TO: The Executive Committee
FROM: Semester Conversion Steering Committee
SUBJECT: 16-17 ASCSC 3: Charge to the Co-Curricular and Student Support Subcommittee of Semester Conversion

PURPOSE: Information for the Executive Committee of the Academic Senate

ACTION REQUESTED: That the Executive Committee accept as information the following charge given by the Semester Conversion Steering Committee to the Co-Curricular and Student Support Subcommittee of Semester Conversion at its meeting on March 10, 2017.

Charge to the Co-Curricular and Student Support Subcommittee of Semester Conversion
The Semester Conversion Steering Committee (SCSC) charges the Semester Conversion Co-Curricular and Student Support (CCSS) Subcommittee to provide recommendations on the structure, coordination and use of the University Hour under the semester schedule. These recommendations will be shared with the SCSC and the Executive Committee of the Academic Senate. A written report of these recommendations will be provided to the SCSC and Executive Committee no later than Spring, 2018.

BACKGROUND INFORMATION: The Time Modules Task Force (TMTF) provided the Executive Committee with a report (15-16 BEC 12) which was then referred to the 16-17 Academic Senate. The 16-17 Executive Committee forwarded to the Senate the TMTF report (16-17 BEC 6) which was voted on by the Academic Senate in Fall, 2016. At its meeting on November 29, 2016, the Senate approved Model 3, which included a University Hour, of the TMTF report and the Senate amended the recommendation to the President to include “that there be a three-year pilot to evaluate and recommend adjustments to the model, details of the pilot to be determined by the Executive Committee.” Because the approved model did not provide guidance to ExCom on how to create, coordinate, or evaluate the University Hour, the SCSC recommends that the CCSS provide information for the SCSC and ExCom on the process, structure and evaluation of the University Hour. The SCSC notes that the CCSS is the ideal subcommittee to complete this work on the University Hour given they were instrumental in moving this initiative forward and the subcommittee provides broad representation of all constituents across campus.