

CALIFORNIA STATE UNIVERSITY, EAST BAY

OFFICE OF THE  
ACADEMIC SENATE

Amended Minutes of the Academic Senate Meeting, Tuesday, January 15, 2013

Members Present:

Jeanette Bicais, Elizabeth Bergman, Chris Chamberlain, Randi Cowdery, Denise Crozier, Roger Doering, Patricia Drew, Jennifer Eagan, Erik Engdahl, David Fencsik, Denise Fleming, Toni Fogarty, Kim Geron, Sharon Green, Susan Gubernat, Erik Helgren, James Houpis, Linda Ivey, Patricia Jennings, Evelia Jimenez, Shubha Kashinath, Chris Kitting, Keith Kravitz, Dania Massey, Christopher Moreman, Leroy Morishita, James Murray, Erik Olivar, Julia Olkin, Chung-Hsing Ouyang, Andrew Pasquinelli, Gretchen Reevy, Tammie Simmons-Mosley, Jason Singley, Carl Stempel, David Stronck, Oanh Tran, Diana Wakimoto, Mitchell Watnik, Chongqi Wu, Lan Wu, Meiling Wu, Michelle Xiong, Helen Zong

Guests:

Sarah Aubert, Jerry Chang, Matt Collins, Linda Dalton, Linda Dobb, Tamra Donnelly, Lori Erdman, Jiansheng Guo, Mark Karplus, Julie Marty-Pearson, Sally Murphy, Sue Opp, Glen Perry, Dianne Rush Woods, Donna Wiley,

The meeting was called to order at 2:02 p.m.

1. Approval of the agenda

M/S/P (Murray/Fencsik) to approve the agenda as amended to take the FAC item off the consent calendar and add to the agenda as item 13.

2. Approval of the minutes from 11/13/12 and 12/4/12

M/S/P (Jennings/Murray) to approve the minutes of 11/13/12, as amended.

M/S/P (Murray/Fogarty) to approve the minutes of 12/4/12, as amended.

3. Reports

A. Report of the President

President Morishita wished all a happy new year.

The President reported on the new budget, which allocates an additional \$125M to the CSU for 12-13. \$10M is earmarked for online instruction, \$48M will go to health benefits costs, \$5M to space needs, \$5M utilities. This will leave about \$60M in unspent money, which may be used in part for compensation increases, graduation, technology, and maintenance needs for the system.

The BOT meets next week and the budget will be on the agenda.

President Morishita stated that the East Bay Economic Alliance and legislators met and the group viewed the increase in funds as adding stability to the system. It appears the state is ready to reinvest in education again.

In response to a question regarding the implications of the budget increase for PFD, the President stated that we will see incremental increases in CSU budget going forward. There will be no fee increases for four years; the budget will provide an increase of 5% for the next two years and 4% for the following two years, or about \$100M per year. Although this is not a lot of money, we can factor in these funds as we determine where we want to invest our dollars.

Enrollment increases were not addressed in the budget at this point.

The President stated that the biggest celebration on campus is graduation and commencement, for our students. In line with that, we will now hood our masters students and change how commencement will be handled. The Friday night ceremony will be for masters students; on Saturday, there will be a morning commencement at Hayward and an afternoon ceremony at Concord. This is a big change; although some have stated they do not like it, the President encouraged us to try it for one year and see how it works.

The President stated that he has asked the Provost to develop a white paper on online education.

## B. Report of the Chair

Chair Watnik reminded all that he sent out his Chair's report by email earlier today. He welcomed Fleming back and thanked Senator Murray for his services as Secretary pro tem.

Watnik announced that Jeff Newcomb (Marketing & Engineering) is our new Senate lecturer (replacing Michael Schutz, who is retiring).

Watnik encouraged all to donate to the Academic Ambassador Scholarship, awarded during Homecoming Week. Checks should be made out to the CSUEB Foundation and may be sent to the Senate Office.

Expect a call for applications from Faculty Development regarding Faculty Learning Communities. As one of the FLCs will be on quarter-to-semester conversion, Jennings may wish to encourage her committee members to apply to that FLC.

Students are attending committee meetings; Watnik thanked the ASI board for encouraging members to participate.

## C. Report of the Provost

Provost Houpis wished all a happy new year.

He announced that quarter-to-semester conversion has been added the AA website banner.

A2E2 will be convening.

The Provost announced plans to allocate \$100K for instructional equipment.

Houpis provided an update on faculty searched. To date, four offers made and accepted; all are excellent candidates. He stated that candidates are quite impressed to see that all disciplines are involved in community development. He also encouraged all committees to arrange for candidates to visit Faculty Development.

In response to a question about online faculty job applications, President Morishita stated that a meeting is planned to discuss. The Provost added that reviewing 600 paper applications is untenable.

#### i. Planning for Distinction

Provost Houpis reported that both task groups met on Friday last week and will be meeting every Friday; the Steering Committee will be meeting soon. Both task groups are still working on defining what constitutes a program; a key issue is how to develop a definition that elicits a workable number of programs for review purposes.

Once committees have settled on definitions, these will be posted on the PFD website, so that campus community can comment and ask questions via the website.

