TO: The Executive Committee
FROM: Semester Conversion Directors (SCD)
SUBJECT: 15-16 ASCD 4: 15-16 Semester Conversion Steering Committee and Subcommittees Membership

PURPOSE: Information to the Executive Committee and the Academic Senate

ACTION REQUESTED: That the membership of the Semester Conversion Steering Committee and the membership of the five Semester Conversion Subcommittees be accepted as information to the Executive Committee and the Academic Senate.

BACKGROUND INFORMATION: 14-15 ASCD 1 - Membership of the Semester Conversion Steering Committee describes the initial composition of the steering committee as well as the mechanism for selecting these members. Faculty representatives from CIC, FDEC, FAC, CAPR, the GE Subcommittee and ExCom served on the committee, as well as the project Directors. Seven administrators were assigned to the committee whose work was closely aligned with semester conversion. Two students and one staff representative also served on the committee.

The basic structure of the committee will stay the same for AY 15-16, although individuals may vary. One of the faculty members serving as Co-Director (Singley) has taken a position as Interim Associate Dean, but will remain a project Co-Director. Also of note the individuals serving as project sponsors has completely changed. The new project sponsors are Interim Provost and Vice President of Academic Affairs, Carolyn Nelson, Interim Vice President of Administration and Finance, Debbie Chaw, and Vice President of Student Affairs, Julie Wong.

14-15 ASCSC 2 – Semester Conversion Steering Committee Subcommittees established five subcommittees. The structure of these subcommittees has not changed for AY 15-16 and the current membership is provided.
Semester Conversion Steering Committee Membership 2015-2016

Diana Balgas, Executive Director, Retention Services
SA 4513 ext. 5-4573

Eileen Barrett, Professor of English, Co-Director of Semester Conversion Initiative.
MB 2583 ext. 3381

Janeesha Jones, VP of Finance, Associated Students asivpfinance@csueastbay.edu

Linda Dobb, Associate Provost of Academic Affairs
SA 4300 ext. 3773

Julie Glass, Professor of Mathematics, GE Subcommittee Representative
RO 232 ext. 5-3414

Michael Hedrick, Professor of Biological Sciences, Academic Senate Chair
SCN 429 ext. 5-3471

David Lopez, President, Associated Students asipresident@csueastbay.edu

Xinjian Lu, Associate Dean CBE
VBT 447 ext. 5-3290

ZaNean McClain, Assistant Professor of Kinesiology, FDEC Representative
PE 112 ext. 5-3051

Lindsay McCrea, Professor of Nursing, Associate Director of Semester Conversion Initiative
SCN 115 ext. 5-3314

James Murray, Associate Professor of Biological Sciences, FAC Representative
SCN 303 ext 5-2367

Glen Perry, Assistant Vice President Special Projects, Project Manager of Semester Conversion Initiative
SA 3410 ext. 5-4091

Jason Singley, Interim Associate Dean CS, Co-Director Semester Conversion Initiative
SCN 231 ext. 5-3482

Nancy Thompson, Interim Director of General Education
SA 1500 ext. 5-2941

Borre Ulrichsen, CIO & Associate Vice President, IT Services
BK 201, ext. 5-4986

Mitch Watnik, Professor of Statistics and Biostatistics, CIC Representative
SCN 319 ext. 5-4130

Donna Wiley, Interim Associate VP Academic Programs and Graduate Studies
SA 4505 ext. 5-3716

Dianne Woods, University Diversity Officer
SA 4200 ext. 5-2895

Meiling Wu, Professor of Modern Languages and Literatures, CAPR Representative
MB 2113 ext. 5-3370

TBD, Staff Representative
Office of Semester Conversion
University Student Union UU2010
25800 Carlos Bee Boulevard, Hayward, California 94542

Subcommittee Memberships 2015-2016

Administrative Support Subcommittee

• Glen Perry, Chair, AVP, Special Projects and Project Manager of the Semester Conversion Initiative
• David Corral, Director, Application Management Services
• Nicole Davidson, Director, Admissions Operations and Technology
• Liz Ginno, Faculty Representative
• Darrel Haydon, AVP, Financial Services
• Rhonda Johnson, Executive Director for Financial Aid
• Cesar Maloles, Faculty Representative
• John Pliska, Executive Director for Admissions
• Manuel Saldanha, Director, Student Applications
• Angela Schneider, AVP, Student Systems and University Registrar
• Amanda Segura, Director, Enrollment Development
• Donna Wiley, Interim AVP, Academic Programs and Graduate Studies
• Student Representative (to be named)
• Eileen Barrett, Ex Officio
• Jason Singley, Ex Officio

