative Action Liaison Officer. The Academic Senate Diversity & Equity

18. Liaison election shall normally take place in the year preceding the term of office.

19. Officer C. The same person may be elected to serve additional consecutive terms.

20. Officer D. The duties of the Affirmative Action Liaison Officer shall be to:

Diversity & Equity

21. 1. Maintain an appropriate liaison with the committees to encourage a search in the broadest spectrum possible; consult with other administrators who have assigned responsibilities in Affirmative Action, and as appropriate, with faculty standing committees about policies, activities, and issues affecting Faculty Affirmative Action at Diversity & Equity

22. 2. Report regularly, as requested by the Executive Committee, to the Academic Senate on matters affecting Affirmative Action; Diversity & Equity

23. 3. Recommend as appropriate further review, study, or action by the Academic Senate or Executive Committee on matters affecting Affirmative Action and Diversity & Equity; and Diversity & Equity

24. 4. Serve as a clearing-house for system wide policies and procedures concerning Faculty Affirmative Action at the University. Diversity & Equity

25. 5. Serve as Chair of the Faculty Diversity & Equity Committee (FDEC), which is a non-standing committee of the Academic Senate.

Proposed Bylaws revision, Fall 09
I vote to approve the changes noted for Article XVI & XVII for COBRA, CAPR & CR regarding membership, term for members of COBRA, updated committee duties, and other changes.

☐ Yes
☐ No

ARTICLE XVI
THE COMMITTEE SYSTEM

11. SECTION 5

Terms of Office: Student Members shall be governed by the following:
12. Terms of Office
13. Office
14. For Student Members of Standing Committees: Student members shall be selected for one-year terms. A student member may serve no more than two terms of one year each. A student appointed to serve out the unexpired term of another shall be eligible for two additional terms.
15. For Presidential Appointees on Standing Committees: Presidential appointees shall be appointed for one-year terms.
16. For Faculty and Student Services Members of Standing Committees Other Than COBRA: Faculty members and Student Services members shall be elected for two-year overlapping terms. Such members may serve consecutive terms, but having served two terms, shall not be eligible to serve again on the same committee within a year. Such a member elected or appointed to serve out the unexpired term of another shall be eligible for election to two terms of his/her own, provided that no person shall serve more than five consecutive years.
17. For Faculty Members on the Committee on Budget and Resource Allocation (COBRA): Faculty members shall be elected for two four-year overlapping terms. There is no term limitation for service on COBRA.
18. Balance of Alternation: When necessary and notwithstanding provisions in Parts 3 and 4 of this Section, the Executive Committee shall provide for a balance of alternation on committees by apportioning one- and two- and four-year terms among the Colleges.

ARTICLE XVII
THE STANDING COMMITTEES OF THE UNIVERSITY FACULTY

34. SECTION 5

COMMITTEE ON BUDGET AND RESOURCE ALLOCATION

(COBRA)

35. Budget and Resource Allocation

A. Duties of the Committee:

1. To recommend to the Academic Senate budgetary principles, processes, and policies that help the University to achieve its long-term academic goals in the light of changing conditions;

2. To make recommendations to the Academic Senate on the development, improvement, and use of university-wide resources; investigate, review, report and make recommendations to the Academic Senate on all budgetary issues, not limited to issues directly involving the colleges of the University;

3. To recommend to the Academic Senate processes and procedures for distribution of Lottery Funds;

4. To consult with the appropriate administrators and committees of the administration regarding academic planning, current budget issues, allocation of resources, and campus development, and to report periodically the nature of the consultation to the Executive Committee of the Academic Senate;

5. To make recommendations concerning principles and policies procedures to the Academic Senate (including procedures for faculty consultation) governing the development, improvement, and use of the academic facilities of the University and the allocation of all categories of funds and staff human resources directly related to the instructional program; and

6. To consult, when appropriate, with other Standing Committees.

SPECIAL PROCEDURES FOR RECOMMENDATIONS

B. The Committee on Budget and Resource Allocation shall recommend as follows:

1. To the Academic Senate on principles and procedures governing the development, improvement, and use of campus financial resources;

2. To the Academic Senate on principles and procedures governing the development, improvement, and use of campus facilities; and

3. To the Academic Senate on the use of facilities and the allocation of instructionally related resources.

MEMBERSHIP

C. The membership of the Committee on Budget and Resource Allocation shall be:

1. Nine (9) tenured members from the faculty of the University; two from each College and one from the Library;

2. Two (2) appointees of the President of the University, one from Academic Affairs and one from Business Affairs/Administration and Finance;

D. Members may be required to serve as faculty representatives on other budget-related committees, such as the University Planning, Assessment and Budget President’s Budget Advisory Committee (UPABC).

