Meeting Notes – April 1, 2016 12 PM to 1 PM SA 3200A

Time Module Task Force Meeting

<table>
<thead>
<tr>
<th>PRESENT</th>
<th>Eileen Barrett, Audrey Katzman, Xinjian Lu, ZaNean McClain, Glen Perry, Mitch Watnik, Meiling Wu</th>
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</thead>
<tbody>
<tr>
<td>ABSENT</td>
<td>Michael Hedrick, David Lopez, Michael Moon, Christina Sanchez, Lucero Wallace</td>
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<tr>
<td>GUESTS</td>
<td>None</td>
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<td>AGENDA</td>
<td>No Changes vote approved.</td>
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<tr>
<td>MINUTES</td>
<td>No Changes vote approved.</td>
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### AGENDA ITEM

1. Approval of Agenda and Minutes
   - Agenda approved
   - Minutes approved

2. Report of Co-Chair
   - The survey provided to students was a bit one dimensional and has leading questions
   - The updated time modules will be on the CIC agenda Monday, see the busy schedule for CIC, the information will be minimal
   - CAPRA will have a meeting Thursday with space for a Time Module agenda
   - FAC will have the Time Module on April 6th
   - FDEC has provided feedback to Eileen and ZaNean and they feel that we need 2 options and university hour needs to be explained in detail
   - Mitch mentioned that the feedback seems to be very similar from each committee and things are not being changed, no action made
   - 6:30- 9:30 seems to be concern but, Mitch mentioned again that these times are flexible and can be changed per department
   - Mitch included that the recommendations for the committee next year need to be made soon, because there is a lot of work and there may also be a lot of turn over

3. Committee Members Input
   - Eileen plans to send out the latest version of the survey to SC members that was provided by Lindsay
   - Mitch and Eileen discussed the changed that need to be made, as the entire committee contributed adjustments for the modules 1-4
   - Module 1A was altered to have UH at 12:30 (see updated document from Mitch)
   - Module 1 had University Hour on 4 days which the committee thought was a too much
   - Module 1 also lacked 4 unit courses
   - Mitch suggested that there should be 3 unit courses on M/W, W/F, and M/F to eliminate the campus from excluding Friday classes and/or only having a bulk of courses on T/TH
   - Several ideas were shared and ultimately Mitch made adjustments to all 4 modules
   - A M/TH or T/W U-Hour would reach more students per Meiling
   - The committee feels that M-2 is best but will still need to vote and get input from other committees

### Changes to the document

1. U-Hour is not needed everyday
2. U-Hour changed to 12:15-1:15 on M-1
3. Everything that was in M-3 was also in M-2 so they are both options
The fall term will bring roughly 2100 new freshmen, so having more Friday courses will be extremely helpful
2 modules will be chosen and presented as the final options

*Please see updated workbook from Mitch*

6. Adjournment

Meeting adjourned | Meeting adjourned 1:15 PM