Co-Curricular and Student Support Subcommittee

• Diana Balgas, Co-Chair, Special Assistant to VP and Director of Assessment
• Martin Castillo, Co-Chair, Associate VP, Student Affairs-Campus Life
• Mark Almeida, Associate Director, University Housing
• Luis Cardenas, VP External Affairs, Associated Students, Inc.
- Paul Carpenter, CEAS, Faculty Representative
- Sylvia Head, Employer Relations Coordinator, AACE
- Marguerite Hinrichs, Director, Student Life and Leadership
- David Lopez, President, Associated Students, Inc.
- Jennifer Luna, Manager, Health and Wellness Services
- Valerie Machacek, Director, Peer Mentor Services
- Jen Nguyen, Director, Student Center for Academic Achievement
- Erik Pinlac, Executive Director, Associated Students, Inc.
- Alison Richardson, Director, Educational Opportunity Program
- Dianne Rush Woods, University Diversity Officer
- Meiling Wu, CLASS, Faculty Representative
- Eileen Barrett, Ex Officio
- Jason Singley, Ex Officio

**Communication Subcommittee**

- Lindsay McCrea, Chair, Associate Director Semester Conversion
- Eileen Barrett, Co-Director Semester Conversion
- Jeff Bliss, Office of Advancement Communication
- Larry Bliss, AACE College Advising Center
- Glenn Perry, Project Manager Semester Conversion
- Jason Singley, Co-Director Semester Conversion

**Faculty Development Subcommittee**

- Julie Glass, Co-Chair, CSCI
- Eileen Barrett, Co-Chair, Co-Director Semester Conversion
- Mary Anne Brady, CBE, Lecturer
- Andrew Carlos, University Library
• Kelly Decker, CSCI, Lecturer
• Kathy Futterman, CEAS, Lecturer
• Kimiko Guthrie, CLASS, Lecturer
• Michele Korb, CEAS
• Sweety Law, CBE
• Rachael Stryker, CLASS
• Roger Wen, Director of Online Campus
• Julie Stein, APGS
• Jodi Servatius, APGS
• Jessica Weiss, Director Faculty Development
• Dianne Woods, University Diversity Officer
• Jason Singley, Ex Officio

**Student Advising Subcommittee**

• Linda Dobb, Co-Chair, Associate Provost
• Larry Bliss, Co-Chair, AACE College Advising Center
• Joanna Cady Aguilar, AACE College Advising Center
• Jennifer Aure, Director, CBE Student Service Center
• Linda Beebe, Office of General Education
• Angela Burns, AACE, College Advising Center
• Joana Chavez, Senator of CEAS, Associated Students Inc.
• Wendy Chen, Student Systems Advisement Analyst
• Shannon Coskra, AACE College Advising Center
• Alta Forternberry, Enrollment Information Center
• Pablo Garnica, Director of Legal Affairs, Associated Students Inc.
• Michelle Hingst, Athletics Academic Advisor
• My Lan Huynh, Outreach Student Life
• Rhonda Johnson, Executive Director of Financial Aid
• David Lopez, President, Associated Students Inc.
• Zaneen McClain, CEAS Faculty Representative
• Garrett Moriguchi, Assistant Registrar
• Diane Peterson, EOP Advisor
• Amanda Segura, Director, Enrollment Development
• Deborah Sibley, AACE College Advising Center
• Carl Stempel, CLASS Faculty Representative
• Valerie Taniguchi, Excel Advisor
• Erica Wildy, CSCI Faculty Representative
• Denise Wong, AACE, CSCI Advising Center
• Lan Wu, CBE Faculty Representative
• Michelle Xiong, AACE, College Advising Center
• Eileen Barrett, Ex Officio
• Jason Singley, Ex Officio
Subcommittee Memberships 2015-2016

