

CALIFORNIA STATE UNIVERSITY, EAST BAY
OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Academic Senate Meeting, January 10, 2017

Senators Present:

Joseph Brandao, Paul Carpenter, Denise Fleming, Eric Fricke, Amy Furniss, Karina Garbesi, Joanna Giron, Kim Geron, George Hanna, Margaret Harris, Yi He, Michael Hedrick, Erik Helgren, Thomas Hird, Murray Horne, Edward Inch, Linda Ivey, Kevin Kaatz, Ehsan Mark Karplus, Sherman Lewis, Robert Loveland, Nancy Mangold, Leroy Morishita, James Murray, Jeffrey Newcomb, Jenny O, Sharon Radcliff, Gretchen Reeve, Jason Smith, Sara Smith, James Tandon, Mitch Watnik,

Guests Present:

Melissa Cervantes, Kristopher Disharoon, Carolina Hernandez, Lindsay McCrea, Glen Perry, Mark Robinson, Sophie Rollins, Maureen Scharberg, Angela Schneider, Donna Wiley

Senators Absent:

Stephen Andrews, Gilberto Arriaza, Elizabeth Bergman, Steven Borish, Shannon Coskran, John Eros, Chandra Ganesh, Susan Gubernat, Jennie Guzman, Nina Haft, Sukari Ivester, Pat Jennings, Kamalinejad, Yi Karnes, Jaiman Khaira, Dawna Komorosky, Kassandra Mariscal, James Mitchell, Matthew Moore, Christopher Moreman, Pradeep Ramanathan, Rachael Stryker, Andrew Wong, Meiling Wu

The meeting was called to order at 2:06 p.m.

1. Approval of the agenda

M/S/P (Garbesi/Murray) to approve, as amended to remove 15-16 FAC 7 and establish a time certain of 3:20 for 6M and 3:35 for 6N

2. Approval of the 11/15/16 and 11/29/16 minutes

M/S/P (Garbesi/Newcomb) to approve the 11/15/16 minutes

M/S/P (Reeve/Murray) with some abstentions, to approve the 11/29/16 minutes, as amended to include on Item 4.A:

“M/S/NP (Helgren/uncertain) a motion to amend to address concern that chairs be provided with adequate support and time for scheduling”

3. Reports

A. Report of the Chair

No report

B. Report of the President

President Morishita wished all a happy new year.

He reported that the Governor's budget has been released. It provides \$131M, including 4% toward the general fund, a 2% operating increase, and some additional monies for the Middle Class Scholarship Fund, which is not being used. The Board of Trustees' (BOT) budget request was \$346M, meaning the Governor's proposal falls \$156M short of what the BOT requested. The President discussed the budget in terms of mandatory cost increases for salaries and benefits, which he states amounts to \$140M in compensation increases and results in a shortfall of about \$64M.

Morishita stated that the proposed tuition increase will be a discussion item at the January BOT meeting; if the proposal moves forward, a vote will be taken at the March BOT meeting. The tuition increase would net about \$77M. Given the budget forecast, with no dollars for increasing enrollment, CSUEB will keep enrollment stable and file for impaction.

The President next reported that the search for the new CIO is moving forward, with the position announcement to be posted.

Fleming urged caution that the tuition increase proposal not be conflated with the faculty salary increase and that the proposal be part of a strategy that includes advocacy solidarity with students, faculty, and administration. President Morishita agreed joint advocacy is important and stated that he continues to meet with legislators to advocate for increased funding for the CSU.

The MLK breakfast will take place at 8am on Tuesday morning.

C. Report of the Provost

We ended the quarter about 1.5 % over budgeted target, which works well with graduation initiative. Retention has been good. Faculty have been doing a good job accommodating students, close to 16K.

National Orientation Directors Association announced CSUEB's Online Campus has earned the Innovative Program Award for our East Bay Orientation Program.

CSUEB's Aphasia Treatment Program was honored as the Program of the Year by the California Speech-Language-Hearing Association

Dean Jagdish Agrawal (CBE) is retiring at the end of this month. The Provost commended Dr. Agrawal for his hard work and collegiality; there will be a celebration honoring Dean Agrawal in the New University Union Bayview Room following the 1/24/17 Senate meeting.