E. Faculty members shall be elected for two four-year, overlapping terms. In the initial election half the members shall be elected for two year terms.
Because it is expected that members of the committee will develop special expertise in budgetary and financial matters, there shall be no term limitation on membership in the committee. It is expected that in ordinary circumstances the Chair of the committee shall be an elected member of the committee and shall serve in that capacity for at least a minimum of one two years.

ARTICLE XVII THE COMMITTEES OF THE UNIVERSITY FACULTY.

11. SECTION 2 COMMITTEE ON ACADEMIC PLANNING AND REVIEW (CAPR)
12. A. Duties of the Committee:
13. 1. To recommend to the Academic Senate policies that help the University to achieve its long-term academic goals in the light of changing conditions;
14. 2. To evaluate each existing academic program at intervals not to exceed five years and to recommend for each program reviewed, within eighteen months of the initiation of the review, one of the following: continuation without modification, continuation with specified modifications, continuation with monitoring by CAPR for a time to be specified, or discontinuance;
15. 3. To review Temporary Program Suspension requests and requests for Name Changes of Academic Units.
16. 4. To review the Academic Master Plan of the University, to consider requests for revisions of that Plan, and to make recommendations to the Academic Senate for the adoption of each annual phase of revision of the Academic Master Plan;
17. 5. To coordinate long range plans for academic development with campus planning of facilities development;
18. 6. To make recommendations concerning principles and procedures (including procedures for faculty consultation) governing the development, improvement, and use of the academic facilities of the University;
19. 7. To consult with the appropriate administrators regarding academic planning, and campus development, and to report periodically the nature of the consultation to the Executive Committee of the Academic Senate;
20. 8. To coordinate long range plans for academic development with campus planning of facilities development; and
21. 9. To consult, when appropriate, with other Standing Committees.

1. SPECIAL PROCEDURES FOR RECOMMENDATIONS
2. B. The Committee on Academic Planning and Review shall recommend as follows:
3. 1. To the Academic Senate on matters regarding the performance review of existing programs and the Academic Master Plan;
4. 2. To the Academic Senate on principles and procedures governing the development, improvement, and use of campus facilities; and
5. 3. To the Academic Senate on the use of facilities and the allocation of
9. instructionally related resources.

10. MEMBERSHIP
11. C. The membership of the Committee on Academic Planning and Review
12. shall be:
13. 1. Eight (8) members from the Colleges of the University;
14. 2. One (1) appointee of the President of the University;
15. 3. One (1) representative of the Library;
16. 4. One (1) representative of the Student Services electorate;
17. 5. Two (2) members of the student body of the University

6. SECTION 4 COMMITTEE ON RESEARCH
7. A. Duties of the Committee
8. 1. To encourage research by members of the University Faculty, including:
9. a. awarding of research grants from University and CSUEB Foundation funds
10. b. carrying on other activities to promote research including a listing of faculty
11. research interests, organizing research seminars, or other projects which may
12. seem appropriate to the Committee
13. 2. To disseminate information concerning research support
14. opportunities including but not limited to CSUEB faculty support grants as described in
15. the Policy on Faculty Support Grants (06-07 CR1);
16. 3. To make recommendations:
17. a. to the Academic Senate on general
18. policies and procedures concerning research activities, facilities and
19. support at the University;
20. b. To make recommendations
to the Academic Senate on general
21. policies and procedures concerning inter-university research
22. consortia; and
23. c. To the University and the CSUEB Foundation coordinate with the Committee on
24. Academic Planning and
25. Resources all recommendations for support of research from regarding allocation of
26. research monies to be made to those awarded grants by the Committee
27. University budgets.
28. d. to the Academic Senate regarding proposals for new organized research units (ORUs)
29. such as Centers and Institutes

20. SPECIAL PROCEDURES FOR RECOMMENDATIONS
21. B. The Committee on Research shall recommend as follows:
22. 1. Directly to the Foundation concerning research proposals and travel
23. grants supported by funds administered by the Foundation;
24. 2. Directly to the Vice President, Academic Affairs, concerning special
25. leaves or grants for research not supported or administered by the
26. Foundation; and
27. 3. To the Academic Senate any action not specifically mentioned in
28. items 1 and 2 above.