Administrative Support Subcommittee

- Glen Perry, Chair, AVP, Special Projects and Project Manager of the Semester Conversion Initiative
- David Corral, Director, Application Management Services
- Nicole Davidson, Director, Admissions Operations and Technology
- Liz Ginno, Faculty Representative
- Darrel Haydon, AVP, Financial Services
- Rhonda Johnson, Executive Director for Financial Aid
- Cesar Maloles, Faculty Representative
- John Pliska, Executive Director for Admissions
- Manuel Saldanha, Director, Student Applications
- Angela Schneider, AVP, Student Systems and University Registrar
- Amanda Segura, Director, Enrollment Development
- Donna Wiley, Interim AVP, Academic Programs and Graduate Studies
- Student Representative (to be named)
- Eileen Barrett, Ex Officio
- Jason Singley, Ex Officio

Co-Curricular and Student Support Subcommittee

- Diana Balgas, Co-Chair, Special Assistant to VP and Director of Assessment
- Martin Castillo, Co-Chair, Associate VP, Student Affairs-Campus Life
- Mark Almeida, Associate Director, University Housing
- Luis Cardenas, VP External Affairs, Associated Students, Inc.
• Paul Carpenter, CEAS, Faculty Representative
• Sylvia Head, Employer Relations Coordinator, AACE
• Marguerite Hinrichs, Director, Student Life and Leadership
• David Lopez, President, Associated Students, Inc.
• Jennifer Luna, Manager, Health and Wellness Services
• Valerie Machacek, Director, Peer Mentor Services
• Jen Nguyen, Director, Student Center for Academic Achievement
• Erik Pinlac, Executive Director, Associated Students, Inc.
• Alison Richardson, Director, Educational Opportunity Program
• Dianne Rush Woods, University Diversity Officer
• Meiling Wu, CLASS, Faculty Representative
• Eileen Barrett, Ex Officio
• Jason Singley, Ex Officio

**Communication Subcommittee**

• Lindsay McCrea, Chair, Associate Director Semester Conversion
• Eileen Barrett, Co-Director Semester Conversion
• Jeff Bliss, Office of Advancement Communication
• Larry Bliss, AACE College Advising Center
• Glenn Perry, Project Manager Semester Conversion
• Jason Singley, Co-Director Semester Conversion

**Faculty Development Subcommittee**

• Julie Glass, Co-Chair, CSCI
• Eileen Barrett, Co-Chair, Co-Director Semester Conversion
• Mary Anne Brady, CBE, Lecturer
• Andrew Carlos, University Library
- Kelly Decker, CSCI, Lecturer
- Kathy Futterman, CEAS, Lecturer
- Kimiko Guthrie, CLASS, Lecturer
- Michele Korb, CEAS
- Sweety Law, CBE
- Rachael Stryker, CLASS
- Roger Wen, Director of Online Campus
- Julie Stein, APGS
- Jodi Servatius, APGS
- Jessica Weiss, Director Faculty Development
- Dianne Woods, University Diversity Officer
- Jason Singley, Ex Officio

**Student Advising Subcommittee**

- Linda Dobb, Co-Chair, Associate Provost
- Larry Bliss, Co-Chair, AACE College Advising Center
- Joanna Cady Aguilar, AACE College Advising Center
- Jennifer Aure, Director, CBE Student Service Center
- Linda Beebe, Office of General Education
- Angela Burns, AACE, College Advising Center
- Joana Chavez, Senator of CEAS, Associated Students Inc.
- Wendy Chen, Student Systems Advisement Analyst
- Shannon Coskra, AACE College Advising Center
- Alta Forternberry, Enrollment Information Center
- Pablo Garnica, Director of Legal Affairs, Associated Students Inc.
- Michelle Hingst, Athletics Academic Advisor
- My Lan Huynh, Outreach Student Life
- Rhonda Johnson, Executive Director of Financial Aid
• David Lopez, President, Associated Students Inc.
• Zaneen McClain, CEAS Faculty Representative
• Garrett Moriguchi, Assistant Registrar
• Diane Peterson, EOP Advisor
• Amanda Segura, Director, Enrollment Development
• Deborah Sibley, AACE College Advising Center
• Carl Stempel, CLASS Faculty Representative
• Valerie Taniguchi, Excel Advisor
• Erica Wildy, CSCI Faculty Representative
• Denise Wong, AACE, CSCI Advising Center
• Lan Wu, CBE Faculty Representative
• Michelle Xiong, AACE, College Advising Center
• Eileen Barrett, Ex Officio
• Jason Singley, Ex Officio