



**MEMORANDUM**  
*Office of the President*

March 8, 2016

TO: Michael Hedrick  
Chair, Academic Senate

FROM: Leroy M. Morishita *Leroy M. Morishita*  
President

SUBJECT: Academic Senate Action Items  
Actions accepted by the Academic Senate on February 23, 2016

The following action items accepted by the Academic Senate on February 23, 2016 are approved:

<b>SENATE #</b>	<b>ACTION ITEMS TO PRESIDENT</b>
<a href="#">15-16 CIC 20</a>	General Education Learning Outcomes
<a href="#">15-16 CIC 6</a>	Revision of requirements for a Minor under semesters
<a href="#">15-16 CIC 7</a>	Approval of B4 and D1-3 GE designation for FIN 2300: Personal Financial Management
<a href="#">14-15 FAC 17</a>	Proposed recommendations for shorter sessions under semesters

Upon my review and acceptance of Academic Senate Resolution 15-16 CIC 20, I commend the General Education Subcommittee’s efforts in maintaining the “spirit of the existing” general education outcomes and the Academic Senate’s adoption for conversion to the semester curriculum.

I would like to note, however, that a number of small and medium sized departments raised concerns that the course cap of 30 students for writing courses in areas C4 and D4 puts them at a financial disadvantage in meeting FTES targets within their allocated budgets. I would encourage the Academic Senate to carefully review the designated course enrollment cap for any adverse consequences to those departments, including soliciting the judgement of the faculty in affected departments, as well as the conformity of the policy to academic standards and practice within the academy.

cc: Carolyn Nelson, Interim Provost and Vice President, Academic Affairs