Given that funding for next year will not increase, the Provost has asked the deans to model what the budget needs to look like for this year and next year in an environment with a flat budget.

Inch stated that we will maintain the same enrollment target for next year. The preliminary application for impactation was submitted; this will be campus-level and not program level impactation. Students from six surrounding counties in our service area will not be affected by impactation, nor will transfer students. The goal is to provide the courses and capacity for our students to be successful.

In response to Fleming's question about larger class sizes, Provost Inch stated that large class sizes make sense for some purposes, but we need to have rooms that can accommodate larger numbers of students.

Inch also reported on the Workload Taskforce, which continues the work it began last year. Provost Inch commended Linda Ivey and members of the group for their hard work. One task, compensation for supervisory work, resulted in a recommendation that would cost \$350K. The challenge is finding and diverting the funding. The deans will begin to work on that on task on Monday.

The second charge for the workload committee is to achieve a funded 3-3 teaching schedule. The College of Business and some departments have already made this happen for their faculty; it is also in place for new faculty. This leaves approximately 150 tenure line faculty and he has asked the deans to begin working on how to achieve a 3-3 for them in time to initiate it when semester conversion begins.

The Provost stated that he envisions a culture of budgetary literacy, where there is more advising and consultation. To that end, he wishes to form an academic affairs budget advisory committee, which would provide needed input on how to approach funding and spending. The committee would likely include some or all of the following: a dean, an associate dean, a budget analyst, and a representative from the senate who is conversant about budgets. Senator Watnik suggested that COBRA be involved.

The Provost announced that \$100K would be allocated for research and faculty development, to be distributed to those colleges that increase their four-year graduation rates over last year.

D. Report of the Statewide Academic Senators

Fleming reported that ASCSU meets the week of 1/23/17, with committee meetings on 1/25 and Plenary on 1/26-1/27

E. Report of Student Government

No Report

F. Report of Semester Conversion

Hedrick reported that the Individualized Advising Program (IAP) software now is now in place and available. There are training sessions for interested faculty; contact Michele Hingst in AACE to arrange for training.

Hedrick stated that the first Winter quarter Semester Conversion Steering Committee meeting will take place on Friday, January 13, from 12-2 in UU 102.

G. Report of the CFA

No report

4. Information Items

A. UndocuAlly presentation

M/S/P (Geron/Reevy) to accept the report

Melissa Cervantes, Coordinator of (GANAS) and Carolina Hernandez (EOP) presented on the UndocuAlly Program, which provides allies with knowledge and skills to understand the needs of undocumented students, the policies and laws that affect them, resources available to support them, and how individuals can become allies. It is estimated that there are more than 200 undocumented students at CSUEB.

Information on the February 1 Hayward Campus training may be found at

<https://www.csueastbay.edu/faculty/senate/files/docs/excom/16-17/docs/unndocually-training-winter-2017-hayward.pdf>

Information on the February 16 Concord Campus training may be found at

<http://www.csueastbay.edu/faculty/senate/files/docs/senate-committee/16-17/docs/undocually-concord-flyer-senate-1-10-17.pdf>

More information on the UndocuAlly program may be found at

<http://www.csueastbay.edu/faculty/senate/files/docs/senate-committee/16-17/docs/undocually-slides-senate-1-10-17.pdf>

B. 16-17 BEC 4: 2016-2017 Administrative Review Schedule

M/S/P (Garbesi/Fleming) to accept

Next, 4C-4F were considered as a group

M/S/P (Watnik/Hird) to accept 4C-4F as a group

C. 16-17 CIC 12: Revision request for B.A. Geology

D. 16-17 CIC 13: Revision request for B.S. Geology

E. 16-17 CIC 14: Revision request for B.S. Hospitality and Tourism

F. 16-17 CIC 15: Revision request for B.S. Recreation Management

G. 16-17 ASCSC 1: Deadlines for Submission of GE and Overlay Courses for Review

M/S/P (Hird/Garbesi) to accept

A question was asked as to whether proposals are still being accepted, given that December 2 has passed. The information was disseminated widely.

