

CALIFORNIA STATE UNIVERSITY, EAST BAY
OFFICE OF THE ACADEMIC SENATE

APPROVED Minutes of the Academic Senate Meeting, May 15, 2018

Senators Present:

Andrew Carlos, Paul Carpenter, Nicole Diggs, Cristian Gaedicke, Chandra Ganesh, Karina Garbesi, Davon Gray(ASI CLASS), Susan Gubernat, Erik Helgren, Murray Horne, Edward Inch, Kevin Kaatz, Mark Karplus, Kimberly Kim, Dawna Komorosky, Danvy Le, Sherman Lewis, Robert Loveland, Nancy Mangold, Monique Manopoulos, Michael Massey, Dave Matsuda, Julie McNamara, Kaumudi Misra, James Murray, Michelle Parker, Vibha Puri, Pradeep Ramanathan, Gretchen Reevy, Gwyn Rhabyt, Michelle Rippey, Christian Roessler, Stephanie Seitz, Jason Smith, Ryan Smith, Michael Stanton, James Tandon, Semih Yilmaz

Guests Present:

Derek Aitken, Linda Dobb, Julie Glass, Patricia Irvine, Lindsay McCrea, Glen Perry, Mark Robinson, Sophie Rollins, Maureen Scharberg, Jeff Seitz, Mitch Watnik, John Wenzler

Senators Absent:

Nesreen Albanna(ASI CSCI), Mellie Baron(ASI CBE), Julie Beck, Ken Chung, Shannon Coskran, John Eros, Denise Fleming, Lisa Handwerker, George Hanna, Yi He, Linda Ivey, Grant Kien, Albert Mendoza, Christopher Moreman, Leroy Morishita, Tammie Mosley, Hunter Rangel(ASI CEAS), Carlos Salomon, Meiling Wu

Meeting called to order at 2:05

1. Approval of the agenda

M/S/P (Murray/Rhabyt) approval of agenda, as amended

M/S/P (Murray/Garbesi) amend to move 17-18 FAC 10: Revision for Semesters and for Electronic
Submission of Dossier from Action Item 6g to Action Item 6a on agenda

2. Approval of [5/1/18](#) draft meeting minutes

M/S/P (Rhabyt/Reevy) One abstention

3. **Reports:**

a. Report of the Chair

Chair Karplus announced that each of the recent Bylaws amendments that went to faculty passed.

b. Report of the President

No report

c. Report of the Provost

- Provost Inch noted the technological switch from quarters to semesters went well
- Provost Inch expressed his appreciation for faculty managing increased advising loads

- All were invited to reception in his office on May 29th
- Roger Wen received the Blackboard Catalyst Award for his support with underserved students and adapting to student need.
- Enrollment is down from last year
- Daniel Greenstein talk cancelled due to injury and will be rescheduled at a future date
- Provost Inch noted that 17 faculty searches will take place next year
- Provost Inch introduced his pilot proposal to address issues of workload under semesters.
- This pilot proposal will roll out under fall semester 2018 and be assessed in the spring.

d. Report of the Statewide Academic Senators

- A brief history of the Shared Governance tenets document was provided to CSUEB Senators.
- ASCSU was provided an updated version of the Shared Governance document on Wednesday night, before Thursday plenary meeting with the ask to vote up or down on the documents. Concerns were raised that this process is in violation of way shared governance works. ASCSU Senators expressed a need to share with faculty before taking a vote. Many voted not to waive the first reading so it was not acted on.
- A resolution on the floor commended and appreciated the work done by ASCSU and Chancellor's Office, and was moved forward to plenary next year
- The following resolutions were passed by ASCSU Senate
 - “White Paper on Student Success- a white paper that includes a literature review and provides a broader definition of student success
 - Concerning the Influence of Outside Groups into the Development of Curriculum- states the importance of faculty role in curriculum and need for transparency around curricular changes
 - Equity and Responsibility in Admissions to the Distinctive Universities and Campuses of the California State University System-argues against legislation intrusion in the admissions process
 - The State University Grant Program: A Call for Full Funding from the State- recognizes the lack of funding for this program places a burden on students and campuses. Calls for full funding.
 - Protecting Faculty from Attacks by Outside Groups- calls for the formation of a committee to draft policy impacting professional and political attacks on CSU students and faculty

- Appreciation for the American Association of the University Professors' Support of Shared Governance at the California State University System-expression of gratitude for support from the AAUP around EOs 1100 and 1110, as well as their continued monitoring of shared governance

The following resolutions were also passed without a second reading:

- Commemoration of the 1968 Student Strikes for Relevant Education
- Funding the English Council Professional Development Plan to Implement EO 1110
- In support of the Advancement of Ethnic Studies in the California State University
- Assessing Outcomes Stemming from Changes in the Academic Preparation Diving by Executive Order 1110
- Appreciation for Conversations on System Level Shared Governance in the CSU
- Statewide Senator Gubernat received a commendation and appreciation for her work as Statewide Senator over the last 12 years

At the organizational meeting on Friday ASCSU Senators voted on a New Executive Committee, and Dawna Komorosky was introduced as a new Statewide Senator representing CSUEB.