Groups are still working on review criteria, although the support group is closer to developing theirs; the instructional group is not quite as far along. Again, criteria will be posted online and there will be ample time to comment. In response to a question regarding any commitment on the part of the committees to respond to the comments, the Provost added that there are already responses in the FAQ section.

#### D. Report of the Statewide Academic Senators

Gubernat thanked all who responded to commentary on resolutions; committees meet tomorrow morning, followed by Plenary on Thursday and Friday.

Fleming added that the Chancellor is speaking to a meeting of the whole tomorrow and that she has asked that any recording made be made available for faculty.

#### E. Report of Student Government

Chang reported that ASI has been working with Chair Watnik and President Morishita to improve student representation in governance. Elections will be conducted earlier, so that when the new ASI board is elected, new members will have the opportunity to benefit from interacting with the outgoing board; this should increase shared knowledge and continuity.

### 3. Consent Calendar

A. **12-13 CIC 5:** Discontinuance of the Option in Urban Teacher Leadership, M.S. Ed. Leadership (*second appearance*) APPROVED

B. **12-13 CAPR 2:** Discontinuance of the Option in Urban Teacher Leadership, M.S. Ed. Leadership (*second appearance*) APPROVED

C. Appointment and Review of Administrative Officers and Department Chairs Policies and Procedures (*first appearance*) Removed from Consent Calendar by Senator Moreman; placed on agenda as item 13.

### 5. Information Items:

A. **12-13 CIC 4:** Increasing term length on Writing Skills subcommittee

M/S/P (Murray/Fencsik) to accept this information item

6. **12-13 CAPR 1:** Five-year Program Review for Math and Computer Science and Computer Networks (*second reading*)

M/S/P with seven abstentions (Chamberlain/Olkin) to accept and send to Academic Affairs

There was discussion about the “continue with modification,” regarding assessing learning outcomes. Chamberlain stated that this is not intended as a “black mark,” but rather a call or reminder to attend to things that we need to improve. There are seven five-year reviews on the website with similar action. CAPR needs a mechanism where a program notes that there are areas that need work. He added that the requirement for assessment has been in place for a long time. Some reports have lots of assessment, but then may include none in the annual report. Some things are caught and addressed in the review, included in MOU, and tied to continuing resources.

7. **12-13 CAPR 5:** Academic Program Review changes (*second reading*) current and proposed versions.

M/S/P with 2 abstentions (Chamberlain/Ginno) as amended

M/S/P (Stempel/Singley) to amend to insert as item 5 on page 5:

"5) Standards for completing assessments, interpretations, planning, and reporting are contingent on the availability of assigned time commensurate with the work involved."

~~M/S withdrawn (Jennings/Eagan) to amend to say “at least one course release time....”~~

There was discussion regarding what constitutes a one-course release (e.g., one-unit classes

exist). Some members voiced concern that there be adequate resources to for faculty to engage in meaningful assessment processes and reporting.

The Provost stated that it would cost about \$2.9M to provide one four-unit course release for 161 faculty members. He added that the assessment process has been in the document for a long time. \$100K for assessment went to colleges this year.

8. **12-13 CAPR 7:** Proposed changes to Committee on Academic Planning and Review Policies and Procedures for Committee Operations and University Bylaws (*second reading*)

This will be on the Faculty ballot in W13

M/S/NP (Moreman/Fogarty) to change #4 from the AVP APGS to be “one appointee of the APGS”

9. FAC documents updated with new CBA language:

A. **12-13 FAC 2:** Changes to the University Retention, Tenure, and Promotion Policy and Procedures document (*first reading*)

M/S/P Fleming/Ivey to consider FAC 2, 3, & 4 as a package  
M/S (Eagan/Murray) to approve FAC 2, 3, & 4

B. **12-13 FAC 3:** Changes to the Library Retention, Tenure, Promotion Policy and Procedures document (*first reading*)

C. **12-13 FAC 4:** Changes to the Procedures for Evaluation of Tenured Faculty (*first reading*)

10. **12-13 FAC 5:** Online Student Evaluations plan (*first reading*)

M/S/ (Chamberlain/Gubernat) to approve  
M/S/P (Murray/Bergman) to refer FAC 5 back to FAC

The referral back to FAC stems from the concern that few students will complete the online evaluations, which would reduce student input and/or reduce the chair’s faculty consultation tools.

11. **12-13 FAC 6:**Ballot Issues (*first reading*)  
Not addressed due to lack of quorum

12. **12-13 FUFM 2:** Program Prioritization Resolution (*first reading*)  
Not addressed due to lack of quorum

13. FAC item from the consent calendar  
Not addressed due to lack of quorum

14. Report of the CFA

Eagan reported for CFA. She stated that she will send an email regarding remuneration for campus travel and submitting forms for past travel to Concord or other places that are not considered one's home campus.

Eagan reminded faculty of their Weingarten right to be represented by union in any type of investigatory process or discussion with management that could in any way lead to disciplinary action or termination.

#### 15. Adjournment

The meeting was adjourned at 3:53 due to lack of quorum.

Respectfully submitted,  
Denise Fleming, Secretary