Next, the remaining items, 4H-4S, were considered as a group

M/S/P (Watnik/Newcomb) to accept 4H-4S as a group

- H. 16-17 CIC 17: General Education Approvals for Semesters from Department of Mathematics
- I. 16-17 CIC 18: General Education Approvals for Semesters from Department of English
- J. 16-17 CIC 21: Revision request for B.S. Mathematics
- K. 16-17 CIC 22: Revision request for B.S. Biochemistry
- L. 16-17 CIC 23: Revision request for B.S. Chemistry
- M. 16-17 CIC 24: Revision request for Psychology minor
- N. 16-17 CIC 25: Revision request for Foundational-level Mathematics, Single Subject Matter Preparation
- O. 16-17 CIC 26: Revision request for Master of Arts in Communication
- P. 16-17 CIC 27: Revision request for Master of Science in Special Education
- Q. 16-17 CIC 28: General Education Approvals for Semesters from Department of Chemistry and Biochemistry
- R. 16-17 CIC 29: General Education Approvals for Semesters from Department of Communication
- S. 16-17 CIC 32: Course modification request: STAT 1000 and STAT 6250

5. Consent Calendar:

- A. 16-17 CIC 11: Policy on Class Standing under semesters (first appearance)

6. Action Items

- A. 16-17 CIC 8: Probation Status Catalog Statement for Semesters (first reading)

M/S/ (Watnik/Garbesi) to approve. There was some discussion about the impact of the new policy on students. It appears that the policy, in concert with appropriate advising, will assist students in meeting their graduation goals.

- B. 16-17 CIC 9: Revision to Declaration of a Major and Change of Major/Minor Policy (first reading)

M/S/ (Watnik/Garbesi) to approve

Next, the three following items were worked on last year and reviewed by CAPR; Chair Karplus decided to keep their annual number designations

- C. 15-16 CAPR 9: 2013-2014 Five-Year Program Review for Master in Public Administration (first reading)

M/S/ (Smith/Reevy) to approve

Note that there is an error in the department document regarding the years covered by the report for the review. The years should be 2009-2014, rather than 2009-2013.

Items 6D-6L were not addressed due to adjournment

- D. 15-16 CAPR 13: 2014-2015 Five-Year Program Review for Criminal Justice Administration (first reading)
- E. 15-16 CAPR 16: 2014-15 Five-Year Program Review for Art & Multimedia (first reading)
- F. 15-16 FAC 7: Suggested changes to the Appointment and Review of Department Chairs Policy and Procedures (first reading)
- G. 16-17 CIC 16: Policy on Continuous Enrollment (first reading)
- H. 16-17 CIC 19: Policy on rounding units to meet the graduation requirements during semester conversion (first reading)
- I. 16-17 CIC 20: Approval of B.S. Economics (first reading)
- J. 16-17 CIC 10: Credit For Military Service under semesters (first reading)
- K. 16-17 CAPR 2: 2014-2015 Five-Year Program Review for Communication (first reading)
- L. 16-17 CAPR 3: Criminal Justice Administration name change request (first reading)

Item 6M was addressed due to a time certain:

- M. 16-17 CIC 31: Registration Order (first reading)

M/S/P (Watnik/Garbesi) to approve

M/S/P (Watnik/Helgren) to waive the first reading

M/S/NP (Garbesi/Murray) to add another group for Priority Registration Pioneers for Change, identified by the Pioneers for Change Coordinator (not to exceed 30).

Christopher Disharoon, Coordinator of Pioneers for Change, advocated for Priority Registration for up to 30 students in the group. Senators Fleming and Watnik encouraged Mr. Disharoon to bring the issue to the Senate and CIC Chairs. Karplus stated that the proposal would be added to an upcoming ExCom agenda.

Item 6N was addressed due to a time certain:

- N. 16-17 CIC 33: Prerequisite Enforcement Pilot

M/S/P (Watnik/Smith) to approve (there was one abstention)

M/S/P (Watnik/Murray) to waive the first reading

- O. 16-17 CIC 45: New minor in Astronomy (first reading)

7. Adjournment

M/S/P (Watnik/Ivey) to adjourn at 4:01 p.m.