e. Report of Student Government

No report

f. Report of Semester Conversion

- Conversion to semesters will begin in 96 days
- Steering Committee had its last meeting on May 4
- The administrative support committee will meet through the summer
- At the next ExCom meeting, a co-curricular sub-committee will present about university hour
- On May 16, Office of Faculty Development held a workshop on effective assignments for student success under semesters
- The Committee thanked all involved in the conversion process, and noted that the President plans a celebration in the future.

g. Report of the CFA

No report

4. **Consent Calendar** (all items passed following second appearance without objection):

- a. [17-18 CIC 44](#): SPED prefix for Special Education (*second appearance*)
- b. [17-18 CIC 47](#): CIVE prefix for Civil Engineering (*second appearance*)
- c. [17-18 CAPR 13](#): Department of Sociology Name Change request (*second appearance*)

5. **Information Item:**

- a. [17-18 CR 5](#): Galindo Creek Field Station Proposal

M/S/P (Garbesi/Helgren)

The origin of the project was discussed. Galindo Creek is on the Concord Campus property. It is a sensitive area, and this project will allow faculty to use this site for teaching and research.

No opposition

6. Action Items:

**Agenda was accepted as amended that 17-18 FAC 10 was moved up to 1st action item*

- a. [17-18 FAC 10](#): Revision of RTP Procedures for Semesters and for Electronic Submission of Dossiers (*first reading*)

M/S/P (Murray/Lewis)

Discussions in support of inclusion to ILOs 4.3

- ILO work can be tied into Professional Achievement, and is not limited to any specific type of activity. What is considered an “activity” in this area can be determined by the department.
- Can be interdisciplinary, and encourage collaboration among departments to focus work on ILOs, and address the mission of the university, as it is reminder to faculty and committees to the value of ILOs

Discussions against the inclusion of ILOs in 4.3

- Not clear why ILO related work be included in 4.3
- The term “activities” can be confusing. What is an activity (papers/performances)?
Concerns were addressed about the overlap with other sections of the RTP document.
- 4.3 #10- clarify what constitutes an organization, and if the service benefits the faculty professionally or organization

Suggestions for second reading

- Propose at second reading to adjust language to read “professional achievement” and not “activities”
- Document should also include mention of the strategic commitments in the ILO and mission statement
- Add “and other organizations” to address concerns about what constitutes an organization

Senate will review again for 2nd reading in 2 weeks

- b. [17-18 FAC 7](#): Revision of academic calendar for AY18-19 (*second reading*)

- i. [17-18 FAC 7 revised](#): Revision of academic calendar for AY18-19

Motion to substitute the new cover page for the old one (Murray/Garbesi)

FAC noted the consequences for two-week delay, consequences for students and faculty if grades were processed two weeks later. Rearranging classes could delay financial aid, tuition verification, delays meeting with academic advisors, issues impacting international were discussed. There was additional discussion regarding how this calendar might impact faculty. Motion to substitute carries.

Back to main motion---Revision of the calendar

Discussion regarding faculty duty days after final grades have been submitted. It was noted that students cannot use grades that are not finalized to mitigate some of the challenges for students, such as proof of graduation, scheduling to re-take courses, and financial aid approval. Unofficial transcripts must be used.

Motion Passes

- c. [17-18 FAC 3](#): Revisions to the Faculty Office Hour Policy (*second reading*)
 - i. [17-18 FAC 3 revised](#): Revisions to the Faculty Office Hour Policy (*including amendments from 5/1 Senate meeting*)

In favor to strike this paragraph: “If, for any reason, a faculty member ~~cannot meet the posted office hours~~, be available during the scheduled times, the faculty member will inform the department chair(s) or the administrative office. If possible, the department will ~~note the absence on the faculty office door~~ inform students of the absence in a timely manner.”

2 abstention

Yes 18

No 11

M/S/P (Rhabyt/Murray) Motion to reconsider passes

Back on motion to strike the paragraph

Motion fails on reconsideration --- majority of senate decided to not strike

An Amendment was proposed to change the language of the paragraph in question,

M/S/P (Murray/Reevy):

“If, for any reason, a faculty member cannot ~~meet the posted office hours~~, be available during the scheduled times, the faculty member will inform their students, and also the department chair(s) or ~~the~~ administrative office. If possible, the department will note the absence on the faculty office door. ~~inform students of the absence in a timely manner.~~”

Main motion----passes

- d. [17-18 CIC 39](#): Revised Clarification of B6 Standards (*first reading*)

M/S/P (Reevy/Rippy)

Discussion as 1st reading

Clarification was sought regarding how this standard would impact departments. Departments should determine if a B6 course should be counted as part of the major.

A concern was raised regarding students getting less GE as a result of double-counting B6 courses and for major. Edits were suggested in the document to note that departments may use courses for the major and GE.

- e. [17-18 FAC 6](#): Recommended Changes to the Policy on Periodic Evaluation of Temporary Faculty (*first reading*)

M/S/P (Rippy/ Carlos)

- f. [17-18 FAC 8](#): Addition of note on Student Conduct to the CSUEB Common Syllabus (*first reading*)

M/S/P (Smith/Helgren)

[17-18 FAC 9](#): Suggested revisions to the Student Evaluation of Teaching (SET) policy (*first reading*)

M/S/P (Smith/ Carlos)

7. Adjournment

M/S/P (Smith/